

"Heart of the Lakes"

City of Keego Harbor

2025 Beechmont

Keego Harbor, Michigan 48320

Resolution Honoring former Mayor Rob Kalman for his Dedicated Service to the City of Keego Harbor

At a regular meeting of the City Council of the City of Keego Harbor, Oakland County, Michigan, held in Council Chambers on the 16th day of July, 2026, the following resolution was moved and unanimously supported:

WHEREAS, Rob Kalman was first elected to the Keego Harbor City Council in 2007, dedicating almost 20 years of public service to the residents of Keego Harbor as a Councilmember, Mayor, and Mayor Pro Tem; and

WHEREAS, throughout his years of service, Rob earned the respect of residents, fellow elected officials, City staff, and community partners through his thoughtful leadership, positive outlook, and unwavering commitment to improving the quality of life for the people of Keego Harbor; and

WHEREAS, Rob consistently championed a vision of Keego Harbor as a thriving destination within the region, believing that the City's greatest opportunities lay in thoughtful revitalization, modern and impactful municipal services, and a long-term commitment to positive economic growth, while preserving the close-knit character that makes Keego Harbor unique; and

WHEREAS, Rob believed that even the smallest city could pursue ambitious goals through collaboration, innovation, and a shared commitment to public service, inspiring others to see opportunities where others saw challenges; and

WHEREAS, his optimistic spirit, approachable leadership style, and genuine love for the Keego Harbor community encouraged residents to become engaged, celebrate their hometown, and embrace a shared vision for its future; and

WHEREAS, although his service on the City Council has concluded, the lasting impact of his leadership will endure through the projects he advanced, the optimism he inspired, and the shared belief that Keego Harbor's best days are still ahead—a vision he tirelessly championed throughout his years of public service; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Keego Harbor hereby express their sincere gratitude and appreciation to former Mayor Rob Kalman for his many years of faithful service, steadfast leadership, and enduring commitment to the residents of Keego Harbor.

RESOLUTION 26-23
A RESOLUTION APPROVING THE CONSENT AGENDA FOR
THE MEETING ON AUGUST 20, 2026

Resolution by _____; seconded by _____

BE IT RESOLVED; the City Council of Keego Harbor accepts and authorizes the payment of bills for July 2026; and

BE IT RESOLVED; the City Council of Keego Harbor accepts the Revenue and Expenditure Report; and

BE IT RESOLVED; the City Council of Keego Harbor approves the following meeting minutes from:

- July 14, 2026, Study Session Meeting Minutes
- July 16, 2026, City Council Meeting Minutes
- July 16, 2026, City Council Closed Meeting Minutes
- August 12, 2026, City Council Special Joint Strategic Planning Meeting

BE IT RESOLVED; the City Council of Keego Harbor approves the following miscellaneous items:

Roll Call Vote:

- ☐ Mayor Ross
- ☐ Mayor Pro Tem Elsen
- ☐ Council Member Fletcher
- ☐ Council Member Streng
- ☐ Council Member Williams

Mayor Ross declared this resolution to be adopted on August 20, 2026.

Stacy Goodall
City of Keego Harbor, Interim City Clerk

Tab 6a

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank APCHS ACCOUNTS PAYABLE						
07/01/2026	APCHS	65716	ALLIE	ALLIE BROTHERS	CHIEF BARNES GARRISON HAT	167.41
07/01/2026	APCHS	65717	AT & T	AT & T	JUNE-JULY INTERNET	235.55
07/01/2026	APCHS	65718	BCBSM	BLUE CROSS BLUE SHIELD OF MICHIGAN	JULY MEDICAL COVERAGE	10,515.47
07/01/2026	APCHS	65719	MISC	CARTER'S PLUMBING, HEATING, COOLING	REPLACE TOILET COMPONENTS	1,087.69
07/01/2026	APCHS	65720	CARDMEMBER	CHASE CARD SERVICES	PLAQUE, SUBSCRIPTIONS, PARKS & REC	2,203.71
07/01/2026	APCHS	65721	CLARK LESL	CLARK, LESLIE	FLOWERS & MULCH	149.11
07/01/2026	APCHS	65722	CLARK LESL	CLARK, LESLIE	TENT PEGS AND S-HOOKS	30.78
07/01/2026	APCHS	65723	ELSEN, CRI	CRISTINA ELSEN	COUNCIL PAY	25.00
07/01/2026	APCHS	65724	HILLS, DAV	DAVE HILLS	JUNE INSPECTIONS	2,375.00
07/01/2026	APCHS	65725	DTE ENERGY	DTE ENERGY	FRAN LEAF PARK MAY	103.62
07/01/2026	APCHS	65726	DTE ENERGY	DTE ENERGY	CITY HALL MAY	66.07
07/01/2026	APCHS	65727	EDISON	DTE ENERGY	MAY STREETLIGHTS	6,474.08
07/01/2026	APCHS	65728	FLETCHER J	FLETCHER, JOHN	COUNCIL PAY	25.00
07/01/2026	APCHS	65729	GACIOCH	GACIOCH CIVIC ADVISORY	RETAINER 18DAYS	11,400.00
07/01/2026	APCHS	65730	HARBORGPHX	HARBOR GRAPHX	NO PARKING SIGNS- PD	60.00
07/01/2026	APCHS	65731	HOME DEPOT	HOME DEPOT CREDIT SERVICES	TIFA CANAL FOUNTAIN & MEMORIAL DAY	497.42
07/01/2026	APCHS	65732	HRC	HUBBELL, ROTH, & CLARK INC	CITY HALL IMPROVEMENTS JUNE	696.00
07/01/2026	APCHS	65733	HRC	HUBBELL, ROTH, & CLARK INC	GLWA STUDY PLAN REVIEW JUNE	148.77
07/01/2026	APCHS	65734	ROSS, JOEL	JOEL ROSS	COUNCIL PAY	31.25
07/01/2026	APCHS	65735	MISC	JULIE O'BRIEN	DISC GOLF PAINT	33.94
07/01/2026	APCHS	65736	BORYCZ	KEN BORYCZ	JUNE INSPECTIONS	350.00
07/01/2026	APCHS	65737	MISC	KENNEDY LAWN MAINTENANCE	APRIL, MAY AND JUNE LAWN SERVICE	9,000.00
07/01/2026	APCHS	65738	MISC	KIRSTEN SONNEVILLE-DOUGLASS	SMALL EVENT BANNERS	292.50
07/01/2026	APCHS	65739	NERDS	NERDS XPRESS	MAY MANAGED SERVICES	1,508.49
07/01/2026	APCHS	65740	MISC	PAUL DAELEMANS	COMMUNITY GARDEN FENCING	79.14
07/01/2026	APCHS	65741	RAYMER, PA	PAUL RAYMER	JUNE INSPECTIONS	250.00
07/01/2026	APCHS	65742	MISC	ROBIN LAFRANCE	PLANTS & SUPPLIES	57.32
07/01/2026	APCHS	65743	MISC	SCOTT GRZENIA	UNIFORM REIMBURSEMENT	526.20
07/01/2026	APCHS	65744	STANDARD	STANDARD INSURANCE COMPANY	JULY LIFE INSURANCE	540.27
07/01/2026	APCHS	65745	MISC	STEFANI & CO.	FRAN LEAF ARCH DEPOSIT	10,250.00
07/01/2026	APCHS	65746	STRENG, CO	CORINE STRENG	COUNCIL PAY	25.00
07/01/2026	APCHS	65747	WINNING	WINNING IMPRINTS	WILLIAMS & VASQUEZ NAME PLATES	23.00
07/01/2026	APCHS	65748	WRC	WRC	CITY HALL QUARTERLY WATER	424.18
07/01/2026	APCHS	65749	WRC	WRC	DPW QUARTERLY WATER	218.24
07/01/2026	APCHS	65750	WRC	WRC	VETERANS MEMORIAL QUARTERLY WATER	75.00
07/01/2026	APCHS	65751	MISC	Z CONTRACTORS, INC	WILLOW BEACH BRIDGE REHAB MAY-JUNE PAY R	250,355.70

APCHS TOTALS:

Total of 36 Checks:	310,300.91
Less 0 Void Checks:	0.00
Total of 36 Disbursements:	310,300.91

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank APCHS ACCOUNTS PAYABLE						
07/15/2026	APCHS	65752	AT & T	AT & T	JUNE-JULY PHONE & INTERNET	235.55
07/15/2026	APCHS	65753	AUTO VALUE	AUTO-WARES LLC	PD VEHICLE 19-2 OIL	15.98
07/15/2026	APCHS	65754	BCBSM	BLUE CROSS BLUE SHIELD OF MICHIGAN	AUGUST MEDICAL COVERAGE	7,355.13
07/15/2026	APCHS	65755	CHARTER WB	CHARTER TOWNSHIP OF WEST BLOOMFIELD	TRI-CITY DISPATCH QUARTERLY	18,811.72
07/15/2026	APCHS	65756	CLARK LESL	CLARK, LESLIE	FLOWERS FOR SHRODER BLVD	52.00
07/15/2026	APCHS	65757	COMCAST	COMCAST	JULY DPW INTERNET	127.90
07/15/2026	APCHS	65758	CONSUMERS	CONSUMERS ENERGY	JULY CITY HALL ENERGY BILL	23.43
07/15/2026	APCHS	65759	CONSUMERS	CONSUMERS ENERGY	JULY DPW ENERGY BILL	23.43
07/15/2026	APCHS	65760	COPS HEALT	COPS HEALTH TRUST	AUGUST DENTAL COVERAGE	396.85
07/15/2026	APCHS	65761	DORNBOS	DORNBOS SIGN AND SAFETY INC.	SPEED LIMIT/NO PARKING SIGNS	2,422.30
07/15/2026	APCHS	65762	FORD PRO	FORD PRO	JUNE PD TELEMATICS	60.00
07/15/2026	APCHS	65763	FORSTER	FORSTER PARRY SYLVAN LLC	JUNE PD CAR WASHES	36.00
07/15/2026	APCHS	65764	MISC	FRANK GRIMALDI	JULY BLOCK PARTY - SLOWFOOT	700.00
07/15/2026	APCHS	65765	GMH	GIRAMARCO,MULLINS & HORTON, P.C.	JUNE RETAINER	2,520.30
07/15/2026	APCHS	65766	GMH	GIRAMARCO,MULLINS & HORTON, P.C.	JUNE LABOR & EMPLOYMENT	1,125.00
07/15/2026	APCHS	65767	GMH	GIRAMARCO,MULLINS & HORTON, P.C.	JUNE PROSECUTIONS	4,305.00
07/15/2026	APCHS	65768	GMH	GIRAMARCO,MULLINS & HORTON, P.C.	JUNE TAX TRIBUNALS	945.00
07/15/2026	APCHS	65769	HART	HART INTERCIVIC	ELECTION VDRIVES	216.00
07/15/2026	APCHS	65770	HRC	HUBBELL, ROTH, & CLARK INC	JUNE SANITARY SEWER PLANNING	500.42
07/15/2026	APCHS	65771	HRC	HUBBELL, ROTH, & CLARK INC	JUNE WATER QUALITY PLANNING	4,662.51
07/15/2026	APCHS	65772	HRC	HUBBELL, ROTH, & CLARK INC	CDBG STUDY PLAN	456.75
07/15/2026	APCHS	65773	HRC	HUBBELL, ROTH, & CLARK INC	WILLOW BEACH BRIDGE REHAB	10,635.23
07/15/2026	APCHS	65774	MISC	JAMES DENNIS	UNIFORM ALLOWANCE REIMBURSEMENT	601.05
07/15/2026	APCHS	65775	MISC	JAMIE CLUFETOS	POSTAGE REIMBURSEMENT	10.48
07/15/2026	APCHS	65776	JOE'S ARMY	JOE'S ARMY NAVY SURPLUS & CAMPING	OFFICER DENNIS UNIFORM	534.90
07/15/2026	APCHS	65777	KMH	KMH CLEANING SERVICES	JUNE CITY HALL CLEANING SERVICE	540.00
07/15/2026	APCHS	65778	MCKENNA	MCKENNA	JUNE PROFESSIONAL SERVICES	7,288.25
07/15/2026	APCHS	65779	MISC	MICHIGAN DIGITAL	JUNE CITY COUNCIL/STUDY SESSION	120.00
07/15/2026	APCHS	65780	MMRMA	MICHIGAN MUNICIPAL RISK MANAGEMENT	INSTALLMENT 1 - GENERAL FUND CONTRIBUTIO	29,345.00
07/15/2026	APCHS	65781	MMRMA	MICHIGAN MUNICIPAL RISK MANAGEMENT	INSTALLMENT 1- RETENTION FUND CONTRIBUTI	17,500.00
07/15/2026	APCHS	65782	MML UNEMPL	MML UNEMPLOYMENT FUND	QUARTERLY CONTRIBUTION	10.88
07/15/2026	APCHS	65783	NERDS	NERDS XPRESS	JULY MANAGED SERVICES	1,508.49
07/15/2026	APCHS	65784	OCCA	OAKLAND COUNTY CLERKS ASSOCIATION	LUNCH AND LEARN	60.00
07/15/2026	APCHS	65785	OC TREASUR	OAKLAND COUNTY	APRIL-JUNE 2026 CLEMIS MEMBERSHIP	2,039.25
07/15/2026	APCHS	65786	OC TREAS	OAKLAND COUNTY TREASURER	JUNE TRAILER TAX	110.00
07/15/2026	APCHS	65787	PRIORITY	PRIORITY WASTE	JULY CURBSIDE COLLECTION	20,112.30
07/15/2026	APCHS	65788	USBANK	US BANK EQUIPMENT FINANCE	JUNE-JULY RICOH CONTRACT PAYMENT	346.99
07/15/2026	APCHS	65789	VERIZON	VERIZON	JUNE PHONE BILL	434.22
07/15/2026	APCHS	65790	WATERFORD	WATERFORD TOWNSHIP	JULY ASSESSMENTS	3,437.50

APCHS TOTALS:

Total of 39 Checks:

139,625.81

Less 0 Void Checks:

0.00

Total of 39 Disbursements:

139,625.81

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank APCHS ACCOUNTS PAYABLE						
07/28/2026	APCHS	65791	MISC	BLUE CARE NETWORK OF MICHIGAN	JULY & AUGUST MEDICAL COVERAGE	3,324.10
07/28/2026	APCHS	65792	HILLS, DAV	DAVE HILLS	JULY INSPECTIONS	2,600.00
07/28/2026	APCHS	65793	MISC	DAVID EMERLING	MAINSTREET MAIN EVENT REIMBURSEMENT	56.53
07/28/2026	APCHS	65794	DTE ENERGY	DTE ENERGY	FRAN LEAF PARK	542.32
07/28/2026	APCHS	65795	DTE ENERGY	DTE ENERGY	VETERAN'S MEMORIAL	24.82
07/28/2026	APCHS	65796	DTE ENERGY	DTE ENERGY	1768 CASS LAKE FRONT	43.10
07/28/2026	APCHS	65797	DTE ENERGY	DTE ENERGY	1765 CASS LAKE FRONT	47.90
07/28/2026	APCHS	65798	DTE ENERGY	DTE ENERGY	SUNSET PARK	17.41
07/28/2026	APCHS	65799	DTE ENERGY	DTE ENERGY	ROSE SORTOR PARK	22.53
07/28/2026	APCHS	65800	DTE ENERGY	DTE ENERGY	CITY HALL	1,033.70
07/28/2026	APCHS	65801	DTE ENERGY	DTE ENERGY	DEPT OF PUBLIC WORKS	339.96
07/28/2026	APCHS	65802	EDISON	DTE ENERGY	JUNE STREETLIGHTS	12,828.76
07/28/2026	APCHS	65803	FISH WINDO	FISH WINDOW CLEANING	CITY HALL WINDOW CLEANING	100.00
07/28/2026	APCHS	65804	MISC	FLEIS & VANDENBRINK	SERVICES FROM MAY 31-JULY 4, 2026	913.50
07/28/2026	APCHS	65805	FP	FP MAILING SOLUTIONS	POSTBASE MACHINE JULY-OCT 2026	135.00
07/28/2026	APCHS	65806	GACIOCH	GACIOCH CIVIC ADVISORY	JULY RETAINER	12,730.00
07/28/2026	APCHS	65807	HARBORGPHX	HARBOR GRAPHX	AFRAME SIGNS	360.00
07/28/2026	APCHS	65808	BORYCZ	KEN BORYCZ	JULY INSPECTIONS	500.00
07/28/2026	APCHS	65809	MAMMOTH	MAMMOTH DOOR LLC	DPW DOOR REPAIR	850.00
07/28/2026	APCHS	65810	MISC	MAPLE PRESS PRINTING & DESIGN	TAX BILL PRINTING	987.32
07/28/2026	APCHS	65811	OC TREASUR	OAKLAND COUNTY	JUNE MARINE PATROL	3,637.46
07/28/2026	APCHS	65812	RAYMER, PA	PAUL RAYMER	JULY INSPECTIONS	150.00
07/28/2026	APCHS	65813	RCOC	ROAD COMMISSION FOR OAKLAND COUNTY	JUNE SIGNAL MAINTENANCE	27.51
07/28/2026	APCHS	65814	MISC	SPECTRUM PRINTERS, INC	AUGUST 2026 ELECTION TEST DECKS	59.35
07/28/2026	APCHS	65815	STANDARD	STANDARD INSURANCE COMPANY	AUGUST LIFE INSURANCE	331.93

APCHS TOTALS:

Total of 25 Checks:

41,663.20

Less 0 Void Checks:

0.00

Total of 25 Disbursements:

41,663.20

REVENUE AND ESPENDITURE REPORT FOR CITY OF KEEGO HARBOR

PERIOD ENDING 7.31.26

		2026-2027 Budget	YTD Balance as of 7/2026	Activity for Month	Available Balance	% Budget Used
TOTAL Fund 101	General Fund					
	Revenue	\$ 2,672,192.00	\$ 157,553.88	\$ 157,553.88	\$ 2,514,638.12	5.9
	Expenditure	\$ 2,672,192.00	\$ 379,848.05	\$ 379,848.05	\$ 2,292,343.95	14.21
TOTAL Fund 202	Major Street Fund					
	Revenue	\$ 252,787.00	\$ 19,392.48	\$ 19,392.48	\$ 233,394.52	7.67
	Expenditure	\$ 157,898.00	\$ 297.97	\$ 297.97	\$ 157,600.03	0.19
TOTAL Fund 203	Local Street Fund					
	Revenue	\$ 129,842.00	\$ 8,322.98	\$ 8,322.98	\$ 121,519.02	6.41
	Expenditure	\$ 103,490.00	\$ 18,276.63	\$ 18,276.63	\$ 85,213.37	17.66
TOTAL Fund 207	Police Fund					
	Revenue	\$ 1,215,336.00	\$ 190,668.39	\$ 190,668.39	\$ 1,024,667.61	15.69
	Expenditure	\$ 1,215,336.00	\$ 143,128.26	\$ 143,128.26	\$ 1,072,207.74	11.78
TOTAL Fund 247	TIFA					
	Revenue	\$ 330,705.00	\$ 18,005.30	\$ 18,005.30	\$ 312,699.70	5.44
	Expenditure	\$ 392,402.00	\$ 1,150.34	\$ 1,150.34	\$ 391,251.66	0.29
TOTAL Fund 271	Library					
	Revenue	\$ 38,531.00	\$ 2,620.00	\$ 2,620.00	\$ 35,911.00	6.80
	Expenditure	\$ 38,531.00	\$ -	\$ -	\$ 38,531.00	0.00
TOTAL Fund 401	Capital Improvements					
	Revenue	\$ 16,400.00	\$ -	\$ -	\$ 16,400.00	0.00
	Expenditure	\$ 16,400.00	\$ -	\$ -	\$ 16,400.00	0.00
TOTAL Fund 592	Water & Sewer Fund					
	Revenue	\$ 74,951.00	\$ -	\$ -	\$ 74,951.00	0.00
	Expenditure	\$ 258,051.00	\$ -	\$ -	\$ 258,051.00	0.00
TOTAL						
	Revenue	\$ 4,730,744.00	\$ 396,563.03	\$ 396,563.03	\$ 4,334,180.97	8.38
	Expenditure	\$ 4,854,300.00	\$ 542,701.25	\$ 542,701.25	\$ 4,311,598.75	11.18

PERIOD ENDING 07/31/2026

% Fiscal Year Completed: 8.49

Tab 6a

		2026-27		ACTIVITY FOR			
GL NUMBER	DESCRIPTION	YTD BALANCE 07/31/2025	ORIGINAL BUDGET	YTD BALANCE 07/31/2026	MONTH 07/31/26	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000 - UNCLASSIFIED							
101-000-402.000	CURRENT TAXES	103,537.73	1,475,478.00	99,545.06	99,545.06	1,375,932.94	6.75
101-000-402.100	PUBLIC ACT 359 OF 1925	3,947.28	50,000.00	3,377.70	3,377.70	46,622.30	6.76
101-000-403.000	PRE DENIAL INT & PENALTY FR CO	0.00	300.00	0.00	0.00	300.00	0.00
101-000-404.000	NON CURRENT PROPERTY TAXES	0.00	2,250.00	0.00	0.00	2,250.00	0.00
101-000-434.000	TRAILER TAX-CITY PORTION	42.00	400.00	22.00	22.00	378.00	5.50
101-000-445.000	PENALTIES AND INTEREST ON TAXES	0.00	24,000.00	1,000.00	1,000.00	23,000.00	4.17
101-000-446.000	PROPERTY TRANSFER PENALTY	0.00	1,800.00	0.00	0.00	1,800.00	0.00
101-000-447.000	PROPERTY TAX ADMIN FEE	5,318.50	69,500.00	4,666.09	4,666.09	64,833.91	6.71
101-000-448.000	REFUSE COLLECTION	18,357.16	247,452.00	18,982.65	18,982.65	228,469.35	7.67
101-000-448.100	REFUSE COLLECTION ADMIN FEE	0.00	38,320.00	0.00	0.00	38,320.00	0.00
101-000-448.101	RECYCLING	317.60	5,000.00	318.50	318.50	4,681.50	6.37
101-000-449.000	WEED CUTTING	0.00	1,500.00	0.00	0.00	1,500.00	0.00
101-000-451.100	CONTRACTOR REGISTRATION FEE	80.00	1,500.00	160.00	160.00	1,340.00	10.67
101-000-451.101	BUILDING PERMIT FEE	3,521.54	36,000.00	4,544.34	4,544.34	31,455.66	12.62
101-000-451.102	MECHANICAL PERMIT FEE	435.00	6,500.00	455.00	455.00	6,045.00	7.00
101-000-451.103	ELECTRICAL PERMIT FEE	165.00	6,500.00	185.00	185.00	6,315.00	2.85
101-000-451.104	PLUMBING PERMIT FEE	125.00	5,200.00	315.00	315.00	4,885.00	6.06
101-000-451.106	WATERLINE/SEWER TRENCH FEE	0.00	1,000.00	0.00	0.00	1,000.00	0.00
101-000-451.107	REINSPECTION FEE	500.00	4,000.00	1,500.00	1,500.00	2,500.00	37.50
101-000-451.108	DEMOLITION PERMIT FEE	0.00	600.00	0.00	0.00	600.00	0.00
101-000-452.000	RENTAL REGISTRATION FEE	475.00	32,000.00	5,550.00	5,550.00	26,450.00	17.34
101-000-452.001	RENTAL REINSPECTION FEE	0.00	2,000.00	65.00	65.00	1,935.00	3.25
101-000-453.000	BUSINESS LICENSE	225.00	6,500.00	0.00	0.00	6,500.00	0.00
101-000-460.000	CABLE FRANCHISE FEE	0.00	30,000.00	446.54	446.54	29,553.46	1.49
101-000-477.000	PET LICENSE-CITY PORTION	0.00	100.00	0.00	0.00	100.00	0.00
101-000-529.000	CDBG REVENUE	0.00	30,000.00	0.00	0.00	30,000.00	0.00
101-000-541.000	SMART	0.00	2,500.00	0.00	0.00	2,500.00	0.00
101-000-569.001	STATE GRANTS - OTHER	0.00	0.00	64.82	64.82	(64.82)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION S	19.35	12,000.00	0.00	0.00	12,000.00	0.00
101-000-574.000	STATE REVENUE SHARING	0.00	320,954.00	0.00	0.00	320,954.00	0.00
101-000-576.000	STATE-ELECTION REIMBURSEMENT	0.00	4,500.00	0.00	0.00	4,500.00	0.00
101-000-581.000	COUNTY REVENUE SHARING	138.58	1,000.00	0.00	0.00	1,000.00	0.00
101-000-607.000	CHARGES FOR SERVICES	0.00	400.00	0.00	0.00	400.00	0.00
101-000-610.000	BUILDING DEPT REVIEW FEE	15.00	100.00	0.00	0.00	100.00	0.00
101-000-612.000	RECYCLING BINS	0.00	100.00	0.00	0.00	100.00	0.00
101-000-613.000	LAND DIVISION/CONSOLIDATION	0.00	500.00	0.00	0.00	500.00	0.00
101-000-614.000	PLANNER REVIEW FEES (NON-REFUNDI	3,675.00	10,000.00	725.00	725.00	9,275.00	7.25
101-000-615.000	ZBA APPEAL FEE	0.00	2,500.00	0.00	0.00	2,500.00	0.00
101-000-625.000	NSF FEES	0.00	100.00	0.00	0.00	100.00	0.00
101-000-627.202	CONTRIBUTION/ADMIN FROM 202 MAJ	0.00	24,357.00	0.00	0.00	24,357.00	0.00
101-000-627.203	ADMIN CHARGES FROM 203 LOCAL S'	0.00	11,500.00	0.00	0.00	11,500.00	0.00
101-000-627.247	ADMIN CHARGES FROM TIFA FUND	0.00	49,231.00	0.00	0.00	49,231.00	0.00
101-000-643.900	BOAT KEY-PARKS PORTION	80.00	200.00	0.00	0.00	200.00	0.00
101-000-656.000	DISTRICT COURT FINES	0.00	1,500.00	0.00	0.00	1,500.00	0.00
101-000-665.000	INTEREST	13,015.59	99,000.00	8,244.18	8,244.18	90,755.82	8.33
101-000-668.000	EQUIPMENT AND VEHICLE RENTAL	5,304.45	35,000.00	0.00	0.00	35,000.00	0.00
101-000-674.000	DONATIONS	0.00	250.00	0.00	0.00	250.00	0.00
101-000-674.012	PARKS & REC COMMUNITY EVENTS	122.00	1,000.00	0.00	0.00	1,000.00	0.00
101-000-674.013	DONATIONS GARDEN CLUB	0.00	100.00	25.00	25.00	75.00	25.00
101-000-674.014	DONATIONS BLOCK PARTY	0.00	500.00	0.00	0.00	500.00	0.00
101-000-675.000	COST REC- MISC/REIMBURSEMENT	1,548.80	10,000.00	120.00	120.00	9,880.00	1.20
101-000-675.002	COST RECOVERY - COOKBOOKS	0.00	0.00	12.00	12.00	(12.00)	100.00
101-000-675.003	COST RECOVERY - MMRMA	5,516.00	7,000.00	7,230.00	7,230.00	(230.00)	103.29

REVENUE AND EXPENDITURE REPORT FOR CITY OF KEEGO HARBOR

PERIOD ENDING 07/31/2026

% Fiscal Year Completed: 8.49

		2026-27		ACTIVITY FOR			
GL NUMBER	DESCRIPTION	YTD BALANCE 07/31/2025	ORIGINAL BUDGET	YTD BALANCE 07/31/2026	MONTH 07/31/26	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
Total Dept 000 - UNCLASSIFIED		166,481.58	2,672,192.00	157,553.88	157,553.88	2,514,638.12	5.90
TOTAL REVENUES		166,481.58	2,672,192.00	157,553.88	157,553.88	2,514,638.12	5.90
Expenditures							
Dept 101 - CITY COUNCIL							
101-101-801.000	COUNCIL PAY	131.25	600.00	0.00	0.00	600.00	0.00
101-101-955.000	PROF DEVELOPMENT/TRAINING	0.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 101 - CITY COUNCIL		131.25	2,600.00	0.00	0.00	2,600.00	0.00
Dept 172 - CITY MANAGER							
101-172-702.000	WAGES-FULL TIME	7,685.38	34,300.00	7,685.38	7,685.38	26,614.62	22.41
101-172-711.000	FICA	610.70	2,621.00	587.94	587.94	2,033.06	22.43
101-172-711.005	RETIREMENT PLAN	768.54	0.00	0.00	0.00	0.00	0.00
101-172-711.006	LIFE INSURANCE	131.12	0.00	0.00	0.00	0.00	0.00
101-172-711.014	HEALTH INSURANCE OPT OUT	384.60	0.00	0.00	0.00	0.00	0.00
101-172-850.002	24/7 COMMUNICATION	166.67	0.00	0.00	0.00	0.00	0.00
101-172-955.000	PROF DEVELOPMENT/TRAINING	0.00	2,000.00	0.00	0.00	2,000.00	0.00
101-172-955.001	DUES & MEMBERSHIP	0.00	500.00	0.00	0.00	500.00	0.00
Total Dept 172 - CITY MANAGER		9,747.01	39,421.00	8,273.32	8,273.32	31,147.68	20.99
Dept 191 - ADMINISTRATION							
101-191-728.000	SUPPLIES	0.00	0.00	360.00	360.00	(360.00)	100.00
Total Dept 191 - ADMINISTRATION		0.00	0.00	360.00	360.00	(360.00)	100.00
Dept 215 - CITY CLERK							
101-215-702.000	WAGES-FULL TIME	3,296.00	49,200.00	4,676.78	4,676.78	44,523.22	9.51
101-215-711.000	FICA	281.56	3,764.00	357.77	357.77	3,406.23	9.51
101-215-711.004	HEALTH INSURANCE	0.00	8,000.00	978.20	978.20	7,021.80	12.23
101-215-711.006	LIFE INSURANCE	76.40	450.00	76.40	76.40	373.60	16.98
101-215-711.014	HEALTH INSURANCE OPT OUT	384.62	0.00	0.00	0.00	0.00	0.00
101-215-862.000	MILEAGE REIMBURSEMENT	0.00	200.00	0.00	0.00	200.00	0.00
101-215-955.000	PROF DEVELOPMENT/TRAINING	0.00	2,000.00	60.00	60.00	1,940.00	3.00
101-215-955.001	DUES & MEMBERSHIP	0.00	500.00	0.00	0.00	500.00	0.00
Total Dept 215 - CITY CLERK		4,038.58	64,114.00	6,149.15	6,149.15	57,964.85	9.59
Dept 228 - INFORMATION TECHNOLOGY							
101-228-803.000	COMPUTER SERVICES	0.00	20,000.00	1,508.49	1,508.49	18,491.51	7.54
101-228-805.000	COMPUTER SUPPORT-BSA	527.00	4,000.00	0.00	0.00	4,000.00	0.00
101-228-805.001	COMPUTER SUPPORT-NON BSA	0.00	8,500.00	0.00	0.00	8,500.00	0.00
Total Dept 228 - INFORMATION TECHNOLOGY		527.00	32,500.00	1,508.49	1,508.49	30,991.51	4.64
Dept 253 - FINANCE/TREASURER							
101-253-702.000	WAGES-FULL TIME	1,800.02	25,220.00	1,872.00	1,872.00	23,348.00	7.42
101-253-711.000	FICA	119.76	1,927.00	122.40	122.40	1,804.60	6.35

REVENUE AND EXPENDITURE REPORT FOR CITY OF KEEGO HARBOR

PERIOD ENDING 07/31/2026

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	YTD BALANCE	2026-27	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		07/31/2025	ORIGINAL BUDGET	07/31/2026	MONTH 07/31/26		
Fund 101 - GENERAL FUND							
Expenditures							
101-253-711.004	HEALTH INSURANCE	2,019.56	20,800.00	2,358.79	2,358.79	18,441.21	11.34
101-253-711.006	LIFE INSURANCE	97.64	550.00	97.64	97.64	452.36	17.75
101-253-862.000	MILEAGE REIMBURSEMENT	0.00	200.00	0.00	0.00	200.00	0.00
101-253-955.000	PROF DEVELOPMENT/TRAINING	0.00	2,000.00	0.00	0.00	2,000.00	0.00
101-253-955.001	DUES & MEMBERSHIP	0.00	500.00	0.00	0.00	500.00	0.00
Total Dept 253 - FINANCE/TREASURER		4,036.98	51,197.00	4,450.83	4,450.83	46,746.17	8.69
Dept 257 - ASSESSING							
101-257-802.000	ASSESSING SERVICES	3,270.75	41,375.00	3,437.50	3,437.50	37,937.50	8.31
Total Dept 257 - ASSESSING		3,270.75	41,375.00	3,437.50	3,437.50	37,937.50	8.31
Dept 262 - ELECTIONS							
101-262-728.000	SUPPLIES	0.00	2,500.00	275.35	275.35	2,224.65	11.01
101-262-731.000	POSTAGE	0.00	900.00	0.00	0.00	900.00	0.00
101-262-800.000	SERVICES AND CHARGES	0.00	4,500.00	0.00	0.00	4,500.00	0.00
101-262-801.000	ELECTION WORKER PAY	0.00	3,000.00	0.00	0.00	3,000.00	0.00
101-262-862.000	MILEAGE REIMBURSEMENT	0.00	150.00	0.00	0.00	150.00	0.00
Total Dept 262 - ELECTIONS		0.00	11,050.00	275.35	275.35	10,774.65	2.49
Dept 265 - BUILDING & GROUNDS							
101-265-728.000	SUPPLIES	0.00	1,000.00	0.00	0.00	1,000.00	0.00
101-265-850.000	TELEPHONE	219.50	3,000.00	217.11	217.11	2,782.89	7.24
101-265-920.000	UTILITIES	408.11	14,000.00	1,259.28	1,259.28	12,740.72	8.99
101-265-930.000	MAINTENANCE AND REPAIRS	640.00	14,500.00	640.00	640.00	13,860.00	4.41
Total Dept 265 - BUILDING & GROUNDS		1,267.61	32,500.00	2,116.39	2,116.39	30,383.61	6.51
Dept 267 - GENERAL GOVERNMENT							
101-267-707.000	WAGES- PART TIME/SEASONAL	0.00	20,800.00	0.00	0.00	20,800.00	0.00
101-267-711.000	FICA	0.00	1,591.00	0.00	0.00	1,591.00	0.00
101-267-711.005	RETIREMENT - MERS DB	16,937.00	217,944.00	18,162.00	18,162.00	199,782.00	8.33
101-267-711.007	WORKERS COMP	0.00	1,200.00	0.00	0.00	1,200.00	0.00
101-267-711.008	UNEMPLOYMENT	14.99	500.00	3.45	3.45	496.55	0.69
101-267-711.015	RETIREMENT SUPPLEMENTAL	0.00	20,000.00	0.00	0.00	20,000.00	0.00
101-267-725.001	FUEL	0.00	200.00	0.00	0.00	200.00	0.00
101-267-728.000	SUPPLIES	993.95	7,500.00	23.00	23.00	7,477.00	0.31
101-267-731.000	POSTAGE	635.00	4,200.00	645.48	645.48	3,554.52	15.37
101-267-800.001	BANK SERVICE CHARGE	52.50	1,200.00	2.50	2.50	1,197.50	0.21
101-267-800.101	LEGAL FEES-GENERAL PERSONNEL	0.00	10,000.00	0.00	0.00	10,000.00	0.00
101-267-800.265	LEGAL FEES CITY ATTORNEY	4,262.50	70,000.00	3,510.30	3,510.30	66,489.70	5.01
101-267-802.000	PROFESSIONAL AND TECHNICAL SERV	17,619.33	198,100.00	24,330.54	24,330.54	173,769.46	12.28
101-267-802.203	STORMWATER	2,244.00	3,500.00	0.00	0.00	3,500.00	0.00
101-267-806.211	AUDIT SERVICES	0.00	15,500.00	0.00	0.00	15,500.00	0.00
101-267-827.000	INSURANCE-MMRMA	4,898.95	8,200.00	2,342.25	2,342.25	5,857.75	28.56
101-267-862.000	MILEAGE REIMBURSEMENT	0.00	500.00	0.00	0.00	500.00	0.00
101-267-900.000	PRINTING AND BINDING	928.49	3,200.00	987.32	987.32	2,212.68	30.85
101-267-901.000	PUBLICATION	260.70	2,600.00	0.00	0.00	2,600.00	0.00
101-267-944.001	COPIER & MAINTENANCE	124.13	3,500.00	346.99	346.99	3,153.01	9.91
101-267-955.000	PROF DEVELOPMENT/TRAINING	0.00	500.00	0.00	0.00	500.00	0.00

08/12/2026 11:04 AM

User: DENISE

DB: Keego Harbor

REVENUE AND EXPENDITURE REPORT FOR CITY OF KEEGO HARBOR

Page: 4/16

PERIOD ENDING 07/31/2026

% Fiscal Year Completed: 8.49

		2026-27		ACTIVITY FOR			
GL NUMBER	DESCRIPTION	YTD BALANCE 07/31/2025	ORIGINAL BUDGET	YTD BALANCE 07/31/2026	MONTH 07/31/26	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-267-955.001	DUES & MEMBERSHIP	0.00	7,500.00	0.00	0.00	7,500.00	0.00
101-267-956.000	COSTS, FEES, AND CHARGES	0.00	1,705.00	0.00	0.00	1,705.00	0.00
Total Dept 267 - GENERAL GOVERNMENT		48,971.54	599,940.00	50,353.83	50,353.83	549,586.17	8.39
Dept 336 - FIRE PROTECTION							
101-336-814.000	TRI CITY FIRE SERVICES	95,193.00	390,972.00	97,743.00	97,743.00	293,229.00	25.00
Total Dept 336 - FIRE PROTECTION		95,193.00	390,972.00	97,743.00	97,743.00	293,229.00	25.00
Dept 371 - BUILDING INSPECTION SERVICES							
101-371-707.000	WAGES- PART TIME	2,667.00	36,700.00	1,982.75	1,982.75	34,717.25	5.40
101-371-711.000	FICA	227.56	2,532.00	175.22	175.22	2,356.78	6.92
101-371-711.006	LIFE INSURANCE	81.12	500.00	58.05	58.05	441.95	11.61
101-371-711.014	HEALTH INSURANCE OPT OUT	307.68	4,000.00	307.68	307.68	3,692.32	7.69
101-371-802.101	BUILDING PERMIT INSPECTION	1,730.00	11,500.00	645.00	645.00	10,855.00	5.61
101-371-802.102	MECHANICAL PERMIT INSPECTION	300.00	3,000.00	350.00	350.00	2,650.00	11.67
101-371-802.103	ELECTRICAL PERMIT INSPECTION	300.00	4,000.00	150.00	150.00	3,850.00	3.75
101-371-802.104	PLUMBING PERMIT INSPECTION	100.00	1,500.00	150.00	150.00	1,350.00	10.00
101-371-802.105	RENTAL INSPECTION	900.00	13,000.00	200.00	200.00	12,800.00	1.54
101-371-802.106	BLDG INSPECTION SERVICES	2,400.00	4,000.00	1,550.00	1,550.00	2,450.00	38.75
Total Dept 371 - BUILDING INSPECTION SERVICES		9,013.36	80,732.00	5,568.70	5,568.70	75,163.30	6.90
Dept 441 - DEPT OF PUBLIC WORKS							
101-441-702.000	WAGES-FULL TIME	4,067.21	40,600.00	1,253.26	1,253.26	39,346.74	3.09
101-441-704.000	OVERTIME	0.00	1,000.00	0.00	0.00	1,000.00	0.00
101-441-708.000	UNIFORM ALLOWANCE	0.00	300.00	0.00	0.00	300.00	0.00
101-441-711.000	FICA	308.90	3,106.00	411.52	411.52	2,694.48	13.25
101-441-711.004	HEALTH INSURANCE	3,331.46	4,000.00	129.04	129.04	3,870.96	3.23
101-441-711.005	RETIREMENT PLAN	925.83	7,100.00	529.44	529.44	6,570.56	7.46
101-441-711.006	LIFE INSURANCE	214.94	1,000.00	44.32	44.32	955.68	4.43
101-441-711.007	WORKERS COMP	0.00	800.00	0.00	0.00	800.00	0.00
101-441-711.008	UNEMPLOYMENT	0.00	300.00	0.92	0.92	299.08	0.31
101-441-711.014	HEALTH INSURANCE OPT OUT	307.68	4,000.00	307.68	307.68	3,692.32	7.69
101-441-725.000	FUEL	195.49	3,500.00	97.00	97.00	3,403.00	2.77
101-441-728.000	SUPPLIES	359.34	9,500.00	0.00	0.00	9,500.00	0.00
101-441-802.000	PROFESSIONAL AND TECHNICAL SERV	0.00	900.00	0.00	0.00	900.00	0.00
101-441-804.000	DOLLAR LAKE BOAT RAMP KEYS	0.00	200.00	0.00	0.00	200.00	0.00
101-441-827.000	INSURANCE-MMRMA	6,470.80	19,800.00	9,369.00	9,369.00	10,431.00	47.32
101-441-850.002	24/7 COMMUNICATION	60.00	720.00	60.00	60.00	660.00	8.33
101-441-920.000	UTILITIES	97.79	12,500.00	830.20	830.20	11,669.80	6.64
101-441-930.000	MAINTENANCE AND REPAIRS	0.00	5,000.00	2,422.30	2,422.30	2,577.70	48.45
101-441-933.000	DPW GROUNDS & MAINTANCE	120.00	8,500.00	0.00	0.00	8,500.00	0.00
101-441-955.000	TRAINING	0.00	500.00	0.00	0.00	500.00	0.00
101-441-970.000	EQUIPMENT	0.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 441 - DEPT OF PUBLIC WORKS		16,459.44	124,326.00	15,454.68	15,454.68	108,871.32	12.43
Dept 448 - STREET LIGHTING							
101-448-920.000	UTILITIES	5,649.38	82,000.00	12,828.76	12,828.76	69,171.24	15.64

PERIOD ENDING 07/31/2026

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	YTD BALANCE	2026-27	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		07/31/2025	ORIGINAL BUDGET	07/31/2026	MONTH 07/31/26	BALANCE	USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 448 - STREET LIGHTING		5,649.38	82,000.00	12,828.76	12,828.76	69,171.24	15.64
Dept 528 - REFUSE COLLECTION SERVICES							
101-528-808.000	REFUSE COLLECTION SERVICES	19,443.80	247,452.00	20,112.30	20,112.30	227,339.70	8.13
101-528-808.001	RECYCLE	0.00	7,500.00	0.00	0.00	7,500.00	0.00
Total Dept 528 - REFUSE COLLECTION SERVICES		19,443.80	254,952.00	20,112.30	20,112.30	234,839.70	7.89
Dept 694 - CDBG PROJECTS							
101-694-850.000	CDBG EXPENDITURES	0.00	40,000.00	456.75	456.75	39,543.25	1.14
Total Dept 694 - CDBG PROJECTS		0.00	40,000.00	456.75	456.75	39,543.25	1.14
Dept 722 - CODE ENFORCEMENT							
101-722-707.100	WAGES-P/T CODE ENFORCEMENT	933.44	24,800.00	0.00	0.00	24,800.00	0.00
101-722-711.000	FICA	71.44	1,897.00	0.00	0.00	1,897.00	0.00
101-722-725.000	FUEL	14.00	500.00	7.00	7.00	493.00	1.40
101-722-930.000	MAINTENANCE AND REPAIRS	0.00	1,200.00	0.00	0.00	1,200.00	0.00
Total Dept 722 - CODE ENFORCEMENT		1,018.88	28,397.00	7.00	7.00	28,390.00	0.02
Dept 774 - RECREATION ACTIVITIES							
101-774-728.000	SUPPLIES	47.98	900.00	0.00	0.00	900.00	0.00
101-774-802.000	PROFESSIONAL AND TECHNICAL SERV	0.00	2,300.00	0.00	0.00	2,300.00	0.00
101-774-863.000	BUS TRANSPORTATION	0.00	2,000.00	0.00	0.00	2,000.00	0.00
101-774-882.000	COMMUNITY EVENTS	1,415.04	4,000.00	0.00	0.00	4,000.00	0.00
101-774-890.003	EASTER EXPENDITURES	0.00	800.00	0.00	0.00	800.00	0.00
101-774-890.004	WINTER WONDERLAND	0.00	400.00	0.00	0.00	400.00	0.00
101-774-890.005	MEMORIAL DAY PARADE	0.00	500.00	0.00	0.00	500.00	0.00
101-774-890.006	BLOCK PARTIES	1,036.44	3,000.00	700.00	700.00	2,300.00	23.33
101-774-890.007	GARDEN CLUB/TREES	0.00	500.00	52.00	52.00	448.00	10.40
101-774-930.000	MAINTENANCE AND REPAIRS	0.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 774 - RECREATION ACTIVITIES		2,499.46	16,400.00	752.00	752.00	15,648.00	4.59
Dept 899 - TAX TRIBUNAL/OTHER REFUNDS ORDERED							
101-899-956.000	TAX TRIBUNALS	10.93	300.00	0.00	0.00	300.00	0.00
Total Dept 899 - TAX TRIBUNAL/OTHER REFUNDS ORDERED		10.93	300.00	0.00	0.00	300.00	0.00
Dept 990 - DEBT SERVICE							
101-990-991.000	OC BUILDING BOND 2010 PRINCIPAL	0.00	30,000.00	0.00	0.00	30,000.00	0.00
101-990-992.000	OC BUILDING BOND 2010 INTEREST	0.00	18,638.00	0.00	0.00	18,638.00	0.00
Total Dept 990 - DEBT SERVICE		0.00	48,638.00	0.00	0.00	48,638.00	0.00
Dept 995 - OTHER FINANCING USES							
101-995-999.207	TRANSFER OUT - POLICE FUND	0.00	720,778.00	150,000.00	150,000.00	570,778.00	20.81
101-995-999.401	TRANSFER OUT - CAPITAL PROJECT	0.00	10,000.00	0.00	0.00	10,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF KEEGO HARBOR
PERIOD ENDING 07/31/2026
% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	YTD BALANCE	2026-27	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		07/31/2025	ORIGINAL BUDGET	07/31/2026	MONTH 07/31/26	BALANCE	USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 995 - OTHER FINANCING USES		0.00	730,778.00	150,000.00	150,000.00	580,778.00	20.53
TOTAL EXPENDITURES		221,278.97	2,672,192.00	379,848.05	379,848.05	2,292,343.95	14.21
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		166,481.58	2,672,192.00	157,553.88	157,553.88	2,514,638.12	5.90
TOTAL EXPENDITURES		221,278.97	2,672,192.00	379,848.05	379,848.05	2,292,343.95	14.21
NET OF REVENUES & EXPENDITURES		(54,797.39)	0.00	(222,294.17)	(222,294.17)	222,294.17	100.00

PERIOD ENDING 07/31/2026

% Fiscal Year Completed: 8.49

		2026-27	ACTIVITY FOR				
GL NUMBER	DESCRIPTION	YTD BALANCE 07/31/2025	ORIGINAL BUDGET	YTD BALANCE 07/31/2026	MONTH 07/31/26	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000 - UNCLASSIFIED							
202-000-546.000	ACT 51 REVENUES	17,303.53	243,577.00	19,392.48	19,392.48	224,184.52	7.96
202-000-665.000	INTEREST	0.00	10.00	0.00	0.00	10.00	0.00
Total Dept 000 - UNCLASSIFIED		17,303.53	243,587.00	19,392.48	19,392.48	224,194.52	7.96
Dept 450 - WINTER MAINTENANCE							
202-450-650.000	ROAD SALT	0.00	1,200.00	0.00	0.00	1,200.00	0.00
Total Dept 450 - WINTER MAINTENANCE		0.00	1,200.00	0.00	0.00	1,200.00	0.00
Dept 460 - ROUTINE STREET MAINTENANCE							
202-460-675.002	COST RECOVERY - REIMBURSEMENT	0.00	3,000.00	0.00	0.00	3,000.00	0.00
202-460-675.003	COST RECOVERY - MMRMA	0.00	4,000.00	0.00	0.00	4,000.00	0.00
202-460-675.004	COST RECOVERY - LIGHT POLE	0.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 460 - ROUTINE STREET MAINTENANCE		0.00	8,000.00	0.00	0.00	8,000.00	0.00
TOTAL REVENUES		17,303.53	252,787.00	19,392.48	19,392.48	233,394.52	7.67
Expenditures							
Dept 000 - UNCLASSIFIED							
202-000-812.101	ADMINISTRATIVE CHARGES-TO 101	0.00	24,350.00	0.00	0.00	24,350.00	0.00
Total Dept 000 - UNCLASSIFIED		0.00	24,350.00	0.00	0.00	24,350.00	0.00
Dept 450 - WINTER MAINTENANCE							
202-450-702.000	WAGES-FULL TIME	0.00	6,500.00	0.00	0.00	6,500.00	0.00
202-450-711.000	FICA	0.00	521.00	0.00	0.00	521.00	0.00
202-450-725.000	FUEL	0.00	500.00	0.00	0.00	500.00	0.00
202-450-728.000	SUPPLIES	0.00	7,500.00	0.00	0.00	7,500.00	0.00
202-450-930.000	MAINTENANCE AND REPAIRS	0.00	1,000.00	0.00	0.00	1,000.00	0.00
202-450-935.000	STREET MAINTENANCE & REPAIR	0.00	10,000.00	0.00	0.00	10,000.00	0.00
202-450-944.000	RENTAL OF EQUIPMENT	0.00	7,000.00	0.00	0.00	7,000.00	0.00
Total Dept 450 - WINTER MAINTENANCE		0.00	33,021.00	0.00	0.00	33,021.00	0.00
Dept 460 - ROUTINE STREET MAINTENANCE							
202-460-702.000	WAGES-FULL TIME	722.76	9,000.00	95.46	95.46	8,904.54	1.06
202-460-711.000	FICA	55.48	727.00	7.30	7.30	719.70	1.00
202-460-725.000	FUEL	12.35	300.00	0.00	0.00	300.00	0.00
202-460-728.000	SUPPLIES	0.00	2,000.00	0.00	0.00	2,000.00	0.00
202-460-802.000	PROFESSIONAL AND TECHNICAL SERV	0.00	2,000.00	0.00	0.00	2,000.00	0.00
202-460-930.000	MAINTENANCE AND REPAIRS	84.65	8,000.00	0.00	0.00	8,000.00	0.00
202-460-930.004	MAINT & REPAIR-LIGHT POLE	0.00	2,000.00	0.00	0.00	2,000.00	0.00
202-460-944.000	RENTAL OF EQUIPMENT	587.04	10,000.00	167.70	167.70	9,832.30	1.68
Total Dept 460 - ROUTINE STREET MAINTENANCE		1,462.28	34,027.00	270.46	270.46	33,756.54	0.79
Dept 462 - TRAFFIC SERVICES							

REVENUE AND EXPENDITURE REPORT FOR CITY OF KEEGO HARBOR

PERIOD ENDING 07/31/2026

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	YTD BALANCE	2026-27	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		07/31/2025	ORIGINAL BUDGET	07/31/2026	MONTH 07/31/26	BALANCE	USED
Fund 202 - MAJOR STREET FUND							
Expenditures							
202-462-806.000	CONTRACTED SERVICES	0.00	1,500.00	27.51	27.51	1,472.49	1.83
Total Dept 462 - TRAFFIC SERVICES		0.00	1,500.00	27.51	27.51	1,472.49	1.83
Dept 466 - ROAD PRESERVATION							
202-466-930.006	STREET PROJECT	0.00	65,000.00	0.00	0.00	65,000.00	0.00
Total Dept 466 - ROAD PRESERVATION		0.00	65,000.00	0.00	0.00	65,000.00	0.00
TOTAL EXPENDITURES		1,462.28	157,898.00	297.97	297.97	157,600.03	0.19
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		17,303.53	252,787.00	19,392.48	19,392.48	233,394.52	7.67
TOTAL EXPENDITURES		1,462.28	157,898.00	297.97	297.97	157,600.03	0.19
NET OF REVENUES & EXPENDITURES		15,841.25	94,889.00	19,094.51	19,094.51	75,794.49	20.12

REVENUE AND EXPENDITURE REPORT FOR CITY OF KEEGO HARBOR

PERIOD ENDING 07/31/2026

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	YTD BALANCE	2026-27	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		07/31/2025	ORIGINAL BUDGET	07/31/2026	MONTH 07/31/26	BALANCE	USED
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000 - UNCLASSIFIED							
203-000-546.000	ACT 51 REVENUES	7,416.27	115,832.00	8,322.98	8,322.98	107,509.02	7.19
203-000-574.100	METRO ACT FUNDING	0.00	9,000.00	0.00	0.00	9,000.00	0.00
203-000-665.000	INTEREST	0.00	10.00	0.00	0.00	10.00	0.00
Total Dept 000 - UNCLASSIFIED		7,416.27	124,842.00	8,322.98	8,322.98	116,519.02	6.67
Dept 450 - WINTER MAINTENANCE							
203-450-650.000	ROAD SALT	0.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 450 - WINTER MAINTENANCE		0.00	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL REVENUES		7,416.27	129,842.00	8,322.98	8,322.98	121,519.02	6.41
Expenditures							
Dept 000 - UNCLASSIFIED							
203-000-812.101	ADMINISTRATIVE CHARGES-TO 101	0.00	11,500.00	0.00	0.00	11,500.00	0.00
Total Dept 000 - UNCLASSIFIED		0.00	11,500.00	0.00	0.00	11,500.00	0.00
Dept 450 - WINTER MAINTENANCE							
203-450-702.000	WAGES-FULL TIME	0.00	6,300.00	0.00	0.00	6,300.00	0.00
203-450-704.000	OVERTIME	0.00	100.00	0.00	0.00	100.00	0.00
203-450-711.000	FICA	0.00	689.00	0.00	0.00	689.00	0.00
203-450-725.000	FUEL	0.00	500.00	0.00	0.00	500.00	0.00
203-450-728.000	SUPPLIES	0.00	15,000.00	0.00	0.00	15,000.00	0.00
203-450-802.000	PROFESSIONAL SERVICES	0.00	1,000.00	0.00	0.00	1,000.00	0.00
203-450-930.000	MAINTENANCE AND REPAIRS	0.00	1,500.00	0.00	0.00	1,500.00	0.00
203-450-944.000	RENTAL OF EQUIPMENT	0.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 450 - WINTER MAINTENANCE		0.00	27,089.00	0.00	0.00	27,089.00	0.00
Dept 460 - ROUTINE STREET MAINTENANCE							
203-460-702.000	WAGES-FULL TIME	1,546.64	14,500.00	3,882.04	3,882.04	10,617.96	26.77
203-460-704.000	OVERTIME	0.00	500.00	0.00	0.00	500.00	0.00
203-460-711.000	FICA	118.32	1,101.00	4.87	4.87	1,096.13	0.44
203-460-725.000	FUEL	43.78	800.00	0.00	0.00	800.00	0.00
203-460-728.000	SUPPLIES	0.00	1,500.00	0.00	0.00	1,500.00	0.00
203-460-728.001	METRO ACT- RIGHT OF WAY	0.00	1,500.00	0.00	0.00	1,500.00	0.00
203-460-802.107	BRIDGE INSPECTION	0.00	3,500.00	0.00	0.00	3,500.00	0.00
203-460-930.000	MAINTENANCE AND REPAIRS	0.00	3,000.00	0.00	0.00	3,000.00	0.00
203-460-935.000	STREET MAINTENANCE & REPAIR	300.10	25,000.00	0.00	0.00	25,000.00	0.00
203-460-944.000	RENTAL OF EQUIPMENT	2,541.79	13,500.00	3,754.49	3,754.49	9,745.51	27.81
Total Dept 460 - ROUTINE STREET MAINTENANCE		4,550.63	64,901.00	7,641.40	7,641.40	57,259.60	11.77
Dept 466 - ROAD PRESERVATION							
203-466-930.007	BRIDGE PROJECT	2,336.46	0.00	10,635.23	10,635.23	(10,635.23)	100.00
Total Dept 466 - ROAD PRESERVATION		2,336.46	0.00	10,635.23	10,635.23	(10,635.23)	100.00

GL NUMBER	DESCRIPTION	YTD BALANCE	2026-27	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		07/31/2025	ORIGINAL BUDGET	07/31/2026	MONTH 07/31/26	BALANCE	USED
Fund 203 - LOCAL STREET FUND							
Expenditures							
TOTAL EXPENDITURES		6,887.09	103,490.00	18,276.63	18,276.63	85,213.37	17.66
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		7,416.27	129,842.00	8,322.98	8,322.98	121,519.02	6.41
TOTAL EXPENDITURES		6,887.09	103,490.00	18,276.63	18,276.63	85,213.37	17.66
NET OF REVENUES & EXPENDITURES		529.18	26,352.00	(9,953.65)	(9,953.65)	36,305.65	37.77

REVENUE AND EXPENDITURE REPORT FOR CITY OF KEEGO HARBOR

PERIOD ENDING 07/31/2026

% Fiscal Year Completed: 8.49

		2026-27	ACTIVITY FOR				
GL NUMBER	DESCRIPTION	YTD BALANCE 07/31/2025	ORIGINAL BUDGET	YTD BALANCE 07/31/2026	MONTH 07/31/26	AVAILABLE BALANCE	% BDGT USED
Fund 207 - POLICE FUND							
Revenues							
Dept 000 - UNCLASSIFIED							
207-000-402.000	CURRENT TAXES	34,548.18	479,378.00	36,898.94	36,898.94	442,479.06	7.70
207-000-543.000	ACT 302 REVENUES	0.00	800.00	0.00	0.00	800.00	0.00
207-000-545.000	LIQUOR LICENSE	0.00	6,000.00	0.00	0.00	6,000.00	0.00
207-000-631.000	RESTITUTION-POLICE	0.00	500.00	0.00	0.00	500.00	0.00
207-000-632.000	COURT COST RECOVERY-OWI	1,585.00	2,500.00	3,769.45	3,769.45	(1,269.45)	150.78
207-000-634.000	SOR	0.00	200.00	0.00	0.00	200.00	0.00
207-000-635.000	POLICE REPORTS	90.14	700.00	0.00	0.00	700.00	0.00
207-000-636.000	FINGERPRINT/BREATHALYZER	0.00	400.00	0.00	0.00	400.00	0.00
207-000-637.000	IMPOUND	60.00	600.00	0.00	0.00	600.00	0.00
207-000-643.901	BOAT KEY-MARINE PORTION	80.00	80.00	0.00	0.00	80.00	0.00
207-000-670.000	TRAINING	0.00	2,500.00	0.00	0.00	2,500.00	0.00
207-000-675.000	COST REC- MISC/REIMBURSEMENT	896.25	900.00	0.00	0.00	900.00	0.00
207-000-699.101	TRANSFERS-IN FR GENERAL	0.00	720,778.00	150,000.00	150,000.00	570,778.00	20.81
Total Dept 000 - UNCLASSIFIED		37,259.57	1,215,336.00	190,668.39	190,668.39	1,024,667.61	15.69
TOTAL REVENUES		37,259.57	1,215,336.00	190,668.39	190,668.39	1,024,667.61	15.69
Expenditures							
Dept 000 - UNCLASSIFIED							
207-000-702.000	WAGES-FULL TIME	33,667.75	411,225.00	32,100.80	32,100.80	379,124.20	7.81
207-000-704.000	OVERTIME	3,745.93	35,000.00	3,111.20	3,111.20	31,888.80	8.89
207-000-706.000	HOLIDAY PAY (PD)	0.00	19,000.00	0.00	0.00	19,000.00	0.00
207-000-707.000	WAGES- PART TIME/SEASONAL	4,189.86	62,000.00	4,275.19	4,275.19	57,724.81	6.90
207-000-708.000	UNIFORM ALLOWANCE	889.97	10,000.00	1,135.95	1,135.95	8,864.05	11.36
207-000-710.000	MARINE PATROL	0.00	35,000.00	0.00	0.00	35,000.00	0.00
207-000-711.000	FICA	3,105.39	40,811.00	2,948.55	2,948.55	37,862.45	7.22
207-000-711.004	HEALTH INSURANCE	11,880.88	117,600.00	16,715.22	16,715.22	100,884.78	14.21
207-000-711.005	RETIREMENT PLAN	12,646.43	173,000.00	14,092.48	14,092.48	158,907.52	8.15
207-000-711.006	LIFE INSURANCE	439.52	3,800.00	595.79	595.79	3,204.21	15.68
207-000-711.007	WORKERS COMP	0.00	6,000.00	0.00	0.00	6,000.00	0.00
207-000-711.008	UNEMPLOYMENT	0.00	200.00	6.51	6.51	193.49	3.26
207-000-711.011	CELL PHONE ALLOWANCE	166.67	2,000.00	166.67	166.67	1,833.33	8.33
207-000-711.014	HEALTH INSURANCE OPT OUT	230.76	3,000.00	230.76	230.76	2,769.24	7.69
207-000-725.000	FUEL	1,641.27	15,500.00	1,784.75	1,784.75	13,715.25	11.51
207-000-728.000	SUPPLIES	302.94	10,000.00	60.00	60.00	9,940.00	0.60
207-000-730.001	EQUIPMENT - BODY CAMERAS	0.00	500.00	0.00	0.00	500.00	0.00
207-000-800.101	LEGAL FEES-GENERAL PERSONNEL	5,946.00	62,500.00	5,385.00	5,385.00	57,115.00	8.62
207-000-800.300	CONTRACTED SERVICE	0.00	1,500.00	0.00	0.00	1,500.00	0.00
207-000-813.000	INTERGOVERNMENTAL SERVICES AGREI	22,157.35	87,000.00	24,488.43	24,488.43	62,511.57	28.15
207-000-827.000	INSURANCE-MMRMA	34,109.25	70,000.00	35,133.75	35,133.75	34,866.25	50.19
207-000-850.000	TELEPHONE	219.51	2,800.00	217.11	217.11	2,582.89	7.75
207-000-920.000	UTILITIES	233.83	14,000.00	628.12	628.12	13,371.88	4.49
207-000-930.000	MAINTENANCE AND REPAIRS	189.85	8,000.00	51.98	51.98	7,948.02	0.65
207-000-944.001	COPIER & MAINTENANCE	0.00	500.00	0.00	0.00	500.00	0.00
207-000-954.000	ACT 302 TRAINING	0.00	2,000.00	0.00	0.00	2,000.00	0.00
207-000-955.000	PROF DEVELOPMENT/TRAINING	400.00	6,000.00	0.00	0.00	6,000.00	0.00
207-000-999.401	TRANSFERS OUT CAPITAL PROJECTS	0.00	16,400.00	0.00	0.00	16,400.00	0.00
Total Dept 000 - UNCLASSIFIED		136,163.16	1,215,336.00	143,128.26	143,128.26	1,072,207.74	11.78
TOTAL EXPENDITURES		136,163.16	1,215,336.00	143,128.26	143,128.26	1,072,207.74	11.78

REVENUE AND EXPENDITURE REPORT FOR CITY OF KEEGO HARBOR
PERIOD ENDING 07/31/2026
% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	YTD BALANCE	2026-27	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		07/31/2025	ORIGINAL BUDGET	07/31/2026	MONTH 07/31/26	BALANCE	USED
Fund 207 - POLICE FUND							
Fund 207 - POLICE FUND:							
TOTAL REVENUES		37,259.57	1,215,336.00	190,668.39	190,668.39	1,024,667.61	15.69
TOTAL EXPENDITURES		136,163.16	1,215,336.00	143,128.26	143,128.26	1,072,207.74	11.78
NET OF REVENUES & EXPENDITURES		(98,903.59)	0.00	47,540.13	47,540.13	(47,540.13)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF KEEGO HARBOR

PERIOD ENDING 07/31/2026

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	YTD BALANCE 07/31/2025	2026-27 ORIGINAL BUDGET	YTD BALANCE 07/31/2026	ACTIVITY FOR MONTH 07/31/26	AVAILABLE BALANCE	% BDGT USED
Fund 247 - TAX INCREMENT FINANCE AUTHOR FUND							
Revenues							
Dept 000 - UNCLASSIFIED							
247-000-402.000	CURRENT TAXES	37,077.02	328,205.00	18,005.30	18,005.30	310,199.70	5.49
247-000-573.000	LOCAL COMMUNITY STABILIZATION SI	0.00	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 000 - UNCLASSIFIED		37,077.02	330,705.00	18,005.30	18,005.30	312,699.70	5.44
TOTAL REVENUES		37,077.02	330,705.00	18,005.30	18,005.30	312,699.70	5.44
Expenditures							
Dept 000 - UNCLASSIFIED							
247-000-964.000	MISC EXPENSE	0.00	9,500.00	56.53	56.53	9,443.47	0.60
Total Dept 000 - UNCLASSIFIED		0.00	9,500.00	56.53	56.53	9,443.47	0.60
Dept 191 - ADMINISTRATION							
247-191-802.000	PROFESSIONAL AND TECHNICAL SERV	3,604.24	0.00	913.50	913.50	(913.50)	100.00
Total Dept 191 - ADMINISTRATION		3,604.24	0.00	913.50	913.50	(913.50)	100.00
Dept 693 - CASS LAKE ROAD							
247-693-702.000	WAGES-FULL TIME	2,921.64	37,242.00	63.64	63.64	37,178.36	0.17
247-693-711.000	FICA	223.32	2,849.00	4.87	4.87	2,844.13	0.17
247-693-711.004	HEALTH INSURANCE	0.00	10,000.00	0.00	0.00	10,000.00	0.00
247-693-711.005	RETIREMENT PLAN	0.00	3,500.00	0.00	0.00	3,500.00	0.00
247-693-711.006	LIFE INSURANCE	0.00	350.00	0.00	0.00	350.00	0.00
247-693-711.007	WORKERS COMP	0.00	400.00	0.00	0.00	400.00	0.00
247-693-802.000	PROFESSIONAL AND TECHNICAL SERV	0.00	80,000.00	0.00	0.00	80,000.00	0.00
247-693-812.000	ADMINISTRATION CHARGES	0.00	48,061.00	0.00	0.00	48,061.00	0.00
247-693-830.005	FACADE IMPROVEMENTS - PROGRAM	0.00	50,000.00	0.00	0.00	50,000.00	0.00
247-693-944.000	RENTAL OF EQUIPMENT	2,175.62	0.00	111.80	111.80	(111.80)	100.00
247-693-970.000	CAPITAL EXPENSES	0.00	150,000.00	0.00	0.00	150,000.00	0.00
Total Dept 693 - CASS LAKE ROAD		5,320.58	382,402.00	180.31	180.31	382,221.69	0.05
Dept 899 - TAX TRIBUNAL/OTHER REFUNDS ORDERED							
247-899-956.000	COSTS, FEES, AND CHARGES	0.00	500.00	0.00	0.00	500.00	0.00
Total Dept 899 - TAX TRIBUNAL/OTHER REFUNDS ORDERED		0.00	500.00	0.00	0.00	500.00	0.00
TOTAL EXPENDITURES		8,924.82	392,402.00	1,150.34	1,150.34	391,251.66	0.29
Fund 247 - TAX INCREMENT FINANCE AUTHOR FUND:							
TOTAL REVENUES		37,077.02	330,705.00	18,005.30	18,005.30	312,699.70	5.44
TOTAL EXPENDITURES		8,924.82	392,402.00	1,150.34	1,150.34	391,251.66	0.29
NET OF REVENUES & EXPENDITURES		28,152.20	(61,697.00)	16,854.96	16,854.96	(78,551.96)	27.32

08/12/2026 11:04 AM

User: DENISE

DB: Keego Harbor

REVENUE AND EXPENDITURE REPORT FOR CITY OF KEEGO HARBOR

Page: 14/16

PERIOD ENDING 07/31/2026

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	YTD BALANCE 07/31/2025	2026-27 ORIGINAL BUDGET	YTD BALANCE 07/31/2026	ACTIVITY FOR MONTH 07/31/26	AVAILABLE BALANCE	% BDGT USED
Fund 271 - LIBRARY MILLAGE FUND							
Revenues							
Dept 000 - UNCLASSIFIED							
271-000-402.000	CURRENT TAXES	2,971.58	38,531.00	2,620.00	2,620.00	35,911.00	6.80
Total Dept 000 - UNCLASSIFIED		2,971.58	38,531.00	2,620.00	2,620.00	35,911.00	6.80
TOTAL REVENUES		2,971.58	38,531.00	2,620.00	2,620.00	35,911.00	6.80
Expenditures							
Dept 790 - LIBRARY SERVICES							
271-790-813.000	INTERGOVERNMENTAL SERVICES AGREI	0.00	38,531.00	0.00	0.00	38,531.00	0.00
Total Dept 790 - LIBRARY SERVICES		0.00	38,531.00	0.00	0.00	38,531.00	0.00
TOTAL EXPENDITURES		0.00	38,531.00	0.00	0.00	38,531.00	0.00
Fund 271 - LIBRARY MILLAGE FUND:							
TOTAL REVENUES		2,971.58	38,531.00	2,620.00	2,620.00	35,911.00	6.80
TOTAL EXPENDITURES		0.00	38,531.00	0.00	0.00	38,531.00	0.00
NET OF REVENUES & EXPENDITURES		2,971.58	0.00	2,620.00	2,620.00	(2,620.00)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF KEEGO HARBOR

PERIOD ENDING 07/31/2026

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	YTD BALANCE	2026-27	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		07/31/2025	ORIGINAL	07/31/2026	MONTH	BALANCE	USED
			BUDGET		07/31/26		
Fund 401 - CAPITAL PROJECTS FUND							
Revenues							
Dept 000 - UNCLASSIFIED							
401-000-699.207	TRANSFER IN FROM POLICE FUND	0.00	16,400.00	0.00	0.00	16,400.00	0.00
Total Dept 000 - UNCLASSIFIED		0.00	16,400.00	0.00	0.00	16,400.00	0.00
TOTAL REVENUES		0.00	16,400.00	0.00	0.00	16,400.00	0.00
Expenditures							
Dept 207 - POLICE IN CAR COMPUTERS							
401-207-981.003	POLICE EQUIPMENT	5,696.97	16,400.00	0.00	0.00	16,400.00	0.00
Total Dept 207 - POLICE IN CAR COMPUTERS		5,696.97	16,400.00	0.00	0.00	16,400.00	0.00
TOTAL EXPENDITURES		5,696.97	16,400.00	0.00	0.00	16,400.00	0.00
Fund 401 - CAPITAL PROJECTS FUND:							
TOTAL REVENUES		0.00	16,400.00	0.00	0.00	16,400.00	0.00
TOTAL EXPENDITURES		5,696.97	16,400.00	0.00	0.00	16,400.00	0.00
NET OF REVENUES & EXPENDITURES		(5,696.97)	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF KEEGO HARBOR

PERIOD ENDING 07/31/2026

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2026-27		ACTIVITY FOR		AVAILABLE	% BDGT
		YTD BALANCE	ORIGINAL	YTD BALANCE	MONTH		
		07/31/2025	BUDGET	07/31/2026	07/31/26	BALANCE	USED
Fund 592 - WATER & SEWER FUND							
Revenues							
Dept 000 - UNCLASSIFIED							
592-000-451.120	MISC PERMIT	0.00	2,400.00	0.00	0.00	2,400.00	0.00
592-000-528.004	CRITICAL INFRASTRUCTURE GRANT	0.00	58,051.00	0.00	0.00	58,051.00	0.00
592-000-601.000	WATER AND SEWER FLAT FEE	0.00	14,500.00	0.00	0.00	14,500.00	0.00
Total Dept 000 - UNCLASSIFIED		0.00	74,951.00	0.00	0.00	74,951.00	0.00
TOTAL REVENUES		0.00	74,951.00	0.00	0.00	74,951.00	0.00
Expenditures							
Dept 000 - UNCLASSIFIED							
592-000-930.000	MAINTENANCE AND REPAIRS	0.00	5,000.00	0.00	0.00	5,000.00	0.00
592-000-930.001	GENERAL CAPITAL OUTLAY	0.00	53,000.00	0.00	0.00	53,000.00	0.00
592-000-931.001	BEECHMONT DRAIN LIFT STATION	0.00	25,000.00	0.00	0.00	25,000.00	0.00
592-000-932.001	LSLR LEAD SER. LINE REPLACEMENT	0.00	175,051.00	0.00	0.00	175,051.00	0.00
Total Dept 000 - UNCLASSIFIED		0.00	258,051.00	0.00	0.00	258,051.00	0.00
TOTAL EXPENDITURES		0.00	258,051.00	0.00	0.00	258,051.00	0.00
Fund 592 - WATER & SEWER FUND:							
TOTAL REVENUES		0.00	74,951.00	0.00	0.00	74,951.00	0.00
TOTAL EXPENDITURES		0.00	258,051.00	0.00	0.00	258,051.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	(183,100.00)	0.00	0.00	(183,100.00)	0.00
TOTAL REVENUES - ALL FUNDS							
TOTAL REVENUES - ALL FUNDS		268,509.55	4,730,744.00	396,563.03	396,563.03	4,334,180.97	8.38
TOTAL EXPENDITURES - ALL FUNDS		380,413.29	4,854,300.00	542,701.25	542,701.25	4,311,598.75	11.18
NET OF REVENUES & EXPENDITURES		(111,903.74)	(123,556.00)	(146,138.22)	(146,138.22)	22,582.22	118.28

CITY OF KEEGO HARBOR
STUDY SESSION MEETING MINUTES
Tuesday, July 14, 2026, 7:00 PM
2025 Beechmont St.
Keego Harbor, MI 48320

CALL THE MEETING TO ORDER

Mayor Ross called the meeting to order at 7:00 PM

ROLL CALL:

Present: Mayor Joel Ross, Council Member John Fletcher, Council Member Cristina Elsen, and Council Member Williams

Motion by Council Member Elsen; supported by Council Member Fletcher to excuse Council Member Streng.

Ayes: 4 Nays: 0

Motion carries

STAFF PRESENT: Interim City Manager Joe Gacioch, Interim City Clerk Stacy Goodall

PLEDGE OF ALLEGIANCE

PRESENTATIONS

APPROVAL OF AGENDA

Motion by Council Member Fletcher; supported by Council Member Elsen to approve the agenda.

Ayes: 4 Nays: 0

Motion Carries

PUBLIC COMMENT:

Colleen Wade -Roosevelt survey/postcard mailer

REGULAR AGENDA

Appointment of Mayor Pro Tem

Motion by Council Member Fletcher; supported by Council Member Williams to nominate Council Member Elsen for Mayor Pro Tem

Ayes: 3 Nays: 0

Motion Carries

Water Quality Ordinance- HRC

The city received a grant to fund from Oakland County in 2023 for stormwater improvements. John Balint with HRC presented the draft

ordinances to add or revise language in the current city ordinances to provide better requirements for future developments, protecting the water quality for the lakes. Oakland County Water Resource Commission revised their stormwater requirements and implemented new stormwater engineering design standards.

Article 9A Village Overly: Permitted Building Height

Article 14 Sign Ordinance

Motion by Mayor Pro Tem Elsen; supported Council Member Fletcher to table article 9a village overly; permitted building height and article 14 until a representative from Mckenna can be present.

Ayes: 3 Nays: 0

Motion Carries

2968 Glenbroke St. Lot Split

Interim City Manager presented details of the requested lot split. The applicant has met the requirements and intends to build a new home on the vacant property.

BS&A Cloud Modernization/Civic Plus Agenda Management Proposal

Interim City Manager presented a high-level overview of both agenda items. Moving from .net version of BS&A to the cloud version is the direction the city needs to go since support will end in 2028. Currently, agendas, minutes, and FOIA requests are completed manually. City Manager will research grant opportunities.

CLEMIS Agreement

CLEMIS is a law enforcement communications software provided by Oakland County for information sharing. A new governance structure was presented with no change to the fee structure.

Election Worker Wages

The city currently is paying their election workers below the state minimum.

City Council Rules of Procedure

Interim City Manager presented the drafted rules of procedure. The City Attorney has approved the draft. Council members reviewed and discussed amendments.

CITY COUNCIL COMMENTS

Meeting adjourned at 9:08 p.m.

Joel Ross
City of Keego Harbor, its Mayor

Stacy Goodall
City of Keego Harbor, its Interim
City Clerk

**CITY OF KEEGO HARBOR
CITY COUNCIL MEETING MINUTES
Thursday, July 16, 2026, AT 7:00 PM
2025 Beechmont St.
Keego Harbor, MI 48320**

CALL THE MEETING TO ORDER:

Mayor Ross called the meeting to order at 7:00 PM

ROLL CALL: Mayor Joel Ross, Mayor Pro Tem Cristina Elsen, Council Member John Fletcher, Council Member Corine Streng, and Council Member Sue Williams

STAFF PRESENT: Interim City Manager Joe Gacioch, Interim City Clerk Stacy Goodall, Chief Robert Barnes and City Attorney Tony Chubb.

PLEDGE OF ALLEGIANCE

PRESENTATIONS

APPROVAL OF AGENDA

Motion by Mayor Pro Tem Elsen; supported by Council Member Streng to amend the agenda to table agenda item 7f, 7j and amend to go into closed session. Amendment to table the presentation of public service recognition for Rob Kalman as well.

Unanimous Vote: Ayes: 5

Nays: 0

Motion Carries

PUBLIC COMMENT: (non-agenda items only)

Richard Kollins- Data centers and school millage

Paula Brandon- JBirds -4th of July

Pam Groves- Open burn policy

Joel Yoder- WRC announcement

Karen Meabrod- School millage and open burn policy

APPROVAL OF CONSENT AGENDA: Resolution 26-22

A. Bills and Receipt of Revenue and Expenditure Report

B. Meeting Minutes:

- June 16, 2026, Study Session Meeting Minutes
- June 18, 2026, City Council Meeting Minutes

- June 25, 2026, City Council Special Meeting Minutes

Resolution by Council Member Fletcher; supported by Mayor Pro Tem Elsen to approve the consent agenda 26-22.

Roll call: Ross yes, Elsen yes, Fletcher yes, Streng yes, Williams yes.

Resolution Carries

REGULAR AGENDA:

Parks & Recreation Member Appointment

Motion by Council Member Streng; supported by Mayor Pro Tem Elsen to approve the appointment Regina Fuchs to our Parks & Recs.

Ayes: 5

Nays: 0

Motion Carries

Water Quality Ordinance

Brad Shepler from HRC answered additional questions regarding the drafted ordinances which were presented at the study session.

- Grant expires September 15, 2026.
- Projects requiring engineering review only
- Administrative decision for site plan review
- Newsletter

Article 9A Village Overlay; Permitted Building Height

Dan Commer reviewed the ordinance change to the permitted building height in the village overlay district from 36 feet to 48 feet as recommended by the Planning Commission.

Motion by Mayor Pro Tem Elsen; supported by Council Member Fletcher to approve the ordinance as presented.

Ayes: 5

Nays: 0

Motion Carries

Article 14 Sign Ordinance

Planning Commission held a public hearing for text amendments to Article 14 on June 2, 2026. Dan Commer from McKenna reviewed the amendments.

Motion by Council Member Streng; supported by Mayor Pro Tem Elsen to approve the sign ordinance as recommended by the Planning Commission.

Ayes: 5

Nays: 0

Motion Carries

2968 Glenbroke St. Lot Split

Motion by Council Member Fletcher; supported by Council Member Streng to approve the lot split as presented.

Ayes: 5 Nays: 0

Motion Carries

CLEMIS Agreement

Resolution by Council Member Fletcher; supported by Council Member Williams to allow City Manager to enter into the agreement on behalf of Keego Harbor with CLEMIS.

Roll Call: Fletcher yes, Streng yes, Ross yes, Elsen yes, Williams yes

Resolution Carries

Election Worker Wages

Resolution by Council Member Williams; supported by Council Member Streng to set the hourly rate for our election inspectors to \$15 per hour.

Roll Call: Elsen yes, Williams yes, Streng yes, Fletcher yes, Ross yes.

Resolution Carries

City Council Rules of Procedure

Interim City Manager reviews the red-line version of the drafted rules as discussed at study session.

- Meeting Schedule
- Meeting Procedure
- Voting/Discussion
- Public Comment
- Agenda Preparation

Motion by Mayor Pro Tem Elsen; supported by Council Member Streng to adopt the amendments of the re-line changes as discussed.

Ayes: 5 Nays: 0

Motion Carries

STAFF/COMMUNITY ANNOUNCEMENTS

- Mayor
- Planning Commission
- Parks and Recreation
- Police Chief
- City Attorney
- City Manager

COUNCIL COMMENTS

THE CITY ATTORNEY REQUESTS A CLOSED SESSION PURSUANT TO MCL 15.268(1)(H) TO DISCUSS AN ATTORNEY-CLIENT PRIVILEGED MEMORANDUM EXEMPT FROM DISCLOSURE PURSUANT TO MCL 15.243(1)(G).

Motion by Mayor Pro Tem Elsen; supported by Council Member Streng to go into closed session pursuant to MCL 15.268(1)(h) to discuss an attorney-client privileged memorandum exempt from disclosure pursuant to MCL 15.243(1)(g).

Ayes: 5

Nays: 0

Motion Carries

Closed session at 9:05pm

Return to open session 9:23pm

Resolution by Council Member Fletcher; supported by Mayor Pro Tem Elsen to follow the advice of the City Attorney based on our discussion.

Roll Call: Ross yes, Elsen yes, Fletcher yes, Streng yes, Williams yes.

Resolution Carries

ADJOURNMENT

Mayor Ross adjourned the meeting at 9:24 pm.

Joel Ross
City of Keego Harbor, its Mayor

Stacy Goodall
City of Keego Harbor, its Interim
City Clerk

CITY OF KEEGO HARBOR
CITY COUNCIL SPECIAL MEETING MINUTES
Wednesday, August 12, 2026, at 4:00 PM
2025 Beechmont St.
Keego Harbor, MI 48320

CALL THE MEETING TO ORDER: Mayor Ross called the meeting to order at 4:00pm.

PLEDGE OF ALLEGIANCE

ROLL CALL CITY COUNCIL: Mayor Ross, Mayor Pro Tem Elsen, Council Member Fletcher, Council Member Streng and Council Member Williams

ROLL CALL PLANNING COMMISSION: Chairman Yoder, Vice Chairperson Meabrod, Secretary Santa, Commissioner Douglass, Commissioner Emerling

ROLL CALL TIFA BOARD: Chairman Emerling, Vice Chairperson Wade, Secretary Clark, Board Member Daelemans, Board Member Santa, Board Member Drain

NEW BUSINESS:

a. Economic Development Strategic Planning Facilitation

Interim City Manager Joe Gacioch presented, joining board members to build a shared vision for the community. Through discussion and interactive activities, the City Council ,Planning Commission, TIFA Board, and Parks & Recreation Commission created the foundation for a Vision Statement for the City of Keego Harbor.

ADJOURNMENT

Meeting adjourned at 8:11 pm

Joel Ross

City of Keego Harbor, its Mayor

Stacy Goodall

City of Keego Harbor, its Interim City Clerk



Robert Barnes
Chief of Police
barnes@khp.d.org

KEEGO HARBOR POLICE DEPARTMENT

2025 Beechmont St. Keego Harbor, Michigan 48320
TEL: 248 682-3030 FAX: 248 682-1635

To: City Council

From: Robert Barnes, Chief of Police

Date: August 18, 2026

Re: Replacement of patrol vehicle's radar unit.

Introduction:

I'm requesting council approval to purchase a replacement radar unit in amount of **\$2,241.00**, which exceeds the \$1,500.00 threshold requiring council authorization. I received a call from Priority One, they conducted the build on our new Tahoe. During the assembly, they determined the current radar unit is no longer working and is unserviceable.

Background:

It is anticipated that all our aged radar units would eventually need to be replaced. The radar units were intended to be budgeted for FYE '27.

Upon approval the radar unit will be ordered from "Stalker Radar Applied Concepts, Inc." and shipped directly to Priority One for installation. Date for approval is August 18, 2026. See attached quote.

Respectfully,

Robert Barnes, Chief of Police

248 202-3888

barnes@khp.d.org

Motion: _____ moves, seconded by _____ to approve of the purchase of a replacement radar in the amount of \$2,241 from Priority One to be paid for from fund 207-930-000 as submitted by the Police Chief.

855 E. Collins Blvd.
Richardson, TX 75081
Phone: 972-398-3780
Fax: 972-398-3781

National Toll Free: 1-800- STALKER

Inside Sales Partner: Kelly Payne
kelly@stalkerradar.com

Page 1 of 1
Date: 08/04/2026

Reg Sales Mgr: Dewey Gatts
+1-972-398-3780
dewey@stalkerradar.com

Effective From: 08/04/2026 Valid Through: 11/02/2026 **Lead Time: 40 working days**

Bill To: Keego Harbor Police Dept 2025 Beechmont St Keego Harbor, MI 48320-1168	Customer ID: P9912 Accounts Payable	Ship To: Keego Harbor Police Dept 2025 Beechmont St Keego Harbor, MI 48320-1168	<i>FedEx Ground</i> Chief Robert Barnes
---	---	---	--

Grp	Qty	Package	Description	Wrrnty/Mo	Price	Ext Price
1	1	805-0022-00	Dual - 2 Antenna Radar System	36	\$2,241.00	\$2,241.00
Ln	Qty	Part Number	Description		Price	Ext Price
1	1	200-0998-60	ASSY, DUAL ENHANCED COUNTING UNIT, 1.5 PCB, ARM PROCESSOR			\$0.00
2	1	200-1571-00	Dual SL Modular OSC Display			\$0.00
3	2	200-1468-00	Dual DSR Ka Antenna			\$0.00
4	1	200-0920-00	Dual SL Remote Control w/Screw Latch			\$0.00
7	1	200-0243-00	Counting/Display Tall Mount			\$0.00
8	1	200-0244-00	Antenna Dash Mount			\$0.00
9	1	200-0245-00	Antenna Tall Deck Mount			\$0.00
10	1	200-0648-00	Display Sun Shield			\$0.00
11	1	155-2591-08	8 Foot Antenna Cable, IP67			\$0.00
12	1	155-2591-20	20 Foot Antenna Cable, IP67			\$0.00
13	1	200-0622-01	2015-Present Tahoe VSS Cable Kit			\$0.00
14	1	200-0820-00	Dual Manual Kit			\$0.00
15	1	006-0096-00	Fan Noise Suppression Addendum - Dual SL			\$0.00
16	1	005-1468-00	Dual Certified Package			\$0.00
17	1	035-0361-00	Shipping Container, Dash Mounted Radar			\$0.00
18	1	060-1000-36	36 Month Warranty			\$0.00
19	1	006-0147-00	Certificate of Accuracy, Stalker Dual/DSR/SII/2X			\$0.00
20	1	006-0300-00	Michigan Certificate of Compliance, Radar			\$0.00
Group Total						\$2,241.00

Product	\$2,241.00	Sub-Total:	\$2,241.00
Discount	\$0.00	Sales Tax 0%	\$0.00
		Shipping & Handling:	\$0.00
Payment Terms: Net 30 days		Total: USD	\$2,241.00

2026 2029 MI Contract 260000000071
Vehicle Information:
2025 Chevrolet Tahoe SUV

This Quote or Purchase Order is subject in all respects to the Terms and Conditions detailed at the back of this document. These Terms and Conditions contain limitations of liability, waivers of liability even for our own negligence, and indemnification provisions, all of which may affect your rights. Please review these terms and Conditions carefully before proceeding.

Comparison of Stalker Dash-Mount Radar

Stalker DSR 2X MI Deal \$3,024

- Industry-leading range
- Available VSS options
- Up to four target zone capability
- Patented rear traffic alert warning
- Automatic fan noise suppression
- Operate both antennas at the same time with 5-window display
- Voice enunciation



DSR 2X
LCD display



DSR 2X
LED display

Stalker DSR MI Deal: \$2,807

- Industry-leading range
- Directional capability in moving and stationary mode
- Available VSS options
- Directional arrows indicate closing or away targets
- Automatic fan noise suppression
- Voice enunciation



DSR LCD shown

Stalker DUAL SL MI Deal: 2,241

- Automatic fan noise suppression
- Available VSS options
- Stationary and opposite direction fast window
- Legendary Stalker value and performance

Choose between **NEW** LCD or LED display options for the DSR 2X, DSR, and DUAL SL radar

Stalker PATROL MI Deal: \$1,728

- Stalker quality and reliability at an affordable price
- LCD display - easy to read
- K-Band



STALKER

Dewey Gatts, Regional Sales Manager
Cell: 513-806-0815
dewey@stalkerradar.com

Kelly Payne, Inside Sales Partner
Direct: 469-656-8018
kelly@stalkerradar.com

FEATURES	DSR 2X	DSR	DUAL SL	PATROL
Direction-Sensing Radar	a	a		
Dual Zone Technology allows the operator to track 2 targets with the front antenna and 2 targets with the rear antenna at the same time. It also allows tracking 4 targets, 2 approaching vehicles and 2 receding vehicles from either the front or rear antenna.	a			
Vehicle Safety Alert operates from the rear antenna. Using an officer-set speed threshold, an audible alarm alerts the officer of rapidly approaching vehicles from the rear as the patrol vehicle accelerates into traffic from a stopped position.	a			
Automatic Same-Direction Tracking	a	a	a	
Manual Same Direction feature on the Patrol radar allows the officer to track Slower Same Direction targets by first pushing the "Slower" Button to activate this feature.				a
Waterproof Antennas (PATROL is K-Band)	a	a	a	a
Wireless Remote Controls are standard. By using a phone coil cord, the remote can be converted to a wired remote	a	a	a	a
Vehicle Speed Sensor Cable can plug into the OBD II-port (2019 and older vehicles) or hardwire to the power and VSS cables in the patrol vehicle. The VSS pulses tell the radar where to look for proper patrol speed, eliminating combining and shadowing and will automatically switch from stationary to moving mode and back.	a	a	a	a
Motorcycle Option	a	a	a	
Target Lock Voice Confirmation	a	a		
Target Track-Through Lock	a	a	a	a
Strongest Target Lock	a	a	a	a
Fast Target Lock	a	a		a
Separable Display/Counting Unit	a	a	a	
Color-Coded LED Display	a	a	a	
Color-Coded LCD Display	a	a	a	
High Contrast White/Black LCD Display				a



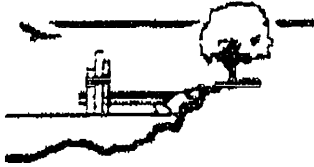
StalkerRadar.com

applied concepts, inc.

855 East Collins Boulevard ■ Richardson, Texas 75081
972.398.3780 ■ Fax 972.398.3781

600-5103-00 Rev A





"Heart of the Lakes"

City of Keego Harbor

2025 Beechmont

Keego Harbor, Michigan 48320

FROM: Joseph Gacioch, Interim City Manager

MEETING: August 18 Study Session

SUBJECT: Water Quality Ordinance Amendment - HRC

Introduction

At the July Study Session, Hubbell, Roth & Clark (HRC) presented an overview of the proposed Water Quality Ordinance amendments developed through the City's Oakland County Critical Infrastructure Grant-funded water quality planning initiative.

The proposed ordinance is intended to modernize the City's stormwater management standards, better protect local lakes and waterways, align local regulations with contemporary environmental practices, and improve consistency with Oakland County Water Resources Commissioner standards.

During Council's discussion, members expressed support for the underlying goal of protecting Keego Harbor's valuable water resources while also ensuring that the ordinance does not create unnecessary barriers to residential reinvestment, commercial redevelopment, or future economic growth. Council subsequently tabled the item and requested that staff return with additional information more clearly explaining how the proposed ordinance would affect residential and commercial properties.

Update:

To assist Council's review, staff worked with HRC to prepare a public-facing Frequently Asked Questions document that summarizes the practical application of the ordinance and identifies the types of projects that would be affected. HRC also prepared a parcel classification and road mileage map to help place the proposed ordinance into context.

The analysis demonstrates that Keego Harbor contains 1,448 parcels, including 1,310 residential parcels and 131 commercial parcels. Of those commercial properties, only 26 exceed one-half acre and only 13 exceed one acre, which are generally the types of sites where engineered stormwater management systems are already anticipated as part of the development process throughout Oakland County. The mapping analysis supports HRC's conclusion that the ordinance will primarily affect a relatively limited number of larger redevelopment and development projects rather than the vast majority of existing residential and commercial properties.

In general, the proposed ordinance is not intended to require existing homes or businesses to retrofit their properties. Rather, the ordinance is primarily triggered when new development, redevelopment, site improvements, or construction activities occur that significantly alter drainage patterns or require municipal review. Existing buildings and sites that remain unchanged would generally not be impacted.

For residential properties, impacts are expected to be limited primarily to new construction, substantial additions, significant grading activities, or projects that create new stormwater discharge concerns. Routine homeownership activities, interior remodeling projects, typical deck construction, and most minor improvements would generally not trigger substantial stormwater requirements.

For commercial properties, the ordinance would primarily apply to new construction, redevelopment projects, parking lot reconstruction, significant grading activities, or projects requiring site plan approval. Many of the projects likely to be affected are the same types of developments that are already expected to address stormwater management requirements throughout Oakland County and neighboring communities.

Recommendation

The Interim City Manager recommends approval of the ordinance as presented.

From an economic development perspective, staff does not believe the proposed standards should serve as a meaningful deterrent to quality commercial investment. Experienced developers working throughout Oakland County and other Michigan communities routinely incorporate stormwater management requirements into their project planning, engineering, and financial pro formas.

Compliance with water quality and stormwater standards has become a common and expected component of the development process, particularly for larger redevelopment projects, commercial developments, and multi-family housing.

Likewise, the ordinance is not expected to create widespread impacts on existing residential property owners. Most residential parcels will only encounter the ordinance when undertaking substantial new construction or site modifications that materially affect stormwater runoff. The ordinance also includes administrative review mechanisms that provide flexibility for unique site conditions and practical implementation where strict application may not be appropriate.

Finally, during the August 12, 2026 Joint Strategic Planning Session, participants representing the City Council, Tax Increment Finance Authority, Planning Commission, and Parks and Recreation Commission identified Keego Harbor's lakes, waterways, and natural resources as some of the

community's most significant and distinguishing assets. Participants consistently expressed a vision for leveraging these environmental amenities to support both residential quality of life and future commercial prosperity. Adoption of the proposed ordinance is consistent with that broader community vision by helping protect the natural resources that contribute to Keego Harbor's identity, desirability, and long-term economic competitiveness.

For these reasons, staff recommends approval of the proposed Water Quality Ordinance amendments.

Motion: To approve the Keego Harbor City Council adopt Ordinance No. ____, amending the Code of Ordinances to update stormwater management and water quality protection standards as presented by staff and Hubbell, Roth & Clark, and direct staff to publish and implement the ordinance in accordance with the City Charter and applicable law.

Sincerely,
Joseph Gacioch
Interim City Manager
City of Keego Harbor





Water Quality Ordinance FAQ Overview

August 18th Study Session

Presentation by : Hubbell, Roth, and Clark (HRC)



SINGLE FAMILY: How will the amended ordinance impact Single Family homes?

Scenarios where ordinance applies	New construction of single-family homes
	Site Redevelopment of single-family homes
	Any other modifications requiring site plan review. Examples include regrading of lots, changing drainage patterns, expansion of driveways, etc.

SINGLE FAMILY: Where the new standards apply, what will the requirements be?

No direct discharge from the storm system into nearby bodies of water. One of the following may be used:

1. 15-foot vegetative buffer strip from the body of water which may include lawn space, raingardens, bioswales, etc.
2. A sump
3. A mechanical separator



MULTI-FAMILY: How will the amended ordinance impact Multi-Family homes?

Scenarios
where
ordinance
applies

New construction of multi-family homes

Site Redevelopment of multi family homes

Any other modifications requiring site plan review.
Examples include regrading of lots, changing
drainage patterns, expansion of driveways, etc.

MULTI-FAMILY: Where the new standards apply for multi-family homes, what will the requirements be?

Baseline requirements:

- Adherence to Oakland County Water Resources Commissioner's water quality standards regardless of site size
- Adherence to all of the Oakland County Water Resource Commissioner's Stormwater Engineering Design Standards if over 1 acre.
- No direct discharge from your storm system into nearby bodies of water OR the municipal storm sewer system, unless abovementioned water quality measures are provided.

Compliance options:

1. 15-foot vegetative buffer strip from the body of water (lawn space, rain garden, bioswale, etc.)
2. A sump
3. A mechanical separator
4. Other engineered stormwater treatment system appropriate for the site



COMMERCIAL: How will the amended ordinance impact Commercial properties?

Scenarios where the new standards apply	New Construction
	Site Redevelopment
	Major Site Improvements
	Parking lot reconstruction
	Significant site grading
	Any other project requiring site plan review as required by the City

Potential Stormwater Treatment Measures and Relative Cost Impacts

Treatment Option	Relative Cost	Key Cost Drivers	Notes
15-Foot Vegetative Buffer Strip (native plantings, rain garden, bioswale)	Lowest	Site grading, plant material, shoreline length, soil amendments	Often the most cost-effective option. Can improve aesthetics and habitat while providing runoff treatment.
Sump / Catch Basin Structure	Low	Excavation depth, utility conflicts, piping connections	Typically used as a pretreatment measure rather than a standalone solution.
Mechanical Separator Device	Moderate	Proprietary equipment, installation access, maintenance requirements	Commonly used where site constraints limit green infrastructure options.
Engineered Stormwater Treatment System (custom design)	Highest	Site size, water quality requirements, soil conditions, detention volume, engineering complexity	Highly site-specific and generally reserved for larger redevelopment or high-impact projects.

Where the new standards apply for multi-family developments and commercial developments, what will the requirements be?:

Baseline requirements:

- Adherence to Oakland County Water Resources Commissioner's water quality standards regardless of site size
- Adherence to all of the Oakland County Water Resource Commissioner's Stormwater Engineering Design Standards if area of disturbance is over 1 acre.
- No direct discharge from your storm system into nearby bodies of water OR the municipal storm sewer system unless abovementioned water quality measures are provided.

Compliance options:

1. 15-foot vegetative buffer strip from the body of water (lawn space, rain garden, bioswale, etc.)
2. A sump
3. A mechanical separator
4. Other engineered stormwater treatment system appropriate for the site

Parcel Map Overview

staff spend significant time moving documents between systems which creates inefficiencies

Parcel Category	Number of Parcels	% of Total Parcels
Total Parcels	1,448	100.0%
Residential Parcels	1,310	90.5%
Commercial Parcels	131	9.0%

Commercial Parcel Size Breakdown

Commercial Parcel Size	Number of Parcels	% of Commercial Parcels
Total Commercial Parcels	131	100.0%
Greater than 0.5 Acre	26	19.8%
Greater than 1.0 Acre	13	9.9%

13 Commercial Properties:

- 3210 Christopher Lane
- 2224 Beechmont St.
- 3369 Orchard Lake Rd.
- 3325 Orchard Lake Rd.
- 3170 Orchard Lake Rd.
- 3080 Orchard Lake Rd.
- 3000 Orchard Lake Rd.
- 2907 Orchard Lake Rd.
- 2863 Orchard Lake Rd.
- 2804 Orchard Lake Rd.
- 1999 Cass Lake Rd.
- 1751 Cass Lake Rd.
- 1700 Cass Lake Rd.

Two Observations from the data:

Scale of impacts

Projects most likely to incorporate engineered stormwater improvements such as large redevelopment projects, commercial developments, and multi-family housing developments represent a relatively small portion of the City's properties.

Potential of a development deterrence

Developers undertaking substantial residential or commercial projects already plan for stormwater management planning as it's a common part of the process throughout Oakland County.

Water Quality Ordinance – Frequently Asked Questions

Does this ordinance require existing homes or businesses to immediately make improvements?

No.

The ordinance is primarily triggered when a property undergoes new development, redevelopment, or site improvements that require City review under the zoning and building ordinances. Existing buildings that remain unchanged generally continue as they are.

The intent described by HRC is to ensure that **future projects** better manage stormwater, reduce direct discharge to lakes, and align with modern Oakland County stormwater standards—not to require existing property owners to retrofit their sites.

Will existing single-family homes have to install rain gardens or expensive stormwater systems?

Generally, no.

The proposed revisions focus primarily on:

- new development,
- redevelopment,
- land disturbing activities,
- projects requiring site plan review, and
- preventing direct untreated discharge into lakes.

Routine ownership of an existing home does not itself trigger these requirements.

What happens when someone builds a new single-family home?

For a new single-family home, the ordinance would require compliance with the updated stormwater standards applicable to new construction.

However, the ordinance does **not** require the same level of engineered stormwater treatment expected of commercial or multi-family developments.

Instead, the emphasis is on ensuring runoff is handled responsibly and does not discharge untreated into adjacent lakes or waterways.

When a single family home is constructed, this ordinance would only be looking at those single family homes that would potentially directly discharge to a lake or waterway.

- For new construction in this area, the designer would be required to provide a 15-foot buffer for any drainage directed toward the lake or waterway. This buffer could be a rain garden, lawn, bioswale or other BMP determined based in site constraints.

How are new multi-family residential developments treated?

HRC's recommendation is intended to ensure that all new multi-family residential development, regardless of parcel size, incorporates measures to improve stormwater quality before runoff reaches nearby lakes, wetlands, or the municipal storm sewer system;

Rather than allowing stormwater to flow directly from roofs, parking lots, and other impervious surfaces, new developments would be expected to include one or more best management practices (BMPs) designed to slow, filter, or infiltrate runoff.

Examples of these practices include:

- Rain gardens
- Bioswales or vegetated drainage channels
- Underground infiltration systems
- Mechanical filtration devices
- Other engineered stormwater treatment systems appropriate for the site

In addition, the proposal would apply Oakland County Water Resources Commissioner's infiltration standards to all new multi-family residential developments, regardless of site size. Today, many of those standards are generally associated with larger development sites. The proposed ordinance would lower that threshold by requiring similar stormwater management practices even on smaller multi-family projects.

How are commercial properties affected?

Commercial projects are affected primarily when they involve:

- new construction,
- redevelopment,
- major site improvements,
- parking lot reconstruction,
- significant grading,
- or projects requiring site plan approval.

The parcel map suggests these situations are relatively limited because:

- only **131 commercial parcels** exist citywide,
- ***only 26 commercial parcels exceed one-half acre, and***
- ***only 13 commercial parcels exceed one acre.***

Those larger sites are generally the types of projects where engineered stormwater systems are already required everywhere in Oakland County.

Does building a deck trigger the ordinance?

Usually not.

A typical residential deck:

- does not substantially alter drainage,
- does not require site plan review,
- and generally would not require new stormwater treatment facilities.

Only unusually large projects involving substantial grading or impervious surface changes could require additional review.

Does an addition to a house trigger the ordinance?

Sometimes.

A home addition that requires permits may require review of drainage if:

- significant impervious area is added,
- grading changes occur,
- or runoff patterns are substantially altered.

Small additions generally remain straightforward.

What about driveways and patios?

Simple replacement of an existing driveway generally would not trigger significant requirements.

Construction of large new impervious areas or substantial redevelopment of a site may require stormwater management measures consistent with Oakland County standards.

Does interior remodeling trigger these requirements?

No.

Interior renovations have no stormwater impact.

Does this ordinance affect businesses simply changing tenants?

Generally no.

The existing zoning ordinance already allows many reoccupancies and interior improvements through administrative sketch plan review when there is no significant site change.

What does the parcel map tell the City Council?

The parcel map helps place the proposed ordinance into perspective.

- Keego Harbor contains **1,448 total parcels**.
- 1,310 are residential. (More than 1,000 residential parcels are one-quarter acre or smaller.)
- 131 are commercial.
 - only 26 commercial parcels exceed one-half acre, and
 - only 13 commercial parcels exceed one acre.

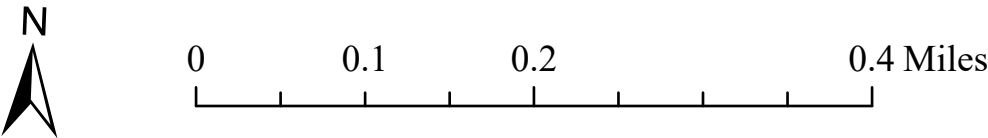
This suggests that the projects most likely to incorporate engineered stormwater improvements—larger redevelopment projects, commercial developments, and multi-family housing—represent a relatively small portion of the City's overall property inventory.

For developers undertaking substantial residential or commercial projects, stormwater management planning is already a common part of the development process throughout Oakland County. Many neighboring communities require compliance with the Oakland County Water Resources Commissioner's Stormwater Engineering Design Standards or stricter local regulations. As a result, experienced developers would generally expect to evaluate stormwater management as part of project design.

Keego Harbor

Parcel Classifications & Road Mileage

JN: 20220262



Legend

Parcels

Acreage

- .25 & Less (1086)
- .26 - .5 (127)
- .51 - 1 (30)
- Over 1 (205)

Classification

- Commercial (131)
- Residential (1310)
- No Class Code (7)

Residential Type

- Single Family (911)
- Multi-Family (47)
- Misc. Residential (352)

Roads

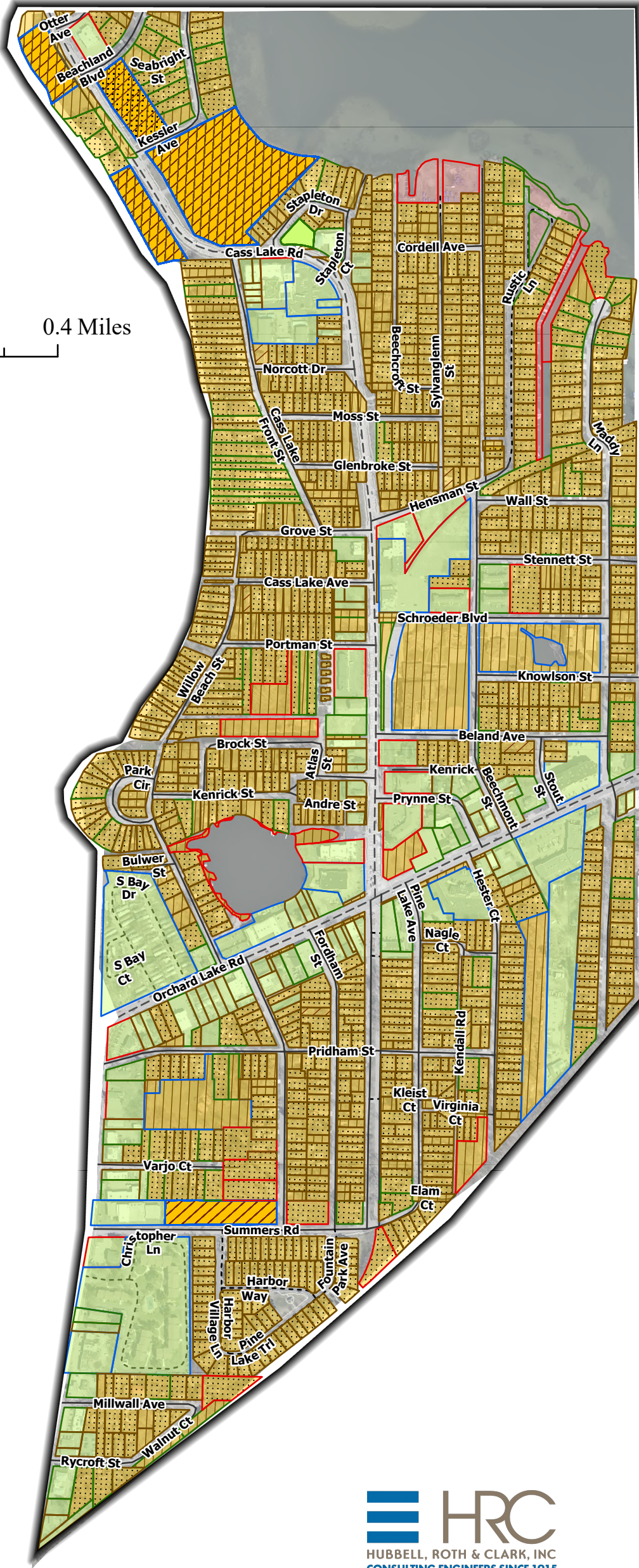
NFC

- 0 - Not Certified Public Road
- 3 - Other Principal Arterials
- 7 - Local

NFC Code	Miles of Road
0	1.527
3	2.053
7	9.107
Total	12.687

Structure Type	# of Parcels
Single Family	911
Multi Family	47
Other	490
Total	1448

Parcel Size (Acres)	.25 & Less	.26 - .5	.51 - 1	Over 1	Total # of Parcels
Single-Family	816	69	12	14	911
Multi-Family	5	1	0	41	47
Misc. Residential	199	11	5	137	352
Residential Parcels (Total)	1020	81	17	192	1310
Commercial Parcels	69	36	13	13	131
Unclassified Parcels	0	3	4	0	7
Total # of Parcels	1089	120	34	205	1448



City of Keego Harbor Ordinance Revisions

Prepared for City of Keego Harbor Council Members
August 2026



Impact for single-family homes

No immediate improvements will be required for existing single-family homes. Adherence to the new revised ordinance will only be required for existing single-family homes undergoing the following:

- New construction single-family homes
- Redevelopment of single-family homes
- Any other modifications requiring site plan review. Including but not limited to regrading of lots to change drainage pattern, expansion of driveways, etc.

For all cases where the new standards do apply, the requirements are as follows:

- No direct discharge from the storm system into nearby bodies of water. One of the following must be used:
 - 15-foot vegetative buffer strip from the body of water (lawn space, rain garden, bioswale, etc.)
 - A sump
 - A mechanical filter

Impact for multi-family homes

Similar to single-family residences, multi-family residences will only be subject to the standards in the revised ordinances when undergoing the following:

- New construction multi-family homes
- Redevelopment of multi-family homes
- Any other modifications requiring site plan review. Including but not limited to regrading of lots to change drainage pattern, expansion of driveways, etc.

For all cases where the new standards do apply, the requirements are as follows:

- Adherence to Oakland County Water Resources Commissioner's infiltration standards regardless of site size
- Adherence to all of the Oakland County Water Resource Commissioner's Stormwater Engineering Design Standards if over 1 acre.
- No direct discharge from your storm system into nearby bodies of water OR the municipal storm sewer system. One of the following must be used:
 - 15-foot vegetative buffer strip from the body of water (lawn space, rain garden, bioswale, etc.)
 - A sump
 - A mechanical filter
 - Underground filtration system
 - Other engineered stormwater treatment system appropriate for the site

Impacts for commercial properties

Existing commercial properties are not immediately impacted by the ordinance changes. They will be subject to the revised ordinances in the following cases:

- New construction
- Redevelopment
- Major site improvements
- Parking lot reconstruction
- Significant site grading
- Any other project requiring site plan review as required by the Engineer

For all cases where the new standards do apply, the requirements are as follows:

- Adherence to Oakland County Water Resources Commissioner's infiltration standards regardless of site size
- Adherence to all of the Oakland County Water Resource Commissioner's Stormwater Engineering Design Standards if over 1 acre
- No direct discharge from your storm system into nearby bodies of water OR the municipal storm sewer system. One of the following must be used:
 - 15-foot vegetative buffer strip from the body of water (lawn space, rain garden, bioswale, etc.)
 - A sump
 - A mechanical filter
 - Underground filtration system
 - Other engineered stormwater treatment system appropriate for the site

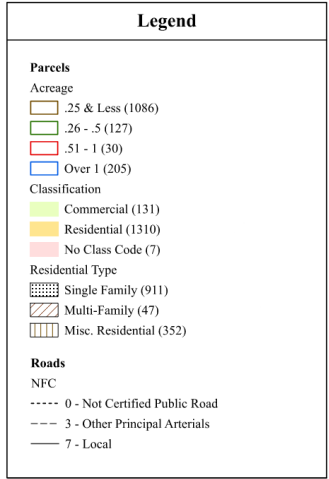
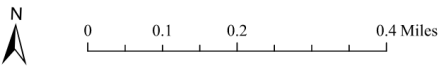
Keego Harbor Parcel Map Insights

Keego Harbor contains a total of 1,448 parcels. 1,310 of those parcels are residential, and 131 are commercial.

- Of those 131 commercial parcels, 26 exceed one-half acre and only 13 exceed one acre.
- This parcel distribution suggests that projects most likely to incorporate engineered stormwater improvements such as large redevelopment projects, commercial developments, and multi-family housing represent a relatively small portion of the City's properties.
- Developers undertaking substantial residential or commercial projects often already plan for stormwater management planning as it's a common part of the process throughout Oakland County.

Keego Harbor Parcel Classifications & Road Mileage

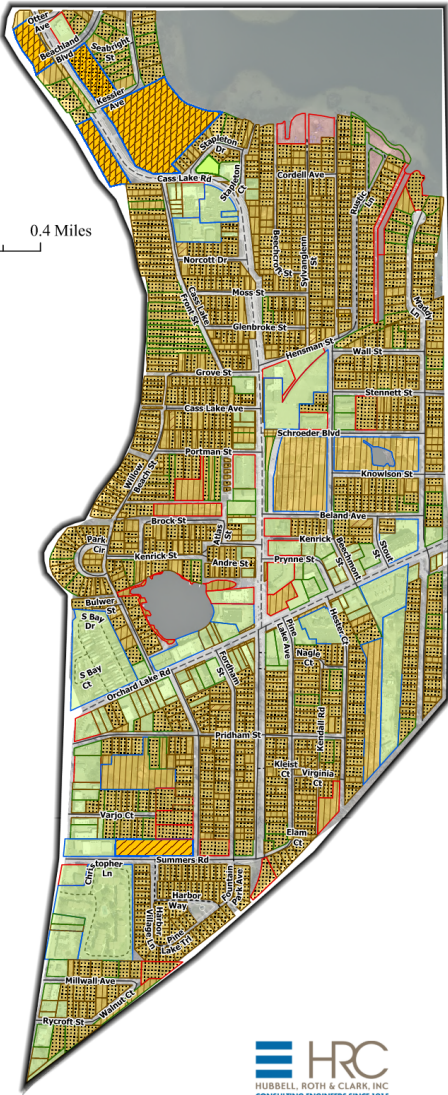
JN: 20220262



NFC Code	Miles of Road
0	1.527
3	2.053
7	9.107
Total	12.687

Structure Type	# of Parcels
Single Family	911
Multi Family	47
Other	490
Total	1448

Parcel Size (Acres)	.25 & Less	.26 - .5	.51 - 1	Over 1	Total # of Parcels
Single-Family	815	74	8	14	911
Multi-Family	5	1	0	41	47
Misc. Residential	198	12	5	137	352
Residential Parcels (Total)	1018	87	13	192	1310
Commercial Parcels	68	37	13	13	131
Unclassified Parcels	0	3	4	0	7
Total # of Parcels	1086	127	30	205	1448



Frequently Asked Questions

Does building a deck trigger adherence to the revised ordinances?

- Usually not. Unless the deck alters drainage, requires new stormwater treatment facilities, or requires site plan review.

Does an addition to a house trigger adherence to the revised ordinances?

- A home addition requiring permits may require review of drainage if a significant impervious area is added, major grading changes take place, or the floor plan area of the residence is altered by 25% or more.

Does interior remodeling to single-family, multi-family, or commercial structures trigger adherence to the revised ordinances?

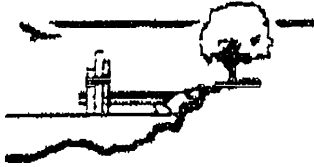
- No, interior renovations have no impact on stormwater.

Does replacement of driveways or patios trigger adherence to the revised ordinances?

- A simple replacement would not trigger significant requirements. However, construction of large new impervious areas or substantial redevelopment may require stormwater management measures consistent with Oakland County Standards.

Do these changes affect businesses simply changing tenants?

- Generally, no. Existing zoning ordinances already allow reoccupancy and interior improvements through administrative sketch plan review where there is no significant site changes.



"Heart of the Lakes"

City of Keego Harbor

2025 Beechmont

Keego Harbor, Michigan 48320

FROM: Joseph Gacioch, Interim City Manager

MEETING: August 18, 2026, Study Session

SUBJECT: Agenda & Minutes Management Modernization

Introduction

As part of the GCA organizational assessment, staff continue to evaluate opportunities to improve operational efficiency, records management, and government transparency while making the best use of limited staff resources. One of the recommendations previously discussed with Council is implementation of the CivicPlus Agenda and Meeting Management platform. This platform would modernize the City's agenda preparation, minutes management, records retention, and public access processes while reducing the number of manual steps currently required to prepare meeting materials and finalize minutes. The original proposal was presented to Council during the July 14, 2026 Study Session.

Based on subsequent staff review and additional discussion regarding agenda preparation, meeting minutes, and workflow efficiency, I intend to bring forward a formal recommendation for Council consideration. The rationale remains consistent with the July discussion: improving staff efficiency, providing Council and board members with clearer and more timely agenda packets, and increasing transparency and accessibility for residents, businesses, media representatives, and others interested in Keego Harbor agenda materials, minutes, resolutions, and meeting history.

CivicPlus Agenda Management

The current agenda process remains highly manual and requires staff to prepare documents across multiple software platforms before assembling final packets. CivicPlus would allow agenda items, attachments, staff comments, packet generation, publication, and archival functions to occur within a single integrated system.

The anticipated benefits include:

- Reduced staff time assembling agenda packets.
- More consistent agenda formatting and organization.
- Improved access to agenda materials for Council, boards, commissions, and staff.
- Searchable online archives of agendas, packets, minutes, resolutions, and ordinances.
- Improved transparency and accessibility for residents and media.
- Reduced reliance on paper packets and manual document management.

- More timely publication of meeting materials.

As previously discussed, this recommendation is not simply a software purchase. It represents a modernization of the City's legislative records management process that supports transparency, public access, and administrative efficiency.

CivicPlus Minutes Tool and AI Notetaking

During recent discussions, Council also raised questions regarding whether the City could utilize a lower-cost AI note-taking application in place of the integrated CivicPlus Minutes solution.

While both products utilize artificial intelligence, the workflows are fundamentally different.

With the CivicPlus Minutes tool, the Clerk remains in control of the official record throughout the meeting. As discussion occurs, the Clerk can enter notes directly into the meeting management system. The software is designed specifically for public-sector meeting minutes and converts those notes into a draft set of minutes that follows accepted governmental meeting standards. The Clerk then reviews, edits, and approves the final product.

A general AI note-taking application functions differently. Most products primarily rely on audio recordings and generate transcripts or summaries of what they hear. While these tools may be useful for internal meetings, the Clerk would still need to spend significant time reviewing names, motions, context, discussion summaries, and overall accuracy before the content could be relied upon as an official public record.

- The CivicPlus solution creates a workflow that begins with the Clerk's own meeting notes and ends with the Clerk's review and approval of the final minutes. The technology serves as an efficiency tool rather than replacing the Clerk's judgment and responsibility for maintaining the official legislative record.

Additionally, because the minutes module is integrated directly into the agenda management platform, staff benefit from a seamless workflow between agenda preparation, meeting management, minutes production, publication, and long-term archival. This integration reduces duplication of effort and maintains a consistent records management process across all City boards and commissions.

Bottom Line Financial Summary

The negotiated CivicPlus proposal includes implementation of the Agenda and Meeting Management System, integrated minutes functionality, historical meeting imports up to the past 3-5 years, media management capabilities, and AI-assisted editing tools. The vendor's quoted first-year investment is **\$12,725**, a reduction from the standard first-year pricing of **\$14,650**,

representing approximately **\$1,925 in discounts**. The Interim City Manager has also negotiated additional contract concessions, including reducing annual fee escalations from 5 percent to 3 percent, increasing CivicPlus' liability protections to \$1 million, and modifying payment terms from 100 percent payment at contract execution to a 50 percent deposit and 50 percent payment upon project completion.

Beginning in year two, the annual recurring software licensing and support cost is projected at **\$9,150**, subject to the negotiated 3 percent annual renewal adjustment. As part of this recommendation, the Interim City Manager also recommends discontinuing the City's existing social media archiving subscription, which costs approximately **\$3,150 annually**. Reallocating those funds toward CivicPlus would reduce the City's net recurring budget impact to approximately **\$6,000 per year** while replacing a single-purpose records retention tool with a broader agenda, minutes, records management, and transparency platform. The agreement renews annually unless either party provides notice of non-renewal at least 60 days prior to the renewal date.

Motion: To approve of the agenda management and meeting minutes agreement with CivicPlus with a one time implementation fee of \$12,725 and annual software as a service licensing and support fees in the amount of \$9,150 as submitted by the City Manager.

Sincerely,

Joseph Gacioch

Interim City Manager





CivicPlus
302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:
CivicPlus Pricing
Approval Date:
Expires On:

Statement of Work
Q-129574-1
7/1/2026 9:51 AM
7/24/2026

Client:
City of Keego Harbor, MI

Bill To:
KEEGO HARBOR CITY, MICHIGAN

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Megan Poole		megan.poole@civicplus.com		Net 30

Discount(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	AMM: Year 1 Annual Fee Discount	Year 1 Annual Fee Discount

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	AMM Select: Pro Premium Implementation	Pro Premium Implementation; Includes config. of up to 10 meeting types, up to 10 boards, 1 approval workflow per meeting type, 4 hrs of training, and 2 hrs of consulting; Includes 1 original agenda, 1 original minutes, and 1 original staff report design
1.00	CivicPlus Media: Implementation Fee	CivicPlus Media: Implementation Fee
1.00	AMM Select: Historical Import Fee without Videos (up to 500)	Historical import of up to 500 meetings; Volume is calculated based on number of meetings being imported; Import does not include any video files

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	AMM Select: Pro Annual Fee	AMM Select: Pro Annual Fee

QTY	PRODUCT NAME	DESCRIPTION
1.00	AMM Select: AI Editing Assistant	AI Editing Assistant is an optional AMMS feature that enables authorized users to enhance agenda and meeting content using integrated AI tools to generate, summarize, rewrite, or polish text in fields like item descriptions, fiscal info, and minutes.
1.00	CivicPlus Media: Annual Fee	CivicPlus Media Annual Fee: Unlimited storage, unlimited users, up to 3 concurrent streams
1.00	AMM Select: AI Editing Assistant	AI Editing Assistant is an optional AMMS feature that enables authorized users to enhance agenda and meeting content using integrated AI tools to generate, summarize, rewrite, or polish text in fields like item descriptions, fiscal info, and minutes.

List Price - Initial Term Total	USD 14,650.00
Total Investment - Initial Term	USD 12,725.00
Annual Recurring Services (Subject to Uplift)	USD 9,150.00

Initial Term	24 Months, beginning at signature date. Total Investment - Initial Term refers to the first 12 months of the agreement. Annual Recurring Services (subject to Uplift) refers to the second 12 months of the agreement.
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions attached to this SOW (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-129574-1

The undersigned acknowledges having read, understood, and agreed to be bound by the binding terms and conditions incorporated into this SOW. This SOW shall become effective as of the date of the last signature below ("Effective Date").

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

CivicPlus Master Services Agreement

This Master Services Agreement (this “Agreement”) governs all Statements of Work (“SOW”) entered into by and between CivicPlus, LLC (“CivicPlus”) and the customer entity identified on the SOW (“Customer”). This Agreement governs the use and provision of any Services purchased by Customer, as described in any signed SOW, and the effective date of this Agreement shall commence on the date of signature of the SOW (“Effective Date”). If a SOW has not been executed, then the Effective Date shall be determined as the start date of implementation of any software solution by CivicPlus for Customer. CivicPlus and Customer referred to herein individually as “Party” and jointly as “Parties”.

Recitals

I. WHEREAS, CivicPlus is engaged in the business of developing and providing access to proprietary community engagement and government content, workflow, and general management software solutions, platforms and associated services (the “Services”); and

II. WHEREAS, Customer wishes to engage CivicPlus for the procurement of the Services and/or receive a license subscription for the ongoing use of the Services, as set forth in the SOW;

NOW, THEREFORE, Customer and CivicPlus agree as follows:

Agreement

Term & Termination

1. This Agreement shall commence on the Effective Date and shall remain in full force and effect for as long as any SOW is in effect between CivicPlus and Customer, or Services are being provided by CivicPlus to Customer, unless terminated in accordance with this §1 or as otherwise provided in this Agreement (the “Term”). Either Party may terminate this Agreement or any SOW as set forth in such SOW, or at its discretion, effective immediately upon written notice to the other Party, if the other Party materially breaches any provision of this Agreement and does not substantially cure the breach within thirty (30) days after receiving notice of such breach. A delinquent Customer account remaining past due for longer than 90 days is a material breach by Customer and is grounds for CivicPlus termination. CivicPlus reserves the right to suspend Customer’s access to the Services for any breach, including, without limitation, Customer’s non-payment, upon at least thirty (30) days’ prior written notice. Upon termination for Customer’s breach, Customer’s right to use the Services for any purpose ceases and CivicPlus shall have no further obligation to maintain or forward such Customer Data.

2. Upon termination of this Agreement or any SOW for any reason, (a) the licenses granted for such relevant SOW by §11 below will terminate and Customer shall cease all use of the CivicPlus Property and Services associated with the terminated SOW and (b) any amounts owed to CivicPlus for work performed prior to termination shall immediately become due in full and payable. If Customer has paid in advance for the Services, and this Agreement terminates due to material breach of this Agreement by CivicPlus, CivicPlus shall refund Customer a prorated amount of any amount already paid. Upon termination by Customer for convenience or due to material breach by Customer, in addition to any remedy

provided in this Agreement or provided in law or equity, CivicPlus shall be entitled to retain any amounts already paid. Sections 7, 8, 10, 14, 15, 18, 32 -34, 40, and 42 will survive any expiration or termination of this Agreement.

3. At any time during the Term, CivicPlus may, immediately upon notice to Customer, suspend Customer and any of its Users access to any Service due to a threat to the technical security or technical integrity of the Services.

Invoicing & Payment Terms

4. Customer will pay the amounts owed to CivicPlus for the development and implementation of the Customer's Services, as defined in the SOW ("Project Development"), subscription and licensing, and annual hosting, support and maintenance services ("Annual Recurring Services") in accordance with the payment schedule set forth on the applicable SOW. Invoices shall be sent electronically to the individual/entity designated in the SOW's contact sheet that is required to be filled out and submitted by Customer (the "Contact Sheet"). Customer shall provide accurate, current and complete information of Customer's legal business name, address, email address, and phone number in the Contact Sheet upon submission of a signed SOW. Customer will maintain and promptly update the Contact Sheet information if it should change. Upon Customer's request, CivicPlus will mail hard-copy invoices for a \$5.00 convenience fee to be added to the mailed invoice.

5. Each SOW will state the amount of days from date of invoice payment is due. Unless otherwise limited by law, a finance charge of 1.5 percent (%) per month or the maximum rate permitted by applicable law, whichever is less, will be added to past due accounts from due date until paid. Payments received will be applied first to finance charges, then to the oldest outstanding invoice(s). If the Customer's account exceeds 60 days past due, support will be discontinued until the Customer's account is made current. If the Customer's account exceeds 90 days past due, CivicPlus may suspend in progress Project Development and Annual Recurring Services will be discontinued, and the Customer will no longer have access to the Services until the Customer's account is made current. Customer will be given 15 days' notice prior to discontinuation of Services for non-payment.

6. During the performance of Project Development, if Customer requests a change that requires repeated efforts to previously approved work product and such change causes CivicPlus to incur additional expenses (i.e. airline change fees, resource hours, consultant fees, Customer does not show up for scheduled meetings or trainings), Customer agrees to reimburse CivicPlus for such additional expenses. CivicPlus shall notify Customer prior to incurring such expenses and shall only incur those expenses which are approved by Customer.

Ownership & Content Responsibility

7. Upon full and complete payment of amounts owed for Project Development under the applicable SOW, Customer will own any website graphic designs, Services content, module content, importable/exportable data, and archived information ("Customer Content") created by CivicPlus on behalf of Customer pursuant to this Agreement. "Customer Content" also includes, without limitation, any elements of text, graphics, images, photos, audio, video, designs, artworks, logos, trademarks, services marks, and other materials or content which Customer provides to CivicPlus for processing, transmission, storage, or inputs into any website, software or module in connection with any Services. Customer Content excludes any content in the public domain and any content owned or licensed by CivicPlus, whether in connection with providing Services or otherwise.

8. Upon completion of the Project Development, Customer will take over the management and control of the Services and Customer will assume full responsibility for Customer Content maintenance and administration. Customer, not CivicPlus, shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness, and

intellectual property ownership or right to use of all Customer Content. Customer hereby grants CivicPlus a worldwide, non-exclusive right and license to reproduce, distribute and display the Customer Content as necessary to provide the Services. Customer represents and warrants that Customer owns all Customer Content or that Customer has permission from the rightful owner to use each of the elements of Customer Content and that Customer has all rights necessary for CivicPlus to use the Customer Content in connection with providing the Services. Customer agrees that CivicPlus shall not be responsible or liable for the content of messages created by Customer or by Customer's Users or end-users who access Service. Notwithstanding the foregoing, CivicPlus retains the right, but not the obligation, to remove any Customer Content that is libelous, harassing, abusive, fraudulent, defamatory, excessively profane, obscene, abusive, hate related, violent, harmful to minors, that advocates racial or ethnic intolerance, intended to advocate or advance computer hacking or cracking, or other material, products or services that violate or encourage conduct that would violate any laws or third-party rights.

9. At any time during the term of the applicable SOW, Customer will have the ability to download the Customer Content and export the data that is processed through the Services ("Customer Data"). Customer may request CivicPlus to perform the export of Customer Data and provide the Customer Data to Customer in a commonly used format, at any time, for a fee to be quoted at time of request and approved by Customer. Upon termination of the applicable SOW for any reason, whether or not Customer has retrieved or requested the Customer Data, CivicPlus reserves the right to permanently and definitively delete the Customer Content and Customer Data held in the Services thirty (30) days following termination of the applicable SOW. During the thirty (30) day period following termination of the SOW, regardless of the reason for its termination, Customer will not have access to the Services..

10. Intellectual Property in the software or other original works created by or licensed to CivicPlus, including all software source code, documents, and materials used in performing the Services ("CivicPlus Property") will remain the property of CivicPlus. CivicPlus Property specifically excludes Customer Content. Customer shall not (i) license, sublicense, sell, resell, reproduce, transfer, assign, distribute or otherwise commercially exploit or make available to any third party any CivicPlus Property in any way, except as specifically provided in the applicable SOW; (ii) adapt, alter, modify or make derivative works based upon any CivicPlus Property; (iii) create internet "links" to the CivicPlus Property software or "frame" or "mirror" any CivicPlus Property administrative access on any other server or wireless or internet-based device that may allow third party entities, other than Customer, to use the Services; (iv) reverse engineer, decompile, disassemble or otherwise attempt to obtain the software source code to all or any portion of the Services; (v) make any attempt to gain unauthorized access to the Services and/or any of CivicPlus' systems or networks; or (vi) access any CivicPlus Property in order to: (a) build a competitive product or service, (b) build a product using similar ideas, features, functions or graphics of any CivicPlus Property, or (c) copy any ideas, features, functions or graphics of any CivicPlus Property. The CivicPlus name, the CivicPlus logo, and the product and module names associated with any CivicPlus Property are trademarks of CivicPlus, and no right or license is granted to use them outside of the licenses set forth in this Agreement.

11. Provided Customer complies with the terms and conditions herein, the relevant SOW, and license restrictions set forth in §10, CivicPlus hereby grants Customer a limited, nontransferable, nonexclusive, non-assignable license to access and use the CivicPlus Property associated with any valid and effective SOW, for the term of the respective SOW. The license set forth herein, shall only apply to the extent that Customer is using the Services for legitimate business use as intended by the purpose of the Services and not for the purpose of comparing the Services to a competitor or similar product of CivicPlus. Customer hereby warrants and affirms its purpose in accessing or otherwise using the Services is for their intended purpose only and understands and agrees that any other use shall be considered fraud.

12. All CivicPlus helpful information and user's guides for the Services ("Documentation") are maintained and updated electronically by CivicPlus and can be accessed through the CivicPlus "Help Center". CivicPlus does not provide paper copies of its Documentation. Customer and its Users are granted a limited license to access Documentation as needed. Customer shall not copy, download, distribute, or make derivatives of the Documentation.

13. Customer acknowledges that CivicPlus may continually develop, alter, deliver, and provide to the Customer ongoing

innovation to the Services, in the form of new features and functionalities. CivicPlus reserves the right to modify the Services from time to time. Any modifications or improvements to the Services listed on the SOW will be provided to the Customer at no additional charge. In the event that CivicPlus creates new products or significant enhancements to the Services (“New Services”), and Customer desires these New Services, then Customer will have to pay CivicPlus the appropriate fee for the access to and use of the New Services. CivicPlus shall use its reasonable best efforts to provide workarounds in the event any modification to the Services causes Customer to lose substantial functionality of the Services.

14. CivicPlus in its sole discretion, may utilize all comments and suggestions, whether written or oral, furnished by Customer to CivicPlus in connection with its access to and use of the Services (all reports, comments and suggestions provided by Customer hereunder constitute, collectively, the “Feedback”). Customer hereby grants to CivicPlus a worldwide, non-exclusive, irrevocable, perpetual, royalty-free right and license to incorporate the Feedback in the CivicPlus products and services.

Indemnification

15. CivicPlus will defend at its expense or settle any third-party claim against Customer alleging that the Services provided under this Agreement infringe intellectual property rights. CivicPlus will pay infringement claim defense costs, CivicPlus–negotiated settlement amounts, and damages finally awarded by a court. CivicPlus has no obligation for any claim of infringement arising from Customer's use of the Services for purposes not contemplated by this Agreement. CivicPlus will further defend, indemnify, and hold harmless Customer from and against any third-party claim, demand, loss, liability, or reasonable expense (including reasonable attorneys’ fees) arising out of or relating to unauthorized access to, or disclosure of, Customer Data to the extent caused by CivicPlus’s negligence, willful misconduct, or failure to comply with the Security Policy or applicable data protection law, except to the extent such claim arises from Customer’s own acts or omissions. CivicPlus’s indemnification obligations under this Section 15 are conditioned upon the Customer (i) promptly notifying the CivicPlus of any claim in writing; (ii) cooperating with CivicPlus in the defense of the claim; and (iii) granting CivicPlus sole control of the defense or settlement of the claim. The indemnification obligations of CivicPlus herein shall not apply to any claims of intellectual property infringement related to Customer Content.

Responsibilities of the Parties

16. CivicPlus will not be liable for any act, omission of act, negligence or defect in the quality of service of any underlying carrier, licensor or other third-party service provider whose facilities or services are used in furnishing any portion of the Service received by the Customer.

17. CivicPlus will not be liable for any failure of performance that is caused by or the result of any act or omission by Customer or any entity employed/contracted on the Customer’s behalf. During Project Development, Customer will be responsive and cooperative with CivicPlus to ensure the Project Development is completed in a timely manner.

18. Customer agrees that it is solely responsible for the end-user’s personal data that Customer decides to solicit, collect, store, or otherwise use in connection with any Service provided by CivicPlus. Customer understands and agrees that CivicPlus provides certain solutions with increased security measures for the solicitation and storage of any sensitive data, and it is Customer’s responsibility to determine whether the data it solicits and collects should be stored in such solutions. Customer understands and agrees that CivicPlus does not have knowledge or control over what type of data Customer solicits therefore CivicPlus has no responsibility for the use or storage of end-users’ personal data in connection with the Services or the consequences of the solicitation, collection, storage, or other use by Customer or by any third party of any personal data. Customer has the sole control and responsibility over the determination of which data and information shall be included in the content that is to be transmitted and stored by CivicPlus. Customer shall not provide to CivicPlus or

allow to be provided to CivicPlus any content that (a) infringes or violates any 3rd party's intellectual property rights, rights of publicity or rights of privacy, (b) contains any defamatory material, or (c) violates any federal, state, local, or foreign laws, regulations, or statutes.

19. Customer is responsible for all activity that occurs under Customer's accounts by or on behalf of Customer. Customer agrees to (a) be solely responsible for all designated and authorized individuals chosen by Customer ("User") activity, which must be in accordance with this Agreement and the CivicPlus Terms of Use; (b) be solely responsible for Customer Data; (c) obtain and maintain during the term all necessary consents, agreements and approvals from end-users, individuals or any other third parties for all actual or intended uses of information, data or other content Customer will use in connection with the Services; (d) use commercially reasonable efforts to prevent unauthorized access to, or use of, any User's log-in information and the Services, and notify CivicPlus promptly of any known unauthorized access or use of the foregoing; (e) use commercially reasonable efforts to prevent unauthorized access to or use of the Services and CivicPlus Property and shall promptly notify CivicPlus of any unauthorized access or use of the Services and/or CivicPlus Property and any loss or theft or unauthorized use of any n User's password or username and/or personal information; and (f) use the Services only in accordance with applicable laws and regulations.

20. The Parties shall comply with all applicable local, state, and federal laws, treaties, regulations, and conventions in connection with its use and provision of any of the Services or CivicPlus Property.

21. CivicPlus shall not be responsible for any act or omission of any third-party vendor or service provider that Customer has selected to integrate any of its Services with.

22. Customer understands that CivicPlus must fastidiously allocate resources across all of its customers and specifically reserves necessary resources for Customer's Project Development. If any professional services, such as consulting or training, purchased by Customer are not used during the Project Development phase solely due to the inaction or unresponsiveness of Customer, then these services shall expire 30 days after completion of Project Development. The Customer may re-schedule any unused professional services during this 30-day period as mutually agreed upon by the Parties. Any professional services that have not been used or rescheduled shall be marked as complete and closed upon the expiration of the 30-day period.

Data Security

23. CivicPlus shall, at all times, comply with the terms and conditions of its [Privacy Policy](#). CivicPlus will maintain commercially reasonable administrative, physical, and technical safeguards designed to protect the security and confidentiality of Customer Data. CivicPlus will not modify Customer Data or disclose Customer Data, except (a) in order to provide the Services; (b) to prevent or address service or technical problems in connection with support matters; (c) as specifically directed or expressly permitted in writing by Customer, (d) in compliance with our [Privacy Policy](#); or (f) if compelled by law. Notwithstanding the foregoing, CivicPlus reserves the right to delete, suspend, or block known malicious accounts without Customer authorization. Customer understands that CivicPlus has no obligation to provide the Services or maintain the Customer Data, information or other material if Customer's accounts are past due and unpaid as set forth in this Agreement.

24. Customer acknowledges and agrees that CivicPlus utilizes third-party service providers to host and provide the Services and store Customer Data and the protection of such data will be in accordance with such third party's safeguards for the protection and the security and confidentiality of Customer's Data. Notwithstanding anything to the contrary, CivicPlus shall have the right to collect and analyze data and other information relating to the provision, use and performance of various aspects of the Services and related systems and technologies (including, without limitation, information concerning Customer Data and data derived therefrom), and CivicPlus will be free (during and after the term hereof) to use such information and data to improve and enhance the Services and for other development, diagnostic and

corrective purposes in connection with the Services and other CivicPlus offerings.

25. CivicPlus may offer Customer the ability to use third-party applications in combination with the Services. Any such third-party application will be subject to acceptance by Customer. In connection with any such third-party application agreed to by Customer, Customer acknowledges and agrees that CivicPlus may allow the third-party providers access to Customer Data as required for the interoperation of such third-party application with the Services. The use of a third-party application with the Services may also require Customer to agree to a separate agreement or terms and conditions with the provider of the third-party application, which will govern Customer's use of such third-party application.

26. In the event of a security breach due to the sole negligence, malicious actions, omissions, or misconduct of CivicPlus, CivicPlus, as the data custodian, will comply with all remediation efforts as required by applicable federal and state law.

CivicPlus Support

27. CivicPlus will use commercially reasonable efforts to perform the Services in a manner consistent with applicable industry standards, including maintaining Services availability 24 hours a day, 7 days a week with 99.9% uptime. Customer will have 24/7 access to the online CivicPlus Help Center ([civicplus.help](https://www.civicplus.help/hc/en-us/requests/new)) to review use articles, software best practices, receive maintenance release notes, as well as submit and monitor omni-channel support tickets and access solution specific support contact methods (<https://www.civicplus.help/hc/en-us/requests/new>).

28. CivicPlus provides live support engineers based in the domestic United States to respond to basic questions concerning use and configuration, to diagnose software code-related errors, and proactively identify potential systems issues. CivicPlus support engineers serve a preliminary function in the agile development process and escalate defects to software developers or architects for remediation. For security purposes, CivicPlus support engineers are not permitted to modify user accounts, and permissions nor distribute access outside of accounts established by means of a support interaction for testing. Customer delegated Users may receive tutorials and guidance on account modifications but will perform the action themselves.

29. CivicPlus support hours span between the hours of 7 am to 7 pm CST, but may vary by product. Customer may access the CivicPlus Help Center ([civicplus.help](https://www.civicplus.help)) to obtain each product's support hours. After hours support is available by toll-free phone call only. Non-emergency support requested outside of support hours will be subject to additional fees, such fees will be quoted to Customer at the time of the request and will be subject to Customer acceptance and invoiced the next business day following the non-emergency support. CivicPlus shall have the sole discretion to determine in good faith whether support requests qualify as an emergency, exceed reasonable use or are outside the scope of services outlined in any SOW.

30. If a reported problem cannot be solved during the first support interaction, Customer will be provided a ticket number that will be used as communication method throughout ticket escalation until a solution is provided. Support service does not include support for errors caused by third party products or applications for which CivicPlus is not responsible.

Marketing

31. Customer hereby authorizes CivicPlus to include CivicPlus's name and logo inconspicuously within the Customer's instance of the Services. Customer may publicly refer to itself as a customer of the CivicPlus Services, including on Customer's website and in sales presentations. Notwithstanding the foregoing, each Party hereby grants the other a limited, worldwide, license to use the other's logo in conformance with such Party's trademark usage guidelines and solely for the purposes of providing the Services. In no event will either Party issue a press release publicly announcing this relationship without the approval of the other Party, such approval not to be unreasonably withheld.

Limitation of Liability

32. CivicPlus' liability arising out of or related to this Agreement, or any associated SOW, will not exceed the amounts paid by Customer for the Annual Recurring Services in the year prior to such claim of liability, except that, with respect to claims arising from (a) a breach of the security of the Services caused by CivicPlus's negligence or willful misconduct, (b) CivicPlus's breach of confidentiality obligations, or (c) CivicPlus's indemnification obligations under Section 15, CivicPlus's liability will not exceed the greater of (i) two (2) times the amounts paid by Customer for the Annual Recurring Services in the year prior to such claim, or (ii) One Million Dollars (\$1,000,000).

33. In no event will CivicPlus be liable to Customer for any consequential, indirect, special, incidental, or punitive damages arising out of or related to this Agreement.

34. The liabilities limited by Section 32 and 33 apply: (a) to liability for negligence; (b) regardless of the form of action, whether in contract, tort, strict product liability, or otherwise; (c) even if Customer is advised in advance of the possibility of the damages in question and even if such damages were foreseeable; and (d) even if Customer's remedies fail of their essential purposes. If applicable law limits the application of the provisions of this Limitation of Liability section, CivicPlus' liability will be limited to the maximum extent permissible.

Warranties and Disclaimer

35. Each person signing the SOW, or otherwise agreeing to the terms of this Agreement, represents and warrants that he or she is duly authorized and has legal capacity to execute and bind the respective Party to the terms and conditions of the SOW and this Agreement. Each Party represents and warrants to the other that the execution and delivery of the SOW and the performance of such Party's obligations thereunder have been duly authorized and that this Agreement is a valid and legal agreement binding on such Party and enforceable in accordance with its terms. Customer represents and warrants that Customer has not provided any false information to gain access to the Service and that Customer's billing information provided on the Contact Sheet is correct; and it has all necessary rights in the Customer Content to permit Customer's use of the Service and to grant the licenses contained in this Agreement without infringing the intellectual property or other rights of any third parties, violating any applicable laws, or violating the terms of any license or agreement to which it is bound.

36. CivicPlus warrants that the Services will perform substantially in accordance with documentation and marketing proposals, and free of any material defect. CivicPlus warrants to the Customer that, upon notice given to CivicPlus of any defect in design or fault or improper workmanship, CivicPlus will remedy any such defect. CivicPlus makes no warranty regarding, and will have no responsibility for, any claim arising out of: (i) a modification of the Services made by anyone other than CivicPlus, even in a situation where CivicPlus approves of such modification in writing; or (ii) use of the Services in combination with a third-party service, web hosting service, or server not authorized by CivicPlus.

37. The Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by CivicPlus or by third-party providers, or because of other causes beyond CivicPlus's reasonable control, but CivicPlus shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption. HOWEVER, SERVICE PROVIDER DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT FOR THE EXPRESS WARRANTIES IN THIS AGREEMENT, THE SERVICES ARE PROVIDED "AS IS AND CIVICPLUS HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR ARISING FROM A PRIOR COURSE OF DEALING.

38. EACH PROVISION OF THIS AGREEMENT THAT PROVIDES FOR A LIMITATION OF LIABILITY, DISCLAIMER OF WARRANTIES, OR EXCLUSION OF DAMAGES IS TO ALLOCATE THE RISKS OF THIS AGREEMENT BETWEEN THE PARTIES. THIS ALLOCATION IS REFLECTED IN THE PRICING OFFERED BY CIVICPLUS TO CUSTOMER AND IS AN ESSENTIAL ELEMENT OF THE BASIS OF THE BARGAIN BETWEEN THE PARTIES. EACH OF THESE PROVISIONS IS SEVERABLE AND INDEPENDENT OF ALL OTHER PROVISIONS OF THIS AGREEMENT.

Force Majeure

39. No party shall have any liability to the other hereunder by reason of any delay or failure to perform any obligation or covenant if the delay or failure to perform is occasioned by force majeure, meaning any act of God, storm, pandemic, fire, casualty, unanticipated work stoppage, strike, lockout, labor dispute, civil disturbance, riot, war, national emergency, act of public enemy, internet service provider failure or delay, third party application failure, denial of service attack, or other cause of similar or dissimilar nature beyond its control.

Taxes

40. The amounts owed for the Services exclude, and Customer will be responsible for, all sales, use, excise, withholding and any other similar taxes, duties and charges of any kind imposed by any federal, state or local governmental entity in connection with the Services (excluding taxes based solely on CivicPlus's income). If the Customer is tax-exempt, the Customer must provide CivicPlus proof of their tax-exempt status, within fifteen (15) days of contract signing, and the fees owed by Customer under this Agreement will not be taxed. If such exemption certificate is challenged or held invalid by a taxing authority then Customer agrees to pay for all resulting fines, penalties and expenses.

Other Documents

41. This Agreement, including all exhibits, amendments, and addenda hereto and all SOWs, constitutes the entire agreement between the Parties and supersedes all prior and contemporaneous agreements, proposals or representations, written or oral, concerning its subject matter. No modification, amendment, or waiver of any provision of this Agreement or any SOW will be effective unless in writing and signed by each Party. However, to the extent of any conflict or inconsistency between the provision in the body of this Agreement and any exhibit, amendment, or addenda hereto or any SOW, the terms of such exhibit, amendment, addenda or SOW will prevail. Notwithstanding any language to the contrary therein, no terms or conditions stated in a Customer purchase order or other order documentation (excluding SOWs) will be incorporated into or form any part of this Agreement, all such terms or conditions will be null and void, unless such term is to refer and agree to this Agreement.

Interlocal Purchasing Consent/ Cooperative Purchasing

42. With the prior approval of CivicPlus, which may be withheld for any or no reason within CivicPlus's sole discretion, this Agreement and any SOW may be extended to any public entity in Customer's home-state to purchase at the SOW prices and specifications in accordance with the terms stated herein.

43. To the extent permitted by law, the terms of this Agreement and set forth in one or more SOW(s) may be extended for use by other local government entities upon execution of a separate agreement, SOW, or other duly signed writing by and between CivicPlus and such entity, setting forth all of the terms and conditions for such use, including applicable fees

and billing terms.

Miscellaneous Provisions

44. The invalidity or unenforceability, in whole or in part, of any provision of this Agreement shall not void, affect the validity or enforceability of any other provision of this Agreement.

45. The Parties negotiated this Agreement with the opportunity to receive the aid of counsel and, accordingly, intend this Agreement to be construed fairly, according to its terms, in plain English, without constructive presumptions against the drafting Party. The headings of Sections of this Agreement are for convenience and are not to be used in interpreting this Agreement. As used in this Agreement, the word “including” means “including but not limited to.”

46. The Parties will use reasonable, good faith efforts to resolve any dispute between them in good faith prior to initiating legal action.

47. This Agreement and any SOW, and any dispute, claim, or controversy arising out of or relating to this Agreement or any SOW, will be governed by and construed in accordance with the laws of the State of Michigan, without regard to its conflict of laws principles. The Parties consent to the exclusive personal jurisdiction and venue of the state courts located in Oakland County, Michigan, and the United States District Court for the Eastern District of Michigan, for any action arising out of or relating to this Agreement or any SOW, and each Party waives any objection to such jurisdiction or venue, including on the basis of forum non conveniens.

48. This Agreement and any SOW, to the extent signed and delivered by means of a facsimile machine or electronic mail, shall be treated in all manner and respects as an original agreement or instrument and shall be considered to have the same binding legal effect as if it were the original signed version thereof delivered in person. The Parties agree that an electronic signature is the legal equivalent of its manual signature on this Agreement and any SOW. The Parties agree that no certification authority or other third party verification is necessary to validate its electronic signature and that the lack of such certification of third party verification will not in any way affect the enforceability of the Parties’ electronic signature or any resulting agreement between CivicPlus and Customer.



Agenda Meetings and Management (CivicClerk and Municode Meetings) Terms

The Customer shall have sole control and responsibility over the determination of which data and information shall be included in the content that is to be transmitted and stored by CivicPlus. The Customer shall not provide to CivicPlus or allow to be provided to CivicPlus any content that:

1. infringes or violates any third party's Intellectual Property rights, rights of publicity, or rights of privacy,
2. contains any defamatory material, or
3. violates any federal, state, local, or foreign laws, regulations, or statutes.

The scope of the initial implementation services to be delivered by CivicPlus at the time of signing a Statement of Work ("SOW") are as listed in the applicable SOW. The Customer is responsible for providing all information required for the configuration of the services in accordance with the scope and project timeline. Upon the making of the Customer's instance of the Services live and accessible on the internet to the intended audience ("Go-live"), any unused implementation services (ie: board configuration) will expire. Any configuration of additional boards by CivicPlus after Go-Live may incur additional one-time charges based on the scope of the desired configuration, design, and training services.

Completion of implementation services will be determined by Go Live status. The parties agree to cooperate in a timely manner to complete all implementation tasks and deliverables in order to obtain Go-Live status of the Services in a timely manner. CivicPlus will make reasonable efforts to confirm Go Live status with the Customer, but reserves the right to deem the Customer's use of the Services in the intended course of business as Go Live.

CivicPlus Media

Close Captioning, Transcription, and Translation services may be selected in the Services at the applicable and published rates displayed in the Services.

The Customer is responsible for requesting and initiating the Close Captioning Services, including the specific Category of Services desired, as set forth above, on the Customer's production site. CivicPlus will use commercially reasonable efforts to provide the completed Work Product (as defined below) to the Customer within 4 business days of Customer initiation, with regard to Transcriptionist-Based Closed Captioning, and within 24 hours of Customer initiation, with regard to Machine-Based Closed Captioning. CivicPlus will use commercially reasonable efforts to provide the Services in a manner consistent with applicable industry standards. The Customer is responsible for requesting and initiating the Translation Services, including the specific Category of Services desired, as set forth above, on the Customer's production site. CivicPlus will use commercially reasonable efforts to provide the completed Work Product (as defined below) to the Customer within 5 business days of Customer initiation, with regard to Human Translation service, and within 24 hours of Customer initiation, with regard to Machine Translation service. CivicPlus will use commercially reasonable efforts to provide the Services in a manner consistent with applicable industry standards.

By initiating the Services on the production site, the Customer is agreeing to all associated costs for its use of the Services. The Fees for the Services used by the Customer shall be invoiced by CivicPlus on a monthly basis, in arrears. Such invoice to include: the Category of the Services used; the duration, in minutes (rounded to the nearest minute), each category of Services was used in the prior month; and the total amount owed to CivicPlus by the Customer for the Services used in the month prior. If, at any time, the Customer's account is past due, CivicPlus may refuse to provide the Services until the Customer's account is brought up to date and all unpaid amounts owed are paid.

All human-based translation services shall have a 3.5 minute minimum requirement for review.

Upon full and total payment, the Customer shall own the certain transcription and captioning work product produced by the Services (the "Work Product"). The Customer understands and agrees that the audio characteristics may increase transcription pricing, the Rates for the Services provided above assumes the audio is reasonably clear and good, good audio is any media that is clearly recorded in a controlled environment with one person talking at a time with minimal background noise and no media defects. The format must be recorded in the



specific formats required and communicated to the Customer by CivicPlus. CivicPlus does endeavor to provide an accurate Work Product; however, The Customer should be aware that any audio that does not meet the criteria above may impact the quality of the Work Product and cause it to drop in accuracy. Accuracy is defined as:

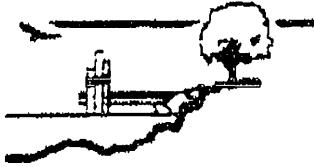
1. words are spelled correctly;
2. phrases and sentences make sense in a standalone document; and
3. text is near exact replication of spoken words. The Work Product will not include unintended speech such as “ums” and “uhs”, stuttered speech, or difficult proper nouns.

The Services and Work Product are provided on an “as is” basis, and the Customer’s use of the Services is at its own risk. CivicPlus does not warrant that the Services or the Work Product will be uninterrupted or error-free or unaffected by force majeure events.

Boards and Committees Applications

The Boards and Committees Application is solely intended for the display of board positions, applications thereto, and approval workflow for applicants to such boards (the "Intended Use"). Customer shall not create additional forms, workflows, workflow events, or boards, nor allow users to utilize the Board and Committees Application for any purposes not related to the Intended Use.

Customer will not solicit for sensitive PII to be stored in the Boards and Committees Application. Customer shall remain responsible for the type and treatment of data stored in the Boards and Committees Application in compliance with applicable law.



City of Keego Harbor

2025 Beechmont

Keego Harbor, Michigan 48320

"Heart of the Lakes"

FROM: Joseph Gacioch, Interim City Manager

MEETING: August 18, 2026, Study Session

SUBJECT: BS&A Cloud Modernization

Introduction

At the July 14, 2026 Study Session, Council discussed staff's recommendation to migrate the City's BS&A enterprise software from the current on-premise .NET platform to BS&A Cloud. While Council expressed support for continuing to modernize City operations, members appropriately requested additional information regarding the long-term value proposition, financial impacts, and implementation considerations before determining whether to proceed. The discussion focused primarily on several areas requiring additional due diligence, including:

- Confirmation of Oakland County's long-term direction regarding BS&A Cloud and whether Keego Harbor should migrate before the County completes its own implementation.
- Clarification regarding reported concerns from other communities related to BS&A's tax administration modules and County integration.
- The financial implications of the proposed migration, particularly the increase in annual subscription costs and the observation that neighboring communities have not yet elected to migrate.
- Whether avoiding future server replacement should be considered a meaningful cost avoidance or simply a shift from periodic capital expenditures to recurring operating costs.
- The City's existing investment in recently purchased server infrastructure and whether those assets should continue to be utilized.
- Whether the operational efficiencies available through the Cloud platform would produce meaningful value for a community the size of Keego Harbor.
- Whether comparable lower-cost alternatives exist within the municipal ERP marketplace.
- The anticipated terms and flexibility associated with a BS&A Cloud agreement.

Following the Study Session, staff worked directly with BS&A and Oakland County representatives to obtain responses to Council's questions, negotiate additional pricing concessions, and gather information that may assist Council's evaluation. The following summarizes those findings.

Bottom Line Up Front (BLUF)

Staff's additional due diligence confirms that migration to BS&A Cloud is not a question of if, but when.

Key findings include:

- Oakland County has confirmed it is fully committed to BS&A Cloud and is expected to complete its migration by approximately 2028.
- BS&A has confirmed that Cloud is the sole long-term platform, with the current .NET environment approaching end-of-support over the next few years.
- Staff negotiated an additional \$5,000 reduction that had been offered contingent on a collaboration with Sylvan Lake and Orchard Lake. Despite Sylvan and Orchard not moving forward, I was granted the \$5,000 reduction and agreed to collaborate with our neighbors on training if they agree to move forward too.
- BS&A advised that annual pricing is expected to continue increasing each year. Delaying implementation would likely result in higher implementation and subscription costs while shortening the remaining useful life of the legacy platform.
- Approximately 60–65 percent of Oakland County communities have already migrated to or committed to the Cloud platform.

Accordingly, staff continues to believe the recommendation should be evaluated primarily as a strategic decision regarding timing, rather than whether the City will ultimately transition to Cloud.

BS&A serves as the City's primary enterprise resource planning (ERP) platform and supports every core administrative function, including financial management, accounting, property assessment, tax administration, building department operations, accounts payable, cash receipting, and other essential municipal services.

During discussions with BS&A representatives, staff confirmed that the City's current .NET platform is approaching the end of its useful life and is expected to reach end-of-support within approximately two-three years. At present, approximately 65 percent of Oakland County cities, villages, and townships have already migrated to BS&A Cloud, leaving Keego Harbor among a shrinking number of communities continuing to operate on the legacy platform.

Discussion

The proposed migration represents more than a software upgrade. It is an opportunity to modernize how the City delivers services to residents, businesses, contractors, and employees while improving internal operations and reducing long-term technology risks.

Customer Service Improvements

- Online permit applications and submissions.
- Online inspection scheduling.
- Expanded online payment options.
- Enhanced public access to property records, tax, and assessment information.
- Greater convenience and transparency for residents, businesses, and contractors.

Operational Efficiencies

- Mobile-ready code enforcement operations allowing inspections to be completed in the field with real-time synchronization.
- Digital workflows that reduce duplicate data entry and paper processing.
- Enhanced reporting, dashboards, and operational analytics.
- Automated software updates and system maintenance.
- Improved collaboration across departments through centralized information management.

Cybersecurity and Risk Reduction

Under the City's current environment, staff remains responsible for maintaining local server infrastructure, software updates, backups, disaster recovery planning, and cybersecurity protections.

Migrating to BS&A Cloud transfers these responsibilities to BS&A's managed cloud environment, which includes automated software updates, continuous security monitoring, integrated cybersecurity protections, disaster recovery capabilities, redundant backups, and ongoing system maintenance.

The migration will also eliminate the future need to replace the City's dedicated BS&A application server. This reflects the broader technology direction within local government, where communities are increasingly investing in secure cloud-based software and managed technology services rather than maintaining aging on-premise infrastructure.

Financial Impact

BS&A has provided a preliminary proposal consisting of:

- **One-time implementation and migration:** ~~\$22,400~~, \$17,400
- **Annual software subscription and support:** Approximately \$17,085

The negotiated implementation cost is **\$17,400**, reduced from the original proposal through a \$5,000 courtesy discount secured during negotiations. The implementation includes project management, data migration, report conversion, workflow configuration, security setup, user training, testing, and post-implementation support. Funding for this one-time investment is recommended from existing General Fund reserves, which are intended to support strategic capital and organizational improvement initiatives.

Annual Operating Costs:

The City's current annual BS&A licensing costs are approximately \$3,800. Under the negotiated agreement, annual subscription costs would increase to \$17,085, representing an increase of approximately \$13,300 annually.

Approximately 47% of the annual subscription supports Finance operations, 32% supports Assessing and Tax Administration, and 21% supports the Building Department.

Functional Area	Annual Cost	% of Total
Financial Management	\$8,005	46.9%
Property (Assessing & Tax)	\$5,400	31.6%
Building Department	\$3,680	21.5%
Total	\$17,085	100%

The subscription includes software licensing, ongoing product enhancements, technical support, hosting, security monitoring, backups, and system maintenance. The agreement also provides for annual subscription adjustments beginning each January, generally based on inflation and capped by the contract provisions.

Funding Plan:

Staff recommends funding the one-time implementation cost from available General Fund reserves as a strategic investment in modernizing a core operational function. The recurring annual subscription cost will be incorporated into future operating budgets.

As part of the broader organizational assessment, staff is recommending the development of a comprehensive **City Master Fee Schedule** that more accurately recovers the full cost of providing user-supported services.

The Building Department currently relies on permit, inspection, rental housing, and related regulatory fees to support operations. Those fees should recover not only direct personnel costs, but also an equitable share of the administrative overhead required to provide those services, including enterprise software, technology, payment processing, records management, finance support, and administrative services.

Accordingly, staff recommends that future Building Department fees be reviewed and updated using a comprehensive cost-of-service methodology during this year's budget cycle. This review should evaluate permit fees, rental housing fees, inspection fees, code enforcement fees, and other development-related charges to ensure they appropriately recover the City's actual cost of providing these services.

While the BS&A Cloud platform supports numerous General Fund functions—including finance, accounting, tax administration, assessment, and community development—improved cost recovery through a Master Fee Schedule will help offset a portion of the recurring technology investment while strengthening the City's long-term financial sustainability.

Motion: To approve of the Software as a Service (SaaS) agreement with BS&A including a one time project implementation cost of \$17,400 and annual licensing & support costs as presented in the terms of agreement as submitted by the Interim City Manager.

Sincerely,
Joseph Gacioch, Interim City Manager
City of Keego Harbor





"Heart of the Lakes"

BS&A Online Upgrade

August 18th Study Session

Enterprise Resource Planning: BS&A is our ERP

Finance

- Accounts payable
- Vendor management
- General ledger
- Budget management
- Property tax records

Assessing

- Property records
- Taxable value information
- Public property information

Code Enforcement

- Case management
- Inspection documentation
- Photographs
- Notices
- Court documentation

Building

- Permit intake
- Plan review
- Inspections
- Certificates of Occupancy
- Property history

Why the upgrade from .NET to Cloud matters:

.NET Version

- Installed on City computers
- Limited remote capability
- Aging technology
- Support ends in 2028
- January 2027 price increase

Cloud Version

- Accessible anywhere
- Mobile inspections
- Online citizen access
- Better integration
- Automatic updates
- Improved disaster recovery
- Future supported platform

The question isn't whether we'll migrate—it's when.

Bottom Line Up Front

- BS&A has approved a \$5,000 implementation discount from the original proposal – citing the work that we have done to attempt to coordinate regional cooperation.
- Oakland County is confirmed to be moving forward with BS&A Cloud upgrade, with migration finishing in 2028.
- Our current legacy .NET platform is expected to reach end-of-support within 3 years.
- Roughly 60% of Oakland County communities are either operating on Cloud or are currently in the process of upgrading.
- Delaying implementation may result in higher future costs due to annual January price increases and the loss of the current discount.

Council Question Follow ups

Council Concern	Follow-Up Information
Oakland County direction	County is proceeding with BS&A Cloud and is expected to publicly communicate that direction this fall.
Tax module concerns	BS&A reports strong adoption rates and indicated no widespread tax administration issues have been identified.
Existing server investment	Server Analysis: It acts as your BS&A server, File Server, Print Server, Scanning Server for Printer Scanning, Domain Controller, Wireless Management Server, and VPN Account Authentication Server.
Alternatives such as Tyler	BS&A cited examples where competing solutions were more expensive and required additional conversion costs.
Contract terms	BS&A provided a sample agreement for Council review.

Operational Benefits

Current Environment (City Responsibility)	BS&A Cloud Environment
Maintain and replace servers	Hosted infrastructure managed by BS&A
Install software updates and patches	Automatic software updates
Perform and monitor data backups	Managed cloud backups
Manage cybersecurity protections	Enterprise security controls managed by BS&A
Develop disaster recovery procedures	Built-in disaster recovery capabilities
Coordinate software access and connectivity	Secure web-based access from any location
Manual data transfers between systems and agencies	Improved integration with Oakland County and other cloud users
Limited field functionality	Mobile inspections and code enforcement capabilities
Traditional reporting tools	AI-assisted reporting and workflow automation tools
Local storage limitations	Unlimited or significantly expanded data and attachment storage

Key Benefits

- ✓ Improved cybersecurity and data backup
- ✓ Greater mobility for code enforcement
- ✓ Enhanced integration with Oakland County
- ✓ Access to new automation and AI-enabled efficiencies

Modeling costs for implementation

	2026 (Current Proposal)	2027 (Estimated)	2028 (Estimated)
Base Implementation Fee	\$22,500	~\$23,625	~\$24,806
Negotiated Discount	(\$5,000)	—	—
Net Implementation Cost	\$17,500	~\$23,625	~\$24,806
Difference from 2026	—	+\$6,125	+\$7,306
Legacy Software Status	Supported	Nearing sunset	Approaching end of support
Oakland County Status	Preparing for Cloud	Preparing for Migration	Expected Cloud Environment

Key Benefits

- BS&A indicated pricing increases approximately 10% annually.
- Current \$5,000 implementation discount expires with the current proposal.
- Estimates reflect implementation costs only and exclude annual subscription increases.
- Actual future pricing would be determined by BS&A at the time of contracting.

Annual Cloud licensing fees

Functional Area	Module	Annual Fee
Financial Management	GL – General Ledger	\$3,290
Financial Management	AP – Accounts Payable	\$1,895
Financial Management	CR – Cash Receipting	\$2,055
Financial Management	FA – Fixed Assets	\$1,765
Financial Management Subtotal		\$9,005
Community Development	BD – Building Department	\$3,680
Community Development Subtotal		\$3,680
Property	ASG – Assessing	\$3,080
Property	TX – Tax	\$2,320
Property Subtotal		\$5,400
Total Annual Licensing		\$17,085

Fee Analysis

- Overhead costs like these should be factored into associated fees to recoup annual costs.
- Incorporate a Master Fee Schedule annual review into the budget process



Civic Plus Agenda & Minutes Manager

August 18th Study Session

Bottom Line Up Front

Cost Component	Year 1	Year 2 (3% Increase)	Year 2 (7% Increase)
Implementation Fee	\$9,500	—	—
Annual SaaS Fee	\$12,500	\$12,875	\$13,375
Total Annual Cost	\$22,000	\$12,875	\$13,375

The estimated efficiency value assumes the Agenda & Meeting Management system reduces agenda preparation, packet assembly, meeting administration, minutes production, and records management activities by approximately 25% of the Clerk's annual workload associated with these functions.

- 25% is estimated as an efficiency value of \$15,460, based on compensation rates.

Current versus Proposed Process

Current Paper / Manual Process	Digital Agenda & Meeting Management
Agenda items collected through emails and attachments	Agenda items submitted and managed within a centralized system
Staff manually assemble agenda packets	Packets generated automatically from agenda content
Multiple document versions circulated by email	Single source of truth with version control
Printed packets distributed to officials	Electronic packets accessible on any device
Late revisions require reprinting and redistribution	Updates published instantly
Minutes drafted separately from agenda process	Minutes integrated directly into agenda workflow
Meeting records stored across folders and drives	Centralized searchable archive
Residents search multiple locations for records	One public portal for agendas, minutes, and attachments
Staff manually respond to many records requests	Public self-service access to historical records
Significant staff time spent formatting and compiling packets	Staff time focused on content and meeting administration
Risk of outdated packets or missing attachments	Real-time updates and document control
Limited searchability of historical records	Full-text search of agendas, minutes, and attachments
Higher paper, printing, and distribution costs	Reduced paper and printing expenses
Knowledge often dependent on individual staff practices	Standardized and repeatable workflow

Key Benefits of an Online Agenda Management System

1. Streamlines agenda creation, packet assembly, minutes, and records management in one platform.
2. Eliminates manual packet printing, copying, and distribution.
3. Provides elected officials with secure access to meeting materials from any device.
4. Reduces staff time spent assembling and revising agenda packets.
5. Creates a searchable archive of agendas, minutes, resolutions, and supporting materials.
6. Improves transparency and public access to government records.
7. Supports remote access for staff, elected officials, residents, and media.
8. Enhances compliance with records retention and public records requests.
9. Allows staff to focus on higher-value administrative work rather than document management.

**BS&A
CUSTOMER ORDER FORM**

This Customer Order Form (this “**Order**”) is entered into as of the “**Effective Date**” identified below between BS&A Software, LLC, a Delaware limited liability company with offices located at 14965 Abbey Lane, Bath, MI 48808 (“**BS&A**”) and the “**Customer**” identified below. Capitalized terms used but not defined in this Order have the meanings given them elsewhere in the Agreement (as defined below). BS&A and Customer may be referred to herein collectively as the “**Parties**” or individually as a “**Party**”. The Parties hereby agree as follows:

Customer Name: City of Keego Harbor, Oakland County MI	Sponsor Contact:
Billing Address:	Sponsor Phone:
Accounts Payable Email:	Sponsor Email:

Platform and Fee Information

Effective Date: []	
Platform Description: Those modules and feature packs of BS&A’s proprietary hosted enterprise resource planning service for managing local government functions that are identified in the Pricing Sheet.	
“Initial Subscription Period”: [Five (5) years]	Subscription Fees: \$17,085 payable [annually].
The “ Initial Subscription Period ” shall begin the at the earlier date of activation of module(s) on Customer’s site or; • One (1) year after the Effective Date for any new software modules • Six (6) months after the Effective Date for any software modules upgrading from BS&A’s .NET Platform	
Professional Services (if any): \$17,400	Service Fees (if any):
Other Customer Terms:	

The Customer Agreement (the “**Agreement**”), made and entered into as of the Effective Date between BS&A and Customer, includes and incorporates: (i) the above Order; (ii) any Orders previously or subsequently entered into by the Parties; and (iii) the Customer Terms and Conditions, which are attached to this Order (the “**Terms and Conditions**”); (iv) the Pricing Sheet attached to this Order (the “**Pricing Sheet**”); and (v) the Service Level Agreement attached to this Order as Exhibit C (the “**SLA**”).

BS&A SOFTWARE, LLC

CITY OF KEEGO HARBOR, MI

Name: _____
Title: _____

Name: _____
Title: _____

EXHIBIT A
CUSTOMER TERMS AND CONDITIONS

The Parties agree as follows:

1. Definitions.

1.1 **"Authorized User"** means Customer's employees, consultants, contractors, and agents: (i) who are authorized by Customer to access and use the Platform under this Agreement; and (ii) for whom access to the Platform has been purchased hereunder.

1.2 **"BS&A IP"** means the Platform and any and all intellectual property provided to Customer or any Authorized User in connection with the foregoing. For the avoidance of doubt, BS&A IP includes Usage Data and any information, data, or other content derived from BS&A's provision of the Platform but does not include Customer Data.

1.3 **"Business Contact Data"** means Personal Information that relates to BS&A's relationship with Customer, including, by way of example and without limitation, the names and contact information of Authorized Users and any other data BS&A collects for the purpose of managing its relationship with Customer, identity verification, or as otherwise required by applicable laws, rules, or regulations.

1.4 **"Customer Data"** means information, data, and other content, in any form or medium, that is submitted, posted, or otherwise transmitted by or on behalf of Customer or an Authorized User through the Platform; provided that, for purposes of clarity, Customer Data as defined herein does not include Business Contact Data or Usage Data.

1.5 **"Documentation"** means Company's end user documentation relating to the Platform, including any user guides.

1.6 **"Harmful Code"** means any software, hardware, or other technology, device, or means, including any virus, worm, malware, or other malicious computer code, the purpose or effect of which is to permit unauthorized access to, or to destroy, disrupt, disable, distort, or otherwise harm or impede in any manner any (i) computer, software, firmware, hardware, system, or network; or (ii) any application or function of any of the foregoing or the security, integrity, confidentiality, or use of any data processed thereby.

1.7 **"Order"** means: (i) a purchase order, order form, or other ordering document entered into by the Parties that incorporates this Agreement by reference; or (ii) if Customer registered for the Platform through BS&A's online ordering process, the results of such online ordering process.

1.8 **"Personal Information"** means any information that, individually or in combination, does or can identify a specific individual or by or from which a specific individual may be identified, contacted, or located, including without limitation all data considered "personal data", "personally identifiable information", or something similar under applicable laws, rules, or regulations relating to data privacy.

1.9 **"Platform"** has the meaning set forth on the Order.

1.10 **"Professional Services"** means training, migration, implementation, integration, or other professional services that are provided to Customer in connection with its use of the Platform hereunder.

1.11 **"Subscription Period"** means the time period identified on the Order during which Customer's Authorized Users may access and use the Platform plus any Renewal Subscription Period(s).

1.12 **"Third-Party Products"** means any third-party products provided with, integrated with, or incorporated into the Platform.

1.13 **"Usage Data"** means usage data collected and processed by BS&A in connection with Customer's use of the Platform, including without limitation test configuration metadata, activity logs, and data used to optimize and maintain performance of the Platform, and to investigate and prevent system abuse. For purposes of clarity, Customer Data is not Usage Data and Usage Data does not contain Personal Information or any other Customer Data.

1.14 **"Usage Limitations"** means the usage limitations set forth in this Agreement and the Order, including without limitation any limitations on the number of Authorized Users (if any), and the applicable product, pricing, and support tiers agreed-upon by the Parties.

2. Access and Use.

2.1 Provision of Access. Subject to and conditioned on Customer's compliance with the terms and conditions of this Agreement, including without limitation the Usage Limitations, Customer may, solely through its Authorized Users, access and use the Platform during the Subscription Period on a non-exclusive, non-transferable (except in compliance with Section 15.9), and non-sublicensable basis. Such use is limited to Customer's internal business purposes and the features and functionalities specified in the Order. Each Authorized User must have its own unique account on the Platform and Authorized Users may not share their account credentials with one another or any third party. Customer will be responsible for all of the acts and omissions of its Authorized Users in connection with this Agreement and for all use of Authorized Users' accounts.

2.2 Documentation License. Subject to and conditioned on Customer's compliance with the terms and conditions of this Agreement, Company hereby grants to Customer a non-exclusive, non-transferable (except in compliance with Section 15.9), and non-sublicensable license to use the Documentation during the Subscription Period solely for Customer's internal business purposes in connection with its use of the Platform.

2.3 Use Restrictions. Customer shall not use the Platform for any purposes beyond the scope of the access granted in this Agreement. Customer shall not at any time, directly or indirectly, and shall not permit any Authorized Users to: (i) copy, modify, or create derivative works of any BS&A IP, whether in whole or in part; (ii) rent, lease, lend, sell, license, sublicense, assign, distribute, publish, transfer, or otherwise make available the Platform or Documentation to any third party; (iii) reverse engineer, disassemble, decompile, decode, adapt, or otherwise attempt to derive or gain access to any software component of the Platform, in whole or in part; (iv) remove any proprietary notices from any BS&A IP; (v) use any BS&A IP in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property right or other right of any person, or that violates any applicable law; (vi) access or use any BS&A IP for purposes of competitive analysis of BS&A or the Platform, the development, provision, or use of a competing software service or product, or any other purpose that is to BS&A's detriment or commercial disadvantage; (vii) bypass or breach any security device or protection used by the Platform or access or use the Platform other than by an Authorized User through the use of valid access credentials; (viii) input, upload, transmit, or otherwise provide to or through the Platform any information or materials, including Customer Data, that are unlawful or injurious or that infringe or otherwise violate any third party's intellectual property or other rights, or that contain, transmit, or activate any Harmful Code; or (ix) use any BS&A IP for any activity where use or failure of the BS&A IP could lead to death, personal injury, or environmental damage, including life support systems, emergency services, nuclear facilities, autonomous vehicles, or air traffic control.

2.4 Reservation of Rights. BS&A reserves all rights not expressly granted to Customer in this Agreement. Except for the limited rights and licenses expressly granted under this Agreement, nothing in this Agreement grants, by implication, waiver, estoppel, or otherwise, to Customer or any third party any intellectual property rights or other right, title, or interest in or to the BS&A IP.

2.5 Suspension. Notwithstanding anything to the contrary in this Agreement, BS&A may temporarily suspend Customer's and any Authorized User's access to any portion or all of the Platform if: (i) BS&A reasonably determines that (a) there is a threat or attack on any of the BS&A IP; (b) Customer's or any Authorized User's use of the BS&A IP disrupts or poses a security risk to the BS&A IP or to any other customer or vendor of BS&A; (c) Customer, or any Authorized User, is using the BS&A IP for fraudulent or illegal activities; (d) subject to applicable law, Customer has ceased to continue its business in the ordinary course, made an assignment for the benefit of creditors or similar disposition of its assets, or become the subject of any bankruptcy, reorganization, liquidation, dissolution, or similar proceeding; (e) BS&A's provision of the Platform to Customer or any Authorized User is prohibited by applicable law; or (f) any Customer Data submitted, posted, or otherwise transmitted by or on behalf of Customer or an Authorized User through the Platform may infringe or otherwise violate any third party's intellectual property or other rights; (ii) any vendor of BS&A has suspended or terminated BS&A's access to or use of any Third-Party Products required to enable Customer to access the Platform; or (iii) in accordance with Section 7.1 (any such suspension described in subclauses (i), (ii), or (iii), a "**Service Suspension**"). BS&A shall use commercially reasonable efforts to provide written notice of any Service Suspension to Customer and to provide updates regarding resumption of access to the Platform following any Service Suspension. BS&A shall use commercially reasonable efforts to resume providing access to the Platform as soon as reasonably possible after the event giving rise to the Service Suspension is cured. BS&A will have no liability for any damage, liabilities, losses (including any loss of data or profits), or any other consequences that Customer or any Authorized User may incur as a result of a Service Suspension.

2.6 Business Contact Data and Usage Data. Notwithstanding anything to the contrary in this Agreement,

BS&A may process Business Contact Data: (i) to manage BS&A's relationship with Customer; (ii) to carry out BS&A's core business operations, such as, by way of example and without limitation, accounting, audits, tax preparation and for filing and compliance purposes; (iii) to monitor, investigate, prevent and detect fraud, security incidents and other misuse of the Platform, and to prevent harm to BS&A, Customer, and BS&A's other customers; (iv) for identity verification purposes; and (v) to comply with applicable laws, rules, and regulations relating to the processing and retention of Personal Information to which BS&A may be subject. BS&A may process Usage Data for any lawful purpose, including to monitor, maintain, and optimize the Platform.

3. Customer Responsibilities.

3.1 General. Customer is responsible and liable for all uses of the Platform and Documentation resulting from access provided by Customer, directly or indirectly, whether such access or use is permitted by or in violation of this Agreement. Without limiting the generality of the foregoing, Customer is responsible for all acts and omissions of Authorized Users, and any act or omission by an Authorized User that would constitute a breach of this Agreement if taken by Customer will be deemed a breach of this Agreement by Customer. Customer shall use reasonable efforts to make all Authorized Users aware of this Agreement's provisions as applicable to such Authorized User's use of the Platform and shall cause Authorized Users to comply with such provisions.

3.2 Third-Party Products. BS&A may from time to time make Third-Party Products available to Customer or BS&A may allow for certain Third-Party Products to be integrated with the Platform to allow for the transmission of Customer Data from such Third-Party Products into the Platform. For purposes of this Agreement, such Third-Party Products are subject to their own terms and conditions. BS&A is not responsible for the operation of any Third-Party Products and makes no representations or warranties of any kind with respect to Third-Party Products or their respective providers. If Customer does not agree to abide by the applicable terms for any such Third-Party Products, then Customer should not install or use such Third-Party Products. By authorizing BS&A to transmit Customer Data from Third-Party Products into the Platform, Customer represents and warrants to BS&A that it has all right, power, and authority to provide such authorization.

3.3 Customer Control and Responsibility. Customer has and will retain sole responsibility for: (i) all Customer Data, including its content and use; (ii) all information, instructions, and materials provided by or on behalf of Customer or any Authorized User in connection with the Platform; (iii) Customer's information technology infrastructure, including computers, software, databases, electronic systems (including database management systems), and networks, whether operated directly by Customer or through the use of third-party platforms or service providers ("**Customer Systems**"); (iv) the security and use of Customer's and its Authorized Users' access credentials; and (v) all access to and use of the Platform directly or indirectly by or through the Customer Systems or its or its Authorized Users' access credentials, with or without Customer's knowledge or consent, including all results obtained from, and all conclusions, decisions, and actions based on, such access or use. For purposes of clarity, Customer Systems do not include BS&A's information technology infrastructure, including computers, software, databases, electronic systems (including database management systems), and networks operated directly by BS&A and its third-party service providers.

4. Support. Subject to and conditioned on Customer's compliance with the terms and conditions of this Agreement, including payment of applicable Fees, BS&A will use commercially reasonable efforts to provide Customer with basic customer support via BS&A's standard support channels during BS&A's normal business hours

5. Professional Services. BS&A will perform Professional Services as described in an Order. Customer will provide BS&A all reasonable cooperation required for BS&A to perform the Professional Services, including without limitation timely access to any reasonably required Customer materials, information, or personnel. Subject to any limitations identified in an Order, Customer will reimburse BS&A's reasonable travel and lodging expenses incurred in providing Professional Services. To the extent the Professional Services result in any work product of any kind or character ("**Work Product**"), all such Work Product will remain owned solely and exclusively by BS&A and, to the extent any such Work Product consists of enhancements, improvements, or other modifications to the Platform, such Work Product may be used by Customer solely in connection with Customer's authorized use of the Platform under this Agreement.

5.1 Cancellation. In the event Customer cancels or reschedules Professional Services (other than for Force Majeure or breach by BS&A), and without prejudice to BS&A's other rights and remedies, Customer is liable to BS&A for (i) all Professional Services performed prior to the cancellation or rescheduling of Professional Services; (ii) all non-refundable expenses actually incurred by BS&A on Customer's behalf; and (iii) daily Project Management or Implementation and Training fees associated with the cancelled or rescheduled Professional Services (in accordance with the daily fee rate), if less than forty-five (45) days advance notice is given regarding the need to cancel or reschedule and

BS&A cannot reasonably reassign its affected Professional Services resources to other projects where comparable skills are required.

6. Insurance. During the Subscription Period, BS&A shall procure and maintain appropriate insurance policies with coverage limits that are commensurate with industry standards and sufficient to protect against potential risks associated with this Agreement. The insurance policies shall be obtained from reputable and financially sound insurance providers, and BS&A agrees to provide proof of such insurance upon request by Customer.

7. Fees and Taxes.

7.1 Fees. The Platform may be provided for a fee or other charge. Customer shall pay BS&A the fees (“**Fees**”) identified in the Order without offset or deduction at the cadence identified in the Order (e.g., monthly or annually). BS&A may increase the Fees annually, provided that BS&A will provide Customer at least thirty (30) days’ notice of such increase prior to the end of the then-current Term. The amount of the Fee increase will be in BS&A’s sole discretion, provided that Customer agrees that the increase is limited to the greater of: (i) five percent (5%); or (ii) the annual increase in the relevant Consumer Price Index for all Urban Consumers published by the Bureau of Labor Statistics for the then-current calendar year, in each case as compared to the Fees applicable during then-current year, as applicable. Fees paid by Customer are non-refundable. Customer shall make all payments hereunder in US dollars by ACH or via another reasonable method chosen by BS&A, to such account as BS&A may specify in writing from time to time, or by another mutually agreed-upon payment method. If Customer pays via invoice, Customer will pay the invoiced amount within thirty (30) calendar days of the invoice date. If Customer fails to make any payment when due, and Customer has not notified BS&A in writing within ten (10) days of the payment becoming due and payable that the payment is subject to a good faith dispute, without limiting BS&A’s other rights and remedies, and to the fullest extent permissible under applicable law: (i) BS&A may charge interest on the undisputed past due amount at the rate of 1.5% per month, calculated daily and compounded monthly or, if lower, the highest rate permitted under applicable law; (ii) Customer shall reimburse BS&A for all reasonable costs incurred by BS&A in collecting any late payments or interest, including attorneys’ fees, court costs, and collection agency fees; and (iii) if such failure continues for twenty (20) days or more, BS&A may suspend Customer’s and its Authorized Users’ access to all or any part of the Platform until such amounts are paid in full.

7.2 Taxes. All Fees and other amounts payable by Customer under this Agreement are exclusive of taxes and similar assessments. Customer is responsible for all sales, use, and excise taxes, and any other similar taxes, duties, and charges of any kind imposed by any federal, state, or local governmental or regulatory authority on any amounts payable by Customer hereunder, other than any taxes imposed on BS&A’s income.

8. Confidential Information.

8.1 Definition. From time to time during the Subscription Period, either Party may disclose or make available to the other Party information about its business affairs, products, confidential intellectual property, trade secrets, third-party confidential information, and other sensitive or proprietary information, whether orally or in written, electronic, or other form or media that: (i) is marked, designated or otherwise identified as “confidential” or something similar at the time of disclosure or within a reasonable period of time thereafter; or (ii) would be considered confidential by a reasonable person given the nature of the information or the circumstances of its disclosure (collectively, “**Confidential Information**”). Except for Personal Information, Confidential Information does not include information that, at the time of disclosure is: (a) in the public domain; (b) known to the receiving Party at the time of disclosure; (c) rightfully obtained by the receiving Party on a non-confidential basis from a third party; or (d) independently developed by the receiving Party without use of, reference to, or reliance upon the disclosing Party’s Confidential Information.

8.2 Duty. The receiving Party shall not disclose the disclosing Party’s Confidential Information to any person or entity, except to the receiving Party’s employees, contractors, and agents who have a need to know the Confidential Information for the receiving Party to exercise its rights or perform its obligations hereunder (“**Representatives**”). The receiving Party will be responsible for all the acts and omissions of its Representatives as they relate to Confidential Information hereunder. Notwithstanding the foregoing, each Party may disclose Confidential Information to the limited extent required (i) in order to comply with the order of a court or other governmental body, or as otherwise necessary to comply with applicable law, provided that the Party making the disclosure pursuant to the order shall first have given written notice to the other Party and made a reasonable effort to obtain a protective order; or (ii) to establish a Party’s rights under this Agreement, including to make required court filings. Further, notwithstanding the foregoing, each Party may disclose the terms and existence of this Agreement to its actual or potential investors, debtholders, acquirers, or merger partners under customary confidentiality terms.

8.3 Return of Materials; Effects of Termination/Expiration. On the expiration or termination of the Agreement, the receiving Party shall promptly return to the disclosing Party all copies, whether in written, electronic, or other form or media, of the disclosing Party's Confidential Information, or destroy all such copies and certify in writing to the disclosing Party that such Confidential Information has been destroyed. Each Party's obligations of non-use and non-disclosure with regard to Confidential Information are effective as of the Effective Date and will expire three (3) years from the date of termination or expiration of this Agreement; provided, however, with respect to any Confidential Information that constitutes a trade secret (as determined under applicable law), such obligations of non-disclosure will survive the termination or expiration of this Agreement for as long as such Confidential Information remains subject to trade secret protection under applicable law.

9. Data Security and Processing of Personal Information.

9.1 Customer Data. Customer hereby grants to BS&A a non-exclusive, royalty-free, worldwide license to reproduce, distribute, and otherwise use and display the Customer Data and perform all acts with respect to the Customer Data as may be necessary for BS&A to provide the Platform and otherwise perform its obligations hereunder. Customer may export the Customer Data at any time through the features and functionalities made available via the Platform. For the avoidance of doubt, aggregated, de-identified, and anonymized portions, sets, or other combinations of Customer Data that do not contain personally identifying elements of Customer's identity or of any Authorized Users are Usage Data and not Customer Data.

9.2 Security Measures. BS&A will implement and maintain commercially reasonable administrative, physical, and technical safeguards designed to protect Customer Data (including Personal Information provided as part of Business Contact Data) from unauthorized access, use, alteration, or disclosure.

9.3 Processing of Personal Information. BS&A's rights and obligations with respect to Personal Information that it collects directly from individuals (if any) are set forth in BS&A's Privacy Policy (as amended from time to time in accordance with its terms). Personal Information processed by BS&A on behalf of Customer is considered Customer Data and is governed by the terms of this Agreement.

10. Intellectual Property Ownership; Feedback.

10.1 BS&A IP. Customer acknowledges that, as between Customer and BS&A, BS&A owns all right, title, and interest, including all intellectual property rights, in and to the BS&A IP and, with respect to Third-Party Products, the applicable third-party providers own all right, title, and interest, including all intellectual property rights, in and to the Third-Party Products.

10.2 Usage Data. Customer acknowledges that, as between BS&A and Customer, BS&A owns all right, title, and interest, including all intellectual property rights, in and to the Usage Data.

10.3 Customer Data. BS&A acknowledges that, as between BS&A and Customer, Customer owns all right, title, and interest, including all intellectual property rights, in and to the Customer Data.

10.4 Feedback. If Customer or any of its employees or contractors sends or transmits any communications or materials to BS&A by mail, email, telephone, or otherwise, suggesting or recommending changes to the BS&A IP, including without limitation, new features or functionality relating thereto, or any comments, questions, suggestions, or the like ("**Feedback**"), BS&A is free to use such Feedback irrespective of any other obligation or limitation between the Parties governing such Feedback.

11. Mutual Warranties; Disclaimer of Other Warranties.

11.1 Mutual Warranties. Each party hereby represents and warrants to the other that: (i) it has the full right, power, and authority to enter into, execute, and perform its obligations under this Agreement without any conflict with or violation of any other obligations to which it may be subject; and (ii) this Agreement is binding on such party in accordance with its terms.

11.2 Disclaimer of Other Warranties. THE BS&A IP IS PROVIDED "AS IS" AND BS&A HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE. BS&A SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE. BS&A MAKES NO WARRANTY OF ANY KIND THAT THE BS&A IP, OR ANY PRODUCTS OR RESULTS OF THE USE THEREOF, WILL MEET CUSTOMER'S OR ANY OTHER PERSON'S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION, ACHIEVE ANY INTENDED RESULT, BE COMPATIBLE OR

WORK WITH ANY SOFTWARE, SYSTEM OR OTHER PLATFORM, OR BE SECURE, ACCURATE, COMPLETE, FREE OF HARMFUL CODE, OR ERROR FREE.

12. Indemnification.

12.1 BS&A Indemnification.

(a) BS&A shall indemnify, defend, and hold harmless Customer from and against any and all losses, damages, liabilities, costs (including reasonable attorneys' fees) ("**Losses**") incurred by Customer resulting from any third-party claim, suit, action, or proceeding ("**Third-Party Claim**") brought against Customer alleging that the Platform, or any use of the Platform in accordance with this Agreement, infringes or misappropriates such third party's US intellectual property rights; provided that Customer promptly notifies BS&A in writing of the claim, cooperates with BS&A, and allows BS&A sole authority to control the defense and settlement of such claim.

(b) If such a claim is made or appears possible, Customer agrees to permit BS&A, at BS&A's sole discretion: to (i) modify or replace the Platform, or component or part thereof, to make it non-infringing; or (ii) obtain the right for Customer to continue use. If BS&A determines that neither alternative is reasonably commercially available, BS&A may terminate this Agreement, in its entirety or with respect to the affected component or part, effective immediately on written notice to Customer, and as Customer's sole and exclusive remedy therefor, BS&A will provide to Customer a prorated refund of prepaid, unused Fees attributable to the Platform (and not including any one-time Fees for Professional Services).

(c) This Section 12.1 will not apply to the extent that the alleged infringement arises from: (i) use of the Platform in combination with data, software, hardware, equipment, or technology not provided by BS&A or authorized by BS&A in writing; (ii) modifications to the Platform not made by BS&A; (iii) Customer Data; or (iv) Third-Party Products.

12.2 Customer Indemnification. To the extent permitted under applicable laws, Customer shall indemnify, hold harmless, and, at BS&A's option, defend BS&A from and against any Losses resulting from any Third-Party Claim alleging that the Customer Data, or any use of the Customer Data in accordance with this Agreement, infringes or misappropriates such third party's intellectual property or other rights and any Third-Party Claims based on Customer's or any Authorized User's (i) negligence or willful misconduct; (ii) use of the Platform in a manner not authorized by this Agreement; or (iii) use of the Platform in combination with data, software, hardware, equipment or technology not provided by BS&A or authorized by BS&A in writing; in each case provided that Customer may not settle any Third-Party Claim against BS&A unless BS&A consents to such settlement, and further provided that BS&A will have the right, at its option, to defend itself against any such Third-Party Claim or to participate in the defense thereof by counsel of its own choice.

12.3 Sole Remedy. THIS SECTION 12 SETS FORTH CUSTOMER'S SOLE REMEDIES AND BS&A'S SOLE LIABILITY AND OBLIGATION FOR ANY ACTUAL, THREATENED, OR ALLEGED CLAIMS THAT THE PLATFORM INFRINGE, MISAPPROPRIATE, OR OTHERWISE VIOLATE ANY INTELLECTUAL PROPERTY RIGHTS OF ANY THIRD PARTY.

13. Limitations of Liability. IN NO EVENT WILL EITHER PARTY BE LIABLE UNDER OR IN CONNECTION WITH THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE, FOR ANY: (i) CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, ENHANCED, OR PUNITIVE DAMAGES; (ii) INCREASED COSTS, DIMINUTION IN VALUE OR LOST BUSINESS, PRODUCTION, REVENUES, OR PROFITS; (iii) LOSS OF GOODWILL OR REPUTATION; (iv) USE, INABILITY TO USE, LOSS, INTERRUPTION, DELAY OR RECOVERY OF ANY DATA; OR (v) COST OF REPLACEMENT GOODS OR SERVICES, IN EACH CASE REGARDLESS OF WHETHER BS&A WAS ADVISED OF THE POSSIBILITY OF SUCH LOSSES OR DAMAGES OR SUCH LOSSES OR DAMAGES WERE OTHERWISE FORESEEABLE. IN NO EVENT WILL 'EITHER PARTY'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE EXCEED THE TOTAL AMOUNTS PAID AND/OR PAYABLE TO BS&A UNDER THIS AGREEMENT IN THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE CLAIM. THE FOREGOING LIMITATIONS OF LIABILITY WILL NOT APPLY WITH RESPECT TO LIABILITIES ARISING FROM: (A) A PARTY'S BREACH OF ITS CONFIDENTIALITY OBLIGATIONS UNDER SECTION 8; (B) A PARTY'S GROSS NEGLIGENCE, FRAUD, OR WILLFUL MISCONDUCT; OR (C) A PARTY'S INDEMNIFICATION OBLIGATIONS UNDER SECTION 12 (PROVIDED THAT BS&A'S TOTAL AGGREGATE LIABILITY IN CONNECTION WITH SUCH INDEMNIFICATION OBLIGATIONS WILL NOT EXCEED THREE TIMES (3X) THE TOTAL AMOUNTS PAID AND/OR PAYABLE TO BS&A UNDER THIS AGREEMENT IN THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE CLAIM); or (D) A PARTY'S BREACH OF ITS DATA SECURITY OBLIGATIONS UNDER SECTION

10 (DATA SECURITY AND PROCESSING OF PERSONAL INFORMATION), OR ANY UNAUTHORIZED ACCESS TO OR DISCLOSURE OF CUSTOMER DATA OR PERSONAL INFORMATION (PROVIDED THAT BS&A'S TOTAL AGGREGATE LIABILITY IN CONNECTION WITH SUCH BREACH WILL NOT EXCEED THE TOTAL AMOUNTS PAID AND/OR PAYABLE TO BS&A UNDER THIS AGREEMENT IN THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE CLAIM).

14. Subscription Period and Termination.

14.1 Subscription Period. The initial term of this Agreement begins on the Effective Date and, unless terminated earlier pursuant to this Agreement's express provisions, will continue in effect for the period identified in the Order (the "**Initial Subscription Period**"). This Agreement will automatically renew for up to two (2) additional successive one year terms unless earlier terminated pursuant to this Agreement's express provisions or either Party gives the other Party written notice of non-renewal at least ninety (90) days prior to the expiration of the then-current term (each a "**Renewal Subscription Period**" and together with the Initial Subscription Period, the "**Subscription Period**").

14.2 Termination. In addition to any other express termination right set forth in this Agreement:

(a) BS&A may terminate this Agreement, effective on written notice to Customer, if Customer: (i) fails to pay any amount when due hereunder, and such failure continues more than ten (10) calendar days after BS&A's delivery of written notice thereof; or (ii) breaches any of its obligations under Section 2.3 or Section 8;

(b) either Party may terminate this Agreement, effective on written notice to the other Party, if the other Party materially breaches this Agreement, and such breach: (i) is incapable of cure; or (ii) being capable of cure, remains uncured thirty (30) calendar days after the non-breaching Party provides the breaching Party with written notice of such breach; or

(c) either Party may terminate this Agreement, effective immediately upon written notice to the other Party, if the other Party: (i) becomes insolvent or is generally unable to pay, or fails to pay, its debts as they become due; (ii) files or has filed against it, a petition for voluntary or involuntary bankruptcy or otherwise becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law; (iii) makes or seeks to make a general assignment for the benefit of its creditors; or (iv) applies for or has appointed a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business.

(d) either Party may terminate this Agreement upon the expiration of the then-current term by providing written notice of non-renewal at least ninety (90) days prior to the expiration of the then-current term.

(e) If customer cannot appropriate, or otherwise make available funds sufficient to fulfill the Agreement, customer may unilaterally terminate this Agreement with thirty (30) days advance written notice to BS&A.

14.3 Effect of Expiration or Termination. Upon expiration or earlier termination of this Agreement, Customer shall immediately discontinue use of the BS&A IP and, without limiting Customer's obligations under Section 8, Customer shall delete, destroy, or return all copies of the BS&A IP and certify in writing to the BS&A that the BS&A IP has been deleted or destroyed. No expiration or termination will affect Customer's obligation to pay all Fees that may have become due before such expiration or termination or entitle Customer to any refund.

14.4 Survival. This Section 14.4 and Sections 1, 5, 8, 10, 11, 12, 13, 14.3, and 15 survive any termination or expiration of this Agreement. No other provisions of this Agreement survive the expiration or earlier termination of this Agreement.

15. Miscellaneous.

15.1 Relationship of the Parties. BS&A performs its obligations hereunder as an independent contractor and not a partner, joint venture, or agent of Customer and shall not bind nor attempt to bind Customer to any contract without Customer's prior written approval on a case-by-case basis. BS&A is responsible for hiring, firing, and supervising its personnel is solely responsible hereunder for its personnel, including without limitation for: (a) payment of compensation to such personnel; (b) withholding (if applicable), paying, and reporting, for all personnel assigned to perform services (including Professional Services) in connection with this Agreement, applicable tax withholding, social security taxes, employment head taxes, unemployment insurance, and other taxes or charges applicable to such personnel; and (c) health or disability benefits, retirement benefits, or welfare, pension, or other benefits (if any) to which such personnel may be entitled. For purposes of clarity, BS&A's personnel will not be eligible to participate in any of Customer's employee benefit plans, fringe benefit programs, group insurance arrangements, or similar programs.

15.2 Entire Agreement. This Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the Parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, and representations and warranties, both written and oral, with respect to such subject matter. In the event of any inconsistency between the statements made in the body of this Agreement, the related Exhibits, and any other documents incorporated herein by reference, the following order of precedence governs: (i) first, this Agreement; and (ii) second, any other documents incorporated herein by reference.

15.3 Notices. All notices, requests, consents, claims, demands, waivers, and other communications hereunder (each, a “**Notice**”) must be in writing and addressed to the Parties at the addresses set forth on the first page of this Agreement (or to such other address that may be designated by the Party giving Notice from time to time in accordance with this Section). All Notices must be delivered by personal delivery, nationally recognized overnight courier (with all fees pre-paid), facsimile or email (with confirmation of transmission) or certified or registered mail (in each case, return receipt requested, postage pre-paid). Except as otherwise provided in this Agreement, a Notice is effective only: (i) upon receipt by the receiving Party; and (ii) if the Party giving the Notice has complied with the requirements of this Section.

15.4 Force Majeure. In no event shall either Party be liable to the other Party, or be deemed to have breached this Agreement, for any failure or delay in performing its obligations under this Agreement (except for any obligations to make payments), if and to the extent such failure or delay is caused by any circumstances beyond such Party’s reasonable control, including but not limited to acts of God, flood, fire, earthquake, explosion, war, terrorism, invasion, riot or other civil unrest, strikes, labor stoppages or slowdowns or other industrial disturbances, or passage of law or any action taken by a governmental or public authority, including imposing an embargo.

15.5 Amendment and Modification. No amendment or modification to this Agreement is effective unless it is in writing and signed by an authorized representative of each Party.

15.6 Waiver. No failure or delay by either Party in exercising any right or remedy available to it in connection with this Agreement will constitute a waiver of such right or remedy. No waiver under this Agreement will be effective unless made in writing and signed by an authorized representative of the Party granting the waiver.

15.7 Severability. If any provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability will not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon such determination that any term or other provision is invalid, illegal, or unenforceable, the Parties shall negotiate in good faith to modify this Agreement so as to effect their original intent as closely as possible in a mutually acceptable manner in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.

15.8 Governing Law; Submission to Jurisdiction. To the extent permissible under applicable laws, this Agreement is governed by and construed in accordance with the internal laws of the State of Michigan without giving effect to any choice or conflict of law provision or rule that would require or permit the application of the laws of any jurisdiction other than those of the State of Michigan. To the extent permissible under applicable laws, any legal suit, action, or proceeding arising out of or related to this Agreement must be instituted in the federal courts of the United States or the courts of the State of Michigan in each case located in Oakland County, Michigan and each Party irrevocably submits to the exclusive jurisdiction of such courts in any such suit, action, or proceeding.

15.9 Assignment. Neither Party may assign any of its rights or delegate any of its obligations hereunder (except in the case of either Party utilizing authorized subcontractors and consultants), in each case whether voluntarily, involuntarily, by operation of law or otherwise, without the prior written consent of the other Party. Any purported assignment or delegation in violation of this Section will be null and void. No assignment or delegation will relieve the assigning or delegating Party of any of its obligations hereunder. This Agreement is binding upon and inures to the benefit of the Parties and their respective permitted successors and assigns. Notwithstanding the foregoing, either Party may freely assign this Agreement to an affiliate or successor in interest in the event of a merger, acquisition, sale of all or substantially all of its assets, corporate reorganization, or other change in control, without the prior consent of the other Party.

15.10 Export Regulation. The Platforms utilize software and technology that may be subject to US export control laws, including the US Export Administration Act and its associated regulations. Customer shall not, directly or indirectly, export, re-export, or release the Platform or the underlying software or technology to, or make the Platform or

the underlying software or technology accessible from, any jurisdiction or country to which export, re-export, or release is prohibited by law, rule, or regulation. Customer shall comply with all applicable federal laws, regulations, and rules, and complete all required undertakings (including obtaining any necessary export license or other governmental approval), prior to exporting, re-exporting, releasing, or otherwise making the Platform or the underlying software or technology available outside the US.

15.11 US Government Rights. Each of the Documentation and software components that constitute the Platform is a “commercial item” as that term is defined at 48 C.F.R. § 2.101, consisting of “commercial computer software” and “commercial computer software documentation” as such terms are used in 48 C.F.R. § 12.212. Accordingly, if Customer is an agency of the US Government or any contractor therefor, Customer only receives those rights with respect to the Documentation and the Platform as are granted to all other end users, in accordance with (a) 48 C.F.R. § 227.7201 through 48 C.F.R. § 227.7204, with respect to the Department of Defense and their contractors, or (b) 48 C.F.R. § 12.212, with respect to all other US Government users and their contractors.

15.12 Equitable Relief. Each Party acknowledges and agrees that a breach or threatened breach by such Party of any of its obligations under Section 8 or, in the case of Customer, Section 2.3, would cause the other Party irreparable harm for which monetary damages would not be an adequate remedy and agrees that, in the event of such breach or threatened breach, the other Party will be entitled to equitable relief, including a restraining order, an injunction, specific performance and any other relief that may be available from any court, without any requirement to post a bond or other security, or to prove actual damages or that monetary damages are not an adequate remedy. Such remedies are not exclusive and are in addition to all other remedies that may be available at law, in equity or otherwise.

EXHIBIT B
PRICING SHEET
(Based on Quote 4147 dated 7/22/2026)

Cost Summary

Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count. Module fees are charged annually and include unlimited support.

Upgrade - Cloud Modules

Financial Management

GL-General Ledger	\$2,290.00
AP-Account Payable	\$1,895.00
CR-Cash Receipting	\$2,055.00
FA-Fixed Assets	\$1,765.00
Total	\$8,005.00

Community Development

BD-Building Department	\$3,680.00
Total	\$3,680.00

Property

ASG-Assessing	\$3,080.00
TX-Tax	\$2,320.00
Total	\$5,400.00

Subtotal	\$17,085.00
-----------------	--------------------

Upgrade Implementation

Services include:

- Management of your upgrade by our dedicated upgrade team for a smooth shift from .NET to BS&A Cloud.
- Assigned Project Coordinator works with you to create a project schedule aligned with your processes and needs.
- How-to guides and select reference videos provided for your users to become familiar with relevant Cloud processes prior to your go-live.
- Preliminary conversion and validation performed by the Upgrade Team, validating data, balances, configurations, and related settings prior to your live upgrade.
- Final data extraction, upgrade and validation for your BS&A Cloud go-live.
- Module-specific data validation performed by domain experts in the dedicated Upgrade Team.
- Testing and implementation of existing customizations prior to go-live, preserving functionality and ensuring critical components are converted.
- Migration of key custom reports, enabling continuity in reporting for your municipality from .NET to Cloud.
- Automated configuration of users and security roles based on your prior setup in the .NET applications.
- Conversion of approval workflows based on role-specific security, maintaining established processes.
- Training for all primary users on global functions of BS&A Cloud, such as navigation, searching, and reporting.
- Module-specific training for users of your municipality in their primary daily activities in BS&A Cloud.
- As applicable, configuration of existing hardware (barcode scanners, etc) for seamless integration with BS&A Cloud.
- As needed, transition from .NET Online Payments to cloud architecture configuration for uninterrupted payment processing.
- Prioritized support by the dedicated Upgrade Team for two weeks following your go-live, leveraging BS&A's best in class support system for case visibility and seamless transition to BS&A Customer Support following the hypercare period.

\$22,400.00

Cost Totals

Upgrade Modules – Annual Fee	Subtotal	\$17,085.00
Upgrade Implementation	Subtotal	\$22,400.00
Courtesy Discount on professional services	Subtotal	-\$5,000.00

Total Proposed

\$34,485.00

Travel not expected for Upgrades. Any necessary travel to be billed at a per trip and/or per day cost.

Payment Schedule

- 1st Payment: **\$8,700** to be invoiced upon execution of this agreement.
- 2nd Payment: **\$17,085** to be invoiced upon the subscription start date for upgrade modules.
- 3rd Payment: **\$8,700** to be invoiced upon completion of upgrade implementation.

EXHIBIT C
SERVICE LEVEL AGREEMENT

A. Agreement Overview

This Service Level Agreement ("SLA") operates in conjunction with the Agreement, without superseding or replacing any part of the Agreement. The SLA outlines the information technology service levels BSA will provide to Customer in order to ensure the availability of the BSA Software Product(s) Customer has contracted for BSA to provide. All other support services are documented in the Agreement.

B. Service Availability

The total number of minutes in a calendar quarter that the BSA Software Product(s) are capable of receiving, processing and responding to requests, not inclusive of system maintenance, Customer Incidents and Force Majeure ("Service Availability") of the BSA Software Product(s) is intended to be 24/7/365. BSA sets Service Availability goals and measure whether BSA has met those goals by tracking the percentage of time that the BSA Software Product(s) are available during a calendar quarter, with percentages rounded to the nearest whole number ("Attainment").

i. Customer Responsibilities

Whenever Customer experiences time when the BSA Software Product(s) are not available for use, due to service unavailability ("Downtime"), Customer shall, as a condition of receiving relief, make a support call according to the procedures outlined in the Support Call process. Customer will receive a support incident tracking number.

As a condition to receiving Customer Relief, per sub-section iii below, Customer must Document, in writing, all Downtime that Customer has experienced during a calendar quarter. Customer must deliver documentation of Downtime to BSA within 30 days of the end of the calendar quarter.

The documentation provided by Customer must provide clear and convincing evidence of the Downtime. It must include, for example, the support incident tracking number(s) as well as the date, time and duration of the Downtime.

ii. BSA responsibilities

When BSA receives a call from Customer that Downtime has occurred or is occurring, BSA will work with Customer to identify the cause of the Downtime including whether the cause may be the result of a Customer applications, content, equipment, or the acts or omissions of any of Customer's service users or third-party providers over whom BSA exercises no control ("Customer Incident"). BSA will also work with Customer to resume normal use of the BSA Software Product(s).

Upon timely receipt of Customer's Downtime report, BSA will compare the Downtime report to BSA's own outage logs and support tickets in order to verify that Downtime for which BSA is responsible occurred.

BSA will respond to Customer's Downtime report within thirty (30) days of receipt. To the extent BSA confirms Downtime for which BSA is responsible, BSA will provide Customer with the relief set forth below.

iii. Customer Relief

When the Service Availability goal is not met due to confirmed Downtime, BSA will provide Customer with relief that corresponds to the percentage amount by which that goal was not met, as set forth in the relief schedule below.

Notwithstanding the above, the total amount of all relief that would be due to Customer under this SLA per quarter will not exceed five percent (5%) of one quarter of the current SaaS fee. The total credits confirmed by BSA in one or more quarters of a billing cycle will be applied to the next standard billing. Issuance of credits shall be Customer's sole remedy for Downtime; provided, however, issuance of such credit does not relieve BSA of the obligation under the Agreement to correct the problem which created the Downtime.

Each quarter, BSA will compare confirmed Downtime to Service Availability. In the event that Attainment does not meet the targeted Attainment, BSA will provide the following relief to Customer, calculated on a quarterly basis, and applied to the next regular billing of the SaaS fee.

Customer Relief Schedule

Targeted Attainment	Achieved Attainment	Customer Relief
100%	98-99%	Remedial action will be taken.
100%	95-97%	4% credit of fee for affected calendar quarter, credited to next regular billing.
100%	<95%	5% credit of fee for affected calendar quarter, credited to next regular billing.

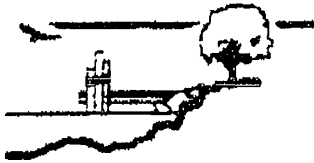
Customer may request a report from BSA which documents the preceding quarter's Service Availability, Downtime, and any remedial actions that have been or will be taken, as well as any credits that may be issued to Customer.

C. Applicability

The commitments set forth in this SLA do not apply during maintenance windows, Customer Incidents, or Force Majeure. BSA will use reasonable efforts to perform system maintenance at times which are historically evidenced to have limited system usage. In the event that maintenance occurs during periods of higher system usage, BSA will provide Customer advance notice of those maintenance events, to allow Customer to prepare for those maintenance events.

D. Force Majeure

Customer will not hold BSA responsible for not meeting targeted Attainment levels outlined in this SLA to the extent that such failure is caused by Force Majeure.



"Heart of the Lakes"

City of Keego Harbor

2025 Beechmont

Keego Harbor, Michigan 48320

FROM: Denise Hanley

MEETING: August 20, 2026

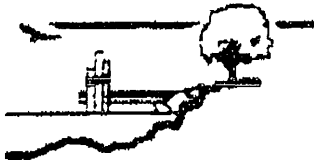
SUBJECT: Genisys Credit Card

Introduction: Currently, when a cardholder leaves the city and their name must be removed from an existing credit card, the replacement process takes approximately two weeks, during which time the city is without access to funds. We are requesting approval for 2 additional credit cards, through Genisys Credit Union in Denise Hanley and Stacy Goodall's names with a \$25,000 limit each.

Background: Maintaining additional cards would help prevent this interruption and ensure continued access to credit when needed for routine operations and other authorized municipal expenses. It is also an important component of the municipality's disaster risk management and hazard mitigation strategy. During a natural disaster or other emergency, normal purchasing and payment processes may be disrupted, while the municipality may face immediate and unexpected expenses for emergency supplies, equipment, fuel, temporary facilities, repairs, debris removal, and other essential services.

Action Items: Motion to approve the City Treasurer to apply for two credit cards in the amount of \$25,000 each from Genisys Credit Union.

Sincerely,
Denise Hanley, MiCPT
Treasurer



"Heart of the Lakes"

City of Keego Harbor

2025 Beechmont

Keego Harbor, Michigan 48320

FROM: Denise Hanley

MEETING: August 20, 2026

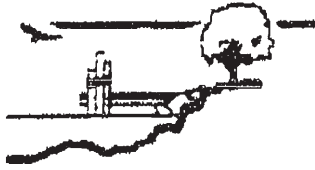
SUBJECT: Genisys Credit Union CD - Name

Introduction: The City's certificate of deposit (CD) with Genisys Credit Union is currently held under the name of former City Manager Tammy Neeb. To ensure the City's financial accounts accurately reflect current municipal leadership and authorized personnel, it is necessary to remove Tammy Neeb's name and replace it with the name of the current City Manager.

Background: Per the Genisys Credit Union's policies, this request must come by a motion from City Council.

Action Items: Motion to approve the City Treasurer to request the removal of former City Manager Neeb's name from the city's CD with Genisys Credit Union and replace it with the current City Manager's name.

Sincerely,
Denise Hanley, MiCPT
Treasurer



City of Keego Harbor

2025 Beechmont

Keego Harbor, Michigan 48320

"Heart of the Lakes"

FROM: Joseph Gacioch, Interim City Manager

MEETING: August 20, 2026, Regular Session

SUBJECT: Giarmarco, Mullins & Horton P.C. Agreement Amendment

Introduction

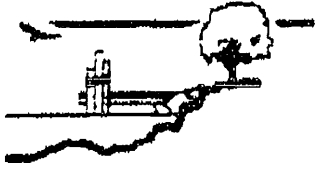
GMH has served as the City's legal counsel, providing advice and representation on general municipal law, labor and employment matters, real estate transactions, litigation, Michigan Tax Tribunal appeals, prosecution services, ordinance and contract review, Open Meetings Act (OMA) compliance, Freedom of Information Act (FOIA) compliance, ethics matters, and attendance at City Council meetings as requested. Under the proposed amendment, the scope of services remains unchanged. The amendment is limited primarily to an adjustment of hourly billing rates. The current agreement bills all services at \$150 per hour. The proposed amendment increases the rate for general municipal, labor and employment, real estate, tax tribunal, and litigation services to \$180 per hour and increases prosecutorial services to \$165 per hour.

Market Comparison

Staff reviewed publicly available municipal legal service contracts and rate schedules from Michigan communities, including several Southeast Michigan and Oakland County municipalities. While legal service arrangements vary considerably based on scope, staffing model, and firm specialization, the available data indicates that the proposed GMH rates remain competitive with prevailing municipal legal service rates.

Community	Year	General Municipal Services	Prosecution Services
Keego Harbor (Proposed)	2026	\$180/hr	\$165/hr
Berkley	2025	\$200/hr	\$165/hr
Muskegon	2026	\$195/hr	Included
Norton Shores	2026	\$225/hr	N/A
Howell	2025	\$230/hr	N/A

Motion: Moved by _____, seconded by _____, to approve the of agreement amendment between Giarmarco, Mullins & Horton P.C. and the City of Keego Harbor as submitted by the Interim City Manager.



City of Keego Harbor

2025 Beechmont

Keego Harbor, Michigan 48320

"Heart of the Lakes"

FROM: Joseph Gacioch, Interim City Manager

MEETING: August 20, 2026, Regular Session

SUBJECT: Giarmarco, Mullins & Horton P.C. Agreement Amendment

Introduction

GMH has served as the City's legal counsel, providing advice and representation on general municipal law, labor and employment matters, real estate transactions, litigation, Michigan Tax Tribunal appeals, prosecution services, ordinance and contract review, Open Meetings Act (OMA) compliance, Freedom of Information Act (FOIA) compliance, ethics matters, and attendance at City Council meetings as requested. Under the proposed amendment, the scope of services remains unchanged. The amendment is limited primarily to an adjustment of hourly billing rates. The current agreement bills all services at \$150 per hour. The proposed amendment increases the rate for general municipal, labor and employment, real estate, tax tribunal, and litigation services to \$180 per hour and increases prosecutorial services to \$165 per hour.

Background

The City's relationship with Giarmarco, Mullins & Horton, P.C. (GMH) dates to at least December 1, 2022, when the City and GMH executed a Contract for Legal Services establishing a \$2,500 monthly retainer covering a defined scope of baseline services — legal opinions, guidance on the Open Meetings Act and Freedom of Information Act, ethics and conflict-of-interest support, ordinance and contract review, and attendance at one regular Council meeting per month — with all other general municipal, labor and employment, litigation, and related matters billed at \$150 per hour, and prosecutorial services billed at \$135 per hour.

On March 20, 2025, the agreement was amended to increase the prosecutorial rate from \$135 to \$150 per hour, aligning it with the general rate. The \$2,500 monthly retainer and its defined scope of covered services were not changed at that time.

The amendment now before Council would, for the first time, eliminate the flat monthly retainer. The services previously covered by the \$2,500/month retainer would instead be billed hourly at the same \$180 rate as other general municipal work, moving the full engagement to hourly billing. For reference, the former \$2,500 retainer represented approximately 16.7 hours of attorney time per month at the prior \$150 hourly rate; measured against the proposed \$180 rate, that same dollar amount equates to approximately 13.9 hours per month.

Market Comparison

Staff reviewed publicly available municipal legal service contracts and rate schedules from Michigan communities, including several Southeast Michigan and Oakland County municipalities. While legal service arrangements vary considerably based on scope, staffing model, and firm specialization, the available data indicates that the proposed GMH rates remain competitive with prevailing municipal legal service rates.

Community	Firm	Year	General Municipal Services	Prosecution Services
Keego Harbor (Proposed)	Giarmarco, Mullins & Horton, P.C.	2026	\$180/hr	\$165/hr
Berkley	Rosati, Schultz, Joppich & Amtsbuechler	2025	\$200/hr	\$165/hr
Muskegon	Parmenter O'Toole, P.C. ⁴	2026	\$195/hr	Included
Norton Shores	Williams Hughes, PLLC ⁴	2026	\$225/hr	N/A
Howell	Bodman PLC	2025	\$230/hr	N/A
Orchard Lake	Beier Howlett, P.C.	2026	\$165/hr ¹	N/A
Milford Village	Adkison, Need, Allen & Rentrop	2026	\$160/hr ²	N/A
Wolverine Lake	Adkison, Need, Allen & Rentrop	2026	\$155/hr	\$140/hr ³

¹ Orchard Lake's rate applies to non-retainer matters only; the community separately pays a flat annual retainer of \$51,000, plus a \$10,000 budget line for non-retainer items — a structure different from Keego Harbor's proposed pure-hourly model. ² Milford Village pays \$160/hr for general municipal services with no retainer; labor and employment matters are handled separately by outside labor counsel (Clark Hill) at \$300/hr. ³ Wolverine Lake pays \$155/hr for general municipal services with no retainer; prosecution services are billed separately at \$140/hr by a different firm. ⁴ Muskegon and Norton Shores rate/firm data are drawn from the City of Muskegon's posted 2026 legal services agreement and the State Bar of Michigan's city attorney directory, respectively, rather than a comp response shared directly by those cities — treat with slightly more caution than the other rows.

Legal Services Budget & Per-Capita Comparison

As a second, budget-side data point, staff also compared each community's adopted legal-services budget line against its General Fund size and 2020 Census population. This basis is only available for the peer communities whose budget documents have been reviewed; it is not a substitute for the rate comparison above, but it shows how Keego Harbor's overall legal spend compares once city size is accounted for.

Community	Fiscal Year	Legal Budget (GF)	% of General Fund	2020 Population	\$ / Capita (GF)
Keego Harbor (Adopted)	FY2025-26	\$75,000 ⁶	2.9%	2,764	\$27.13 ⁶
Orchard Lake	FY2026-27	\$61,000	1.2%	2,238	\$27.26
Milford Village	FY2026-27	\$66,000 ⁵	2.7% ⁵	6,520	\$10.12 ⁵
Farmington	FY2026-27 (Proposed)	\$250,000	1.9%	11,597	\$21.56
Sylvan Lake	FY2026-27	\$101,000	3.5% ⁷	1,723	\$58.62 ⁷

⁵ Milford Village's \$66,000 General Fund legal line (\$60,000 Legal Services + \$6,000 Labor Attorney) excludes a further \$80,000 budgeted through its separate Police Fund (Legal Services \$70,000 + Labor Negotiations \$10,000); combined, all-funds legal cost is \$146,000, or \$22.39/capita. ⁶ Keego Harbor's figures shown are its FY2025-26 adopted budget (\$75,000 / \$27.13 per capita); actual FY2025-26 GL spend came in at \$53,539.30 — 28.6% under budget, or \$19.37 per capita on an actual basis.

Procurement Policy

Staff recognizes Council's interest in developing a formal procurement policy for the City. Among other things, such a policy should provide clear guidance on when professional services — including legal, engineering, planning, and similar contracted services — should be competitively bid rather than renewed or negotiated directly with an incumbent provider. Staff intends to bring policy options forward for Council's consideration as that work develops.

Recommendation

Staff recommends that Council approve the proposed amendment to the agreement with Giarmarco, Mullins & Horton, P.C. as presented, and that staff continue to monitor monthly legal fees against budget. As the City updates its procurement policy, staff will act accordingly and in alignment with that policy's guidance for professional services going forward.

Motion: Moved by _____, seconded by _____, to approve the of agreement amendment between Giarmarco, Mullins & Horton P.C. and the City of Keego Harbor as submitted by the Interim City Manager.